

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL Monday 2nd November 2015 at Ibstone C of E School Hall commencing at 7.30pm

Present:

Cllr. Richard Scott	Chairman
Cllr. Jeremy Malkinson	Vice-Chairman
Cllr. Melanie Grimsdale	Councillor
Cllr. Simon Hammond	Councillor
Cllr. Michael Wright	Councillor

And also present

Mrs. Deirdre Hansen	Parish Clerk
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3 Members of the public were present.

15/16.61. No apologies for absence were received.

15/16.62. No declaration of interest in any agenda items was made.

15/16.63. The minutes of the Ordinary Meeting of 7th September and the Extra Ordinary Meeting of 19th October 2015 were confirmed as a true record and signed by the Chairman.

15/16.64 Matters arising not on the agenda.

- A letter had been received from Tara Getty giving assurance that beyond the existing application he has no intention to request further diversions on Twigside Farm land. The clerk was asked to thank Mr Getty for his letter.
- Exposed cabling on Grays Lane; Cllr Michael Wright had inspected the poles and had not seen any exposed conductors; the wires are part of the telephone network, a utility. Clerk to inform the person who had made the enquiry.
- Village driving scheme: the Chairman informed the meeting that Penny Martin-Fagg reported that all is going well and is providing an invaluable service for those in need of it. He will make a mention of the scheme in his newsletter reminding people of the services available. Penny Martin-Fagg had also mentioned that the Stokenchurch Community Bus Service had amended its constitution to provide services for residents of neighbouring villages. This service would not be available to individuals, but groups and would require a number of criteria to be full-filled.
- No quote yet received for noticeboard repairs, clerk to chase.
- Speed watch: Cllr Grimsdale reported that a numbers of volunteers have come forward, but more are required.
- Repainting of post boxes: Cllr Grimsdale has requested information from the post office to have the two post boxes in the village repainted, but none was forthcoming. The clerk had asked Michael White for a quote for repainting, which he had not provided, but he had gone ahead and repainted the post box by the phone box. He was asking £40 for the work done, but it is not satisfactory. Clerk to ask him to clear up the drips of paint.

15/16.65 Update on actions. This was incorporated above in 15/16.64

15/16.66. Village items:

- a. Request received for verge grass cutting on Grays Lane. The clerk had put a request to BCC for this to be done, however the overgrown part of the verges on Grays Lane are Wormsley land. Clerk to ask Wormsley to cut back vegetation.

The lane is now dangerous for users.

15/16.67 Chairman. This item was not required.

15/16.68 Closure of informal parking bays on the Common.

The Chairman reported that he and Cllrs Grimsdale and Hammond had had a working meeting with the Wormsley estate who had informed them that they would be starting to block off the informal parking bays along the common, in order to restore the verges, which over time have been eroded by parked cars. Cllr Hammond had spoken to residents along the common informing them of the Wormsley decision.

15/16.69. It was noted that new pension rules come in to force August 2016. The PC has registered with the Pension Regulator. It was noted that the clerk would not ask for a pension from the PC.

15/16.70 BCC devolved services.

It was noted that BCC had agreed that they do not carry out any services in the parish that could be devolved to the PC.

15/16.71 Meetings attended:

- Nag 11/09/15 attended by Cllr Grimsdale and clerk
- TfB conference 09/10/15 attended by Clerk.
- Rural Forum 15/10/15 attended by Clerk.

15/16.72 M40CEG information received on noise mapping.

The PC had received a report from Ken Edwards, Chairman M40CEG. This raised a number of technical questions, which Cllr Malkinson will ask David Anker, the PC's representative to the M40CEG meetings. It was agreed that 'noise mapping' of the current noise levels was important for Ibstone, before any work was started. The clerk would enquire if this had been done in West Wycombe and who had done this. Any funding for M40CEG to be considered at the next meeting.

15/16.73. Queen's 90th birthday celebrations

- a. It was agreed that a village function to celebrate the Queen's 90th should be held. The PC is still waiting to find out what the national plans are. It was agreed to make a decision about the type and date of an event at the March meeting.
- b. "Clean for the Queen" this activity taking place January to March 2016 cumulating with a large litter clear up 4-6 March 2016 coincides with the annual village litter pick, now organised by Irene Randall. Clerk to contact Irene Randall and provide her with the information on the "Clean for the Queen" activities.

15/16.74. Web site:

Cllr Malkinson reported on the progress with the new web site. He has a lot of information that needs to be uploaded, which should happen in the next week, there are still some teething problems that need to be sorted. Clerk will provide him with any documents he still needs.

15/16.75 WD Cllr Chris Whitehead has a small budget for local projects. Two projects were considered.

- a. A step2-Kid-Alert-Visual-Warning to be placed near the school or at cricket matches. Cost £69
- b. Repair to bridleway I18/S7a leading away from the ponds on the common through Commonhill Wood. The repair will cost approx. £500. Jackie Howard-Jones has offered to organise the repairs.

The meeting discussed the two proposals and it was agreed that repair to the much used bridleway would benefit walkers and horse riders. The clerk to find out how much money was still needed to carry out the repairs. It was agreed that the PC would apply to WD Cllr Whitehead's fund for repair to the bridleway up to a limit of £150.

15/16.76 Affordable housing: WD Cllr Whitehead is asking for help in finding sites on which 8-10 affordable houses may be built.

- The Chairman invited WD Cllr Whitehead to expand on his request for land that may be used the building of affordable homes. The meeting discussed the need for affordable housing in the district and WD Cllr Whitehead offered explanations and answered questions.
- He asked for his letter on affordable housing to the PC to be placed on the web site, action Cllr Malkinson.
- The clerk had picked up a brochure from the Hastoe Group, who provides affordable housing. She will circulate the publication by email to the PC.

WD Cllr Chris Whitehead also reminded the meeting that he holds a drop-in session every 2nd Saturday of each month at the Hambleden Market. He also asked for this item to be placed on the web site.

15/16.77. Buckinghamshire Local Access Forum:

The PC noted the Buckinghamshire Local Access Forum invitation to join a working group of volunteers taking part in historical research towards achieving more joined-up public access on the rights of way network.

S53 of the Countryside and Right of Way Act 200 outlined the government's intention to close the definitive map on 1st January 2026 to certain claims for new footpaths, bridleways and restricted byways.

15/16.78. The PC's Risk Assessment.

The PC reviewed and approved the parish council's risk assessment.

15/16.79 The PC's Standing Orders.

The meeting reviewed and approved the updated Standing Orders.

15/16.80 The PC's Financial Regulations.

The meeting reviewed and approved the updated Financial Regulations

15/16.81 Planning:

a. WDC decisions:

- 15/06821/FUL Twigside, Ibstone Road. Construction of a conservation lake and emergency fire reservoir on semi-improved pastures. PC no objection. WDC permitted

b. New Applications: none

c. Outstanding application:

- 15/07521/FUL the Fox Country Hotel. Erection of part single/part two storey side/rear extension with creation of basement to lower ground, 2-storey side extension to side, two storey extension to both front sides, erection of covered canopy area to front, erection of single storey detached cycle store, creation of additional 12 car parking spaces & alteration to existing access. The PC had objected based on the information that had been available on the WDC web site

relating to this application. Following questions raised by the PC the applicant had provided more information, but this was different to what was available on the WDC web site. Clerk to enquire from the planning officer what the situation is and inform the PC.

- d. It was noted that a tree preservation order 26/2015 had been raised for Trees adjacent to the public highway, within the curtilage of Abbattsfield, Ibstone Road.

15/16.82 Financial matters:

- a) Budget review. The meeting briefly discussed considerations for the 2016/17 budget. The meeting considered establishing an appropriate fund to enable to PC to carry out long term projects, which would benefit the community. The clerk to amend the figures for discussion at the January meeting.

- b) Bank balances 28/09/15:

Current account	£ 4,983.89
Savings account	£ <u>4,035.09</u>
Total:	£ 9,018.98
Less Oct/Nov. payments -	£ <u>884.88</u>
Balance carried forward	£ <u>8,734.10</u>

- c) It was noted that 2nd half precept was received from WDC £3,125
d) Interest received £0.34 was noted.
e) The clerk salary for Oct. and Nov. 2015 by S/O @ £240.18 per month was approved.

- f) The payments and cheques as listed below were approved and signed:

To Whom	Description	£
SKP Solutions	Build web site, hosting email addresses, computer assistance, domain name incl Vat	573.60
Mrs. D Hansen	Clerks exp. Oct/Nov 2015	71.10
Total value		644.70

- g) The accounts year to date were reviewed.

Summary of accounts to date: 02/11/15

Expenditure	Year to date £	Est Full Yr £	Budget £ 2015/16	1st thought 2016/17 £	Income £	Year to date £	Est full Yr £	Budget £ 2015/16	1st thought 2016/17 £
<i>Clerks salary</i>	1441.08	2882.16	2885	3100	<i>Precept</i>	6250	6250	6250.00	6250
<i>Admin expenses</i>	337.22	510.00	510.00	510	<i>LCTS</i>	107.31	107.31	107.31	95
<i>Working from home all.</i>	0	500.00	500.00	500	<i>VAT repayment</i>		178.17		300
<i>Insurance</i>	331.80	331.80	355.00	332	<i>Bank interest</i>	1.20	2.05		2
<i>Subscriptions</i>	176.60	200.00	200.00	200	<i>WDC/CW grant</i>		150.00		
<i>Donations</i>	0	100.00	300.00	100					

<i>Audit</i>	20.00	20.00	100.00	20					
<i>Playgrnd inspection</i>	65.00	65.00	90.00	68					
<i>Training</i>	0	25.00	100.00	50					
<i>Maintenance</i>	0	200.00	200.00	200					
<i>Sundry</i>	6.00	150.00	250.00	150					
<i>Pond work</i>	0	0	100.00	100					
<i>Election</i>	0	200.00	200.00	0					
<i>Road Safety</i>	479.20	480.00	1000.00	1000					
<i>Vat</i>	208.14	300.00	0	0					
Total EXP.	3588.04	5963.96	7390.00	6330	Total INC	6358.51	6687.53	6357.31	6647

15/16.83 Any urgent business:

- Cllr Malkinson would like to have the phone box in the village listed. It was agreed that this was a good idea. Cllr Malkinson will pursue the listing of the phone box.

15/16.84 Mobile Vehicle Activated Signs:

The meeting discussed the 2 quotes it had received for a MVAS.

It was agreed that the members would look at the web sites of the two companies and make a decision in January. The clerk to enquire who had provided the MVAS in Hambleton.

15/16.85 Date of next meeting was confirmed as Monday 18 January 2016 at 7.30pm

Date of future meetings: Monday 14 March, 16 May, 4July, 12 September and 14 November 2016.

The Chairman.....

Date.....