

**Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL**  
**Monday 4<sup>th</sup> November 2013 at Ibstone C of E School Hall at 7.30pm**

**Present:**

**Present:**

Mr. R. Scott	Chairman
Mrs M. Grimsdale	Councillor
Mr. J. Malkinson	Councillor
Mrs M. Smith	Councillor

Also present: Mrs. D Hansen, Parish Clerk  
No members of the public present.

13.234. Apologies were received and accepted from Cllr I. Randall.

13.235. Cllr Grimsdale made a declaration of interest in agenda item 13.248.c.planning application 13/07532/FUL as the applicant.

13.236. The the minutes of the Ordinary meeting of 1<sup>st</sup> July 2013, the inquorate meeting 2<sup>nd</sup> September and the Extra Ordinary meeting 26<sup>th</sup> September 2013 were confirmed as true records and signed by the Chairman.

13.237. There were no matters arising not on the agenda.

13.238. Meetings attended:

- LAF attended by Cllr Randall
- Planning conference attended by Cllr Randall.
- WDC Resilience and clerk's meetings attended by the Clerk.

13.239. The Fox.

- a. The meeting agreed to list the Fox Country house Hotel with WDC as an Asset of Community Value. Action clerk. The Clerk was authorised to sign the relevant form on behalf of the parish council.

13.240. Web site refurbishment.

- The meeting discussed the function and use of the web site. It was decided to ask the village for their views on the parish council's web site. Cllr Malkinson will put a questionnaire together, before the end of the year that will be circulated to all the households in the village. Once the parishes views are known the PC can decide the way forward.

13.241. Logging behind "Blue Hills".

- An enforcement notice is in place from BCC concerning the alleged breaches of planning control at the site. The logging matters as mentioned by the neighbours have been noted by BCC and they will be visiting the site on 06/11/13 together with WDC planning enforcement to examine the site. There is also a prosecution by the Fly tipping team in operation at the site concerning the transporting of waste without an operator licence. The landowner had also received a copy of the enforcement notice. BCC will report to the PC after their meeting of 06/11/13.

13.242. Placing of the AED in the phone box.

- a. Nick Mival is hoping to have completed refurbishment of the phone box by Christmas.

More fundraising is required. Cllr Malkinson will assist with this.

b. Maintenance of the AED. The on-going maintenance of the AED consists of: regular checks and a log of the checks has to be kept. A new battery is needed every 5 years. The meeting discussed insurance and it was decided to ask the PC's insurers if the PC insurance would cover use, damage and public liability. Action clerk. Matter to be discussed further at the next meeting.

13.243. New School Governor.

- Cllr Smith had attended the 1<sup>st</sup> School Governors meeting and subsequently had decided that she would not be able to fulfil this role. The meeting discussed the post. It was decided that although there were no other Cllrs able to fill the post at present, the PC would endeavour to fill the post. If it would be helpful to the School Governing body the PC could provide a representative to attend meetings as an observer. Cllr Smith would write to the Chair of Governors outlining the position as well as informing the Governors that she would not be able to take up the post.

13.244. A request had been received for a kissing gate to replace the current stile on footpath I2.

- Using the Chiltern Society "Donate a Gate scheme" the cost would be £250. The meeting discussed the request. Concern was expressed that dogs would not be able to manoeuvre through a kissing gate. Clerk to make enquiries from the Chiltern Society. It was agreed to purchase a wooden kissing gate for the specified location on footpath I2, providing dogs would be able to pass through at a cost of £250. Action clerk.

13.245 Redistribution of councillors' responsibilities.

It was decided to move this item to the next agenda. action clerk.

13.246. M40 group and noise.

- Cllr Malkinson had spoken to Dave Anker, PC rep. on the M40 group. He will be meeting him later this month. Cllr Malkinson will attend the AGM with Dave Anker.

13.247 Commemorating World War One.

- Following a request from WDC what the PC's plans are for the event(s) the meeting discussed some form of WWI memorial for the fallen of the parish. Clerk to enquire what other parishes are doing to commemorate WW I.

13.248 Planning:

- a. Enforcement notice by BCC on Land at the rear of Blue Hills, Ibstone Road. see item 13.241
- b. WDC decisions:
  - 13/06059/FUL Stables, hardstanding and access track OS parcel 2837, Grays Lane. Application withdrawn
  - 13/06725/FUL Grays, Grays Lane. Construction of greenhouse. PC objection. WDC permitted.
  - 13/06541/FUL. Twigsid Farm. Householder application for construction of single storey orangery extension to rear elevation rear and single storey side extension. PC no objection. WDC permitted
  - 13/06603/FUL Catherine Cottage. Householder application for construction of detached double carport. PC no objection. WDC permitted
- c. New Applications:
  - 13/07202/FUL The Fox Country Hotel. Refurbishment and extension works to existing hotel and construction of new basement to provide new conference and function

facilities, a renovated restaurant and a new spa and fitness centre with associated internal and external alterations. PC had objected ( see minutes EOM 26/09/13)

- 13/07532/FUL Grimaldes. Householder application for insertion of two roof windows to main dwelling extension to existing detached garage with new raised roof and fenestration alterations. Cllr Grimsdale withdrew from the meeting. PC no objection.

#### 13.249 Financial matters:

- Bank balances 09/10/13: Current account £ 3,347.11 Savings account £ 4,031.04
- WDC 2<sup>nd</sup> half precept received £3,000. Interest received Sept/Oct £0.24. £650 received as donations for the phone box refurbishment.
- Request to Chairman to make a donation to the Chilterns Conservation Board. It was decided to make a £100 donation to the CCB.
- The S/O's for clerk salary October and November for £234.98 per month were approved.
- The following cheques, which had been signed between meeting, were approved:
  - £100 to Mr M. Smith for the cost of undertaking the ecological report on the 3 ponds on Ibstone Common. The Chilterns Conservation Board has been invoiced for the reimbursement of £100.
  - £ 1150.00 Mr. N. Mival reimbursement for phone box refurbishments. £500 donated by the PC and £650 donated by Ibstone residents.
  - £54.00 Mh-p Ltd website planning fees
  - £20.00 Bucks playing fields subscription 2013/14
  - £120.00 Mazars external audit fee
  - £30.00 Chilterns Conservation Board for I Randall to attend Planning Conference.
  - £89.19 D. Hansen Clerk's expenses July/Aug.
  - £36.00 Mh-p Ltd web site planning fee
- Approve and sign cheques as listed below:

To whom	Description	£
BALC.	Copy of Local Councils Explained	49.99
Mh-p internet ltd	Web-site updates x1	36.00
Chiltern Society	1 gate under the "Donate a Gate" scheme	250.00
Mrs. D Hansen	Clerks exp. Sept/Oct	78.20
Total value		£ 414.19

#### 13.250. Any other business

- Pond survey and report. The meeting looked at the report provided by Matt Smith. The report indicated that the 3 ponds concerned are rapidly silting up with leaf litter and debris. It was decided to present the report to the Wormsley estate and to request the clearing the ponds to enable the community to enjoy the continued existence of the ponds or for the estate to allow a group of volunteers to clear the ponds. Action clerk. Clerk to send a copy of the correspondence to the Wormsley estate to all councillors.

#### 13.251. Suggested dates for 2014 meetings:

The meeting discussed reducing the number of meeting per annum from 6 to 4. It was agreed

to have only 4 ordinary meetings in 2014, but that where required, extra ordinary meeting would be called. The matter to reviewed in 2014. The following dates were agreed.

Monday 13/01/14,

Monday 19/05/13, to include Annual Parish meeting and Annual Parish Council meeting

Monday 01/09/14

Monday 10/11/14.

13.252. The date of next meeting Monday 13 January 2014 at Ibstone School at 7.30pm.

### Summary of accounts to date: 04/11/13

Expenditure	Year to date £	Budget £ 2013/14
Clerks salary	1409.88	2800.00
Admin expenses	313.48	480.00
Working from home all.	0	500.00
Insurance	313.53	310.00
Subscriptions	177.16	220.00
Donations	1150.00	175.00
Audit	120.00	80.00
Playgrnd inspection	65.00	100.00
Web site	480.98	600.00
Training	30.00	135.00
Maintenance	0	200.00
Sundry	395	400.00
Vat	156.81	
<b>Total</b>	<b>4611.84</b>	<b>6000.00</b>

Income	Year to date £	Budget £ 2013/14
Precept	6000.00	6000.00
Additional precept	147.49	0
BCC grant	3082.50	3082.50
VAT repayment	1654.29	1654.29
Public phone box donations	650.00	0
Bank interest	0.24	1.50
<b>Total</b>	<b>11534.52</b>	<b>10738.29</b>

The Chairman.....

Date.....