

**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Monday 7th September 2015 at Ibstone C of E School Hall commencing at 7.30pm**

Mr. Jeremy Malkinson	Chairman of the meeting
Mrs. Melanie Grimsdale	Councillor
Mr. Simon Hammond	Councillor
Mr. Michael Wright	Councillor

And also present
Mrs. Deirdre Hansen Parish Clerk

3 members of the public were present.

15/16.42 Apologies for absence were received and accepted from Richard Scott

15/16.43 Melanie Grimsdale made a declaration of pecuniary interest in item 15/16.54.a
Planning application 15/06821/FUL as the co-owner of the property.

15/16.44 The minutes of the Ordinary Meeting of 29th June 2015 were confirmed as a true record and signed by the Chairman.

15/16.45 There were no matters arising not on the agenda.

15/16.47 Harlequin:

- Mobile infrastructure Project. It was noted that Chairman and clerk had written to Harlequin with the decision made at the meeting 29th June. This had been followed up with a 2nd letter from the Chairman reiterating the community's objections to a phone mast in the parish. It was also noted that Harlequin is looking to neighbouring parishes for the placing of a mast.

15/16.48 Update on clerk/ councillor's actions:

- 30mph stickers for residents refuse bins in the village had been purchased and distributed.
- No reply had yet been received to the request to M40CEG for detailed information on the noise barrier survey. Clerk to contact Stokenchurch PC for more information.

15/16.49 Nominations for a Buckinghamshire Parish Council Member to the Chilterns Conservation Board have been received.

- The PC voted unanimously for Charles Hussey, a Hambleden Parish Councillor.

15/16.50 Web site:

- Jeremy Malkinson reported that we have a new website. It will be cheaper and more flexible. It now needs to be updated and made compliant. He will ensure the web site is statutory compliant for the next meeting, he will liaise with the clerk. It is currently work in progress. Once the website is up and running a working party will be formed to organise the management of the web site.

15/16.51 WD Cllr Chris Whitehead has a small budget for local projects.

- Submission of plans to him by Dec '15. Various local projects were discussed.
 - i. The two post-boxes in the village are in need of repainting. Simon

- Hammond will put a request to the post office for repainting.
- ii. The noticeboards are in need of refurbishment. Clerk to get some quotes.

15/16.52 Village matters:

a. Fly tipping of tyres:

The fly tipping of tyres on the Ibstone Road had been reported to BCC. Collection had to be chased up, but it had taken several weeks for BCC to organise the collection. Clerk had made a complaint by email to BCC about the lack of progress.

b. Temporary speed sign:

Following the favourable comments on the current temporary speed sign on loan it was decided to consider the purchase of one at the next meeting. Clerk to obtain quotes.

15/16.53 Meetings attended: none.

15/16.54 Planning:

a. WDC decisions:

- 15/06760/FUL Grimaldes, Ibstone Rd. Householder application for raised roof and extension to existing detached garage (part retrospective). PC no objection. WDC permitted.

b. New Applications:

- 15/06821/FUL Twigside, Ibstone Road. Construction of a conservation lake and emergency fire reservoir on semi-improved pastures. PC no objection.
- 15/07224/FUL Land at OS parcel 3938 Ibstone Road. Application for the erection of two poly tunnels one for horticultural use & one for storage of feed equipment % seasonal shelter in connection with the keeping of sheep. Planning application withdrawn.

15/16.55 Financial matters

- a. It was noted that the Annual Return had been signed off by the external auditors, Mazars, reporting that” on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met” and there were no “other matters not affecting our opinion which we draw to the attention of the council”.

- b. It was agreed to improve internal financial control by one of the councillors checking the cash book and the bank reconciliation at each meeting.

c. Bank balances 29/07/15:

Current account	£ 2,522.98
Savings account	£ <u>4,034.75</u>
Total:	£6,557.73
Less Aug/Sept. payments -	<u>£ 664.09</u>

Balance carried forward £ 5,893.64

The new bank mandate had been completed. Clerk thanked all the councillors.

d. Interest received £0.35

- e. The accounts year to date were reviewed.

Summary of accounts to date: 07/09/15

Income	Year to date £	Budget £ 2015/16	Expenditure	Year to date £	Budget £ 2015/16
Precept	3125.00	6250.00	Clerks salary	1200.90	2885.00
LCTS	107.31	107.31	Admin expenses	267.65	510.00
VAT repayment			Working from home all.	0	500.00
Bank interest	0.86		Insurance	331.80	355.00
			Subscriptions	176.60	200.00
			Donations	0	300.00
			Audit	20.00	100.00
			Playgrnd inspection	65.00	90.00
			Web site	45.00	600.00
			Training	0	100.00
			Maintenance	0	200.00
			Sundry	6.00	250.00
			Pond work	0	100.00
			Election	0	200.00
			Road Safety	479.20	1000.00
			Vat	111.01	0
Total INC	3233.17	6357.31	Total EXP.	2703.16	7390.00

- f. Clerk's salary for Aug. and Sept. 2015 by S/O @ £240.18 per month was approved
- g. The payments listed below were approved and the cheques signed:

To Whom	Description	£
MH-P Ltd	Web site fee inv 2849	18.00
Mrs. D Hansen	30mph stickers	99.20
Mrs. D Hansen	Clerks exp. Aug/Sept 2015	66.53
Total value		183.73

15/16.56 Urgent business:

- A query was raised about the length of the lease for the Cricket Club. The matter was briefly discussed and it was agreed that more information needed to be obtained.
- An enquiry had been received about telephone wires coming out of the ground on Grays Lane. Michael Wright will investigate and report.
- A member of the public had asked about Broadband progress. It was reported that it was still on schedule to be installed this year.

15/16.57. Date of next meeting was confirmed as Monday 2nd November 2015 at 7.30pm

The Chairman.....

Date.....