

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
**Tuesday 12th May 2015 at Ibstone C of E School Hall following the Annual Parish
meeting and the Annual Parish council meeting commencing at 7.45pm**

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|------------------------|---------------|
| Mr. Richard Scott | Chairman |
| Mr. Jeremy Malkinson | Vice-Chairman |
| Mrs. Melanie Grimsdale | Councillor |
| Mr. Simon Hammond | Councillor |
| Mr. Michael Wright | Councillor |

9 members of the public were present; Christopher Harbord, Arthur Bewick, Joan Woodman, Orme Oliver, Louise Bristow, Toby Long, Stacy Wood, Nigel Green and Nick Mival.

15/16.9 No apologies for absence were received.

15/16.10 Declaration of interest in any agenda items:

Cllr Malkinson declared a pecuniary interest in item 15/16 20.12 e. planning application 15/05779/FUL as the applicant.

15/16.11 The minutes of the Ordinary Meeting of 9th March 2015 were confirmed as a true record and signed by the chairman.

15/16.12 Matters arising not on the agenda.

- a. Thames Valley Police museum at Sulhamstead House, are holding an open day on 8th August.
 - b. The AED is in the telephone box.
 - c. All is going well with the NHW
 - d. A request was made for the PC to consider commemorating the Queen's 90th birthday next year. Clerk to place on the next agenda.
 - e. The Chairman had received correspondence about the out of dates maps provided with planning applications by WDC. The request had been made for the PC to request WDC to provide updated maps.
 - f. Speed monitoring equipment. The clerk had misinterpreted the instructions at the previous meeting. The "free" vehicle activated sign, requires the paperwork to be submitted to BCC once it has been signed by the Chairman. Once this has been approved by BCC, the clerk will be able to place the sign at the various indicated locations in the parish at regular intervals. The school had requested to add the school to the locations.

15/16.13 M40 Chilterns Environmental Group: update

The Chairman reported that solar enabled noise barriers are on the technical programme for 2016, leading to installation for trials. A barrier for Stokenchurch would be placed on the north side of the M40, which may affect noise for Ibstone residents. The next step is noise maps of each of the rural Chiltern/S. Oxon communities, with existing and new barriers. The mapping will be a modelling exercise, not a measurement exercise. The cost is £12,000. The group is looking for a contribution of £4,800 to complete the mapping work for this area.

The meeting discussed the plans and the request for funding. It was decided that the PC was inclined to make a contribution to the project subject to further information.
Clerk to request for detailed information from the M40CEG.

15/16.14 Volunteer driver scheme: update

Since the last meeting the plans for the scheme have moved forward at speed. A group has been formed, there is a pool of volunteer drivers and leaflets have been distributed.

The PC is very supportive of the scheme and congratulated the organisers on their success to date.

15/16.15 Village matters:

- a. Village litter pick has taken place 13-14-15 March 2015. The PC appreciated the effort very much and thanked Irene Randall for organising the event. Clerk to send a letter of thanks.

15/16.16 Meetings attended:

- NAG 24/04/15: attended by Cllr Grimsdale, she gave a brief report.
- WPC Claire Marchant followed with her report from the Police:
 - 9 speed watch actions have been done, with 64 letters sent out in the area.
 - She thanked Melanie Grimsdale for her help with every speed watch action in Ibstone and the Neighbourhood Watch Scheme
 - More volunteers required for the speed watch actions
 - A lot of school work has been done.
 - Posters have been made by school children and judging is taking place and on the 18th May there will be a prize giving at Danesfield School. A member of the PC invited to attend. Cllr Grimsdale will attend. The PC agreed to present a 1st and 2nd prize (£20 and £10 book vouchers)
 - The police are happy to attend local events.
 - Everyone was asked to report anything suspicious to the police on tel 101.
 - They carried out an overnight rural action, 80 cars were stopped.
 - She will no longer bring reports of the crime figures to the meetings, but encouraged the use of a link on the Thames Valley Police web site www.thamesvalleypolice.uk to view crimes committed in your area.
 - She is happy to advise on selector DNA, property marking, immobilisers etc.
 - Approx. 90% of residents are part of the NHW scheme.
- WDC clerk's meeting 19/3/15 attended by clerk
- WDALC meeting 26/03/15 attended by clerk.

15/16.17 Twigside: Highways Act 1980 S119 proposed diversion of public bridleway no2a, S118 proposed extinguishment of public footpath no2.

- a. The matter had been discussed at the March meeting minute 15.285.

The meeting was closed to hear public comments on the application.

The meeting was reopened.

- b. The meeting discussed the proposed diversion and reviewed its initial thoughts. It was decided that the PC did not object to the diversion and the extinguishment provided that the public were not inconvenienced by the diversion and that the condition of the surface of the footpath would meet the conditions as set out by BCC and would not be less convenient to use than the existing path.
- c. Garden creep along the footpath was mentioned and it was decided that the PC would write to WDC informing them that this had been allowed over time. Action clerk.
- d. It was decided that the chairman and clerk would write to the owners of Twigside asking for assurances that this would be the only diversion they would be submitting.

15/16.18 Traffic matters:

- a. Community Speedwatch see above 15/16.12
- b. The results of traffic survey were discussed. The average speed was not as high as anticipated, but there was a considerable amount of traffic exceeding the 30mph speed limit. The meeting would review if the placing of a vehicle activated devise slowed traffic. It was asked if the device could also be placed by the school. This was agreed.
- c. The meeting considered the purchase of refuse bin 30mph stickers. The purchase of these for the residents was considered to be a good idea. Cllr Grimsdale to investigate.
- d. Update

15/16.19 Nominations for a Buckinghamshire Parish Council Member to the Chilterns Conservation Board. Cllr Wright expressed an interest. The clerk to provide him with the relevant correspondence.

15/16.20 Planning:

- a. Appeal decision on the White House APP/K0425/D/15/3002962, pl. application 14/07630/FUL erection of detached oak framed garage building to replace existing detached garage. PC no objection, WDC refused, Appeal dismissed.
- b. Harlequin: Mobile infrastructure Project. Pre application consultation received for proposed installation of 25m high lattice tower mobile phone base at filed opposite The Lodge, Oxford Rd Ibstone.

The Chairman had raised additional questions with Harlequin. There are no specific 'notspots' in Ibstone. It will provide a better service in general for residents, not specific benefits. The Chilterns Conservation Board has asked for a Visual Impact survey, which will be done as part of the full planning application.

The meeting was closed to allow for the public to comment.

The meeting was reopened.

The PC had noted the comments on the mast concerning the close proximity of the mast to the school and Ibstone House, the visual impact on the AONB, the damaging effect on the viability of the school and the possible health impact on the nearby residents

Although the PC would wish to assist neighbouring parishes, its main responsibility is to its residents and therefore the PC decided to object to the proposed siting of the mast on the basis of:

- i. There may be health threats due to the close proximity of the mast to Ibstone School and the residents of Ibstone House.
- ii. The mast could act as a negative influence on parents considering sending their children to Ibstone School in the future. The school is an important village asset and any perceived threat to its popularity and success must be resisted.
- iii. The negative visual impact of a 25m tall mast

Action Chairman and Clerk

c. WDC decisions:

- 15/05257/FUL Timbers, Ibstone Road. Householder application for erection of single storey flat roofed rear extension following removal of existing conservatory & part of rear extension. Removal of existing rear dormer window & insertion of 2 new dormer windows & 3 roof lights to rear & 1 side dormer window. Alterations to front elevation with the creation of new porch & alterations of rendering to dwelling. PC no objection. WDC permitted.

e. New Applications:

- 15/05799/FUL Kites. Householder application for oak framed garden outbuilding to be used as summer house, office, hobbies area and storage ancillary to main dwelling. PC objection on the scale of the development.

- 15/05910/FUL Crown Cottage. Householder application for prosed replacement of existing ancillary building (garage/store) with construction of detached garage and store with fruit pressing equipment and general store above to serve dwelling house. PC no objection.

15/16.21 AED:

- The AED is now in place and fully functional.
- Cllr Grimsdale is checking it weekly.
- She is planning an official launch in the near future.
- She was asked to investigate future training.

15/16.22 Web site update:

- Cllr Malkinson reported that the new development web site from SKP Solutions will go live in July
- He advised all members to use the new PC email addresses, once the new system was live.
- Clerk to confirm cancellation of the current contract with Mike Henson.

15/16.23 Financial matters

- The accounts for 2014/15 were approved and adopted
- The asset register 31/03/15 was approved subject to a value for the AED.
- Internal audit report: it was noted that there was nothing to report.
- The Statement of Accounts in the Annual Return was approved and signed by the chairman.
- The meeting discussed and agreed the Annual Governance Statement of the Annual Return and it was signed by the Chairman.
- Receipt of 1st half 2015-16 precept £3,232.31 includes £107.31 from WDC was noted. This is a share of the central government LCTS support grant allocated to WDC. WDC are paying this to the PC to compensate for the loss caused by the LCTS.
- Review insurance for 2015/16:
It was agreed to accept the quote from the broker Came and Company of £331.80, when entering a 3 year agreement. This was the lowest quote with sufficient cover for the PC's assets and activities.
- Bank balances 09/04 /15: Current account £ 1569.92 Savings account 09/04 /15 £ 4034.06 (total £5,603.98) noted.
- Interest received £0.17
- The clerk Salary for April and May 2015 by S/O @ £240.18 per month was approved.
- The cheques as listed below were approved for payment and signed:

| To whom | Description | £ |
|--------------------|---|---------------|
| Mh-p internet ltd | Web-site updates inv 2774 &2809 | 36.00 |
| BALC | Subscription 2015/16 3 copies " the Good Councillor Guide" | 50.60 6.00 |
| Mr D. Timms | Internal audit 28/04/15 | 20.00 |
| Mrs. D Hansen | Clerks exp. April/May 2015 | 113.67 |
| Broker network Ltd | Insurance premium 15/16 | 331.80 |
| Total value | | 558.07 |

15/16.24 There was no urgent business.

15/16.25 Date of next meeting was confirmed as Monday 29th June 2015 at 7.30pm

The Chairman.....

Date.....

Summary of accounts to date: 12/05/15

| Income | Year to date £ | Budget £ 2015/16 |
|---------------|----------------|------------------|
| Precept | 3125.00 | 6250.00 |
| LCTS | 107.31 | 107.31 |
| VAT repayment | 0 | |
| Bank interest | 0.17 | |
| Total | 3232.48 | 6357.31 |

| Expenditure | Year to date £ | Budget £ 2015/16 |
|------------------------|----------------|------------------|
| Clerks salary | 240.18 | 2885.00 |
| Admin expenses | 109.46 | 510.00 |
| Working from home all. | 0 | 500.00 |
| Insurance | 331.80 | 355.00 |
| Subscriptions | 50.60 | 200.00 |
| Donations | 0 | 300.00 |
| Audit | 20.00 | 100.00 |
| Playrnd inspection | 0 | 90.00 |
| Web site | 30.00 | 600.00 |
| Training | 0 | 100.00 |
| Maintenance | 0 | 200.00 |
| Sundry | 6.00 | 250.00 |
| Pond work | 0 | 100.00 |
| Election | 0 | 200.00 |
| Road Safety | 0 | 1000.00 |
| Vat | 10.21 | 0 |
| Total | 798.25 | 7390.00 |

| Funds available | £ |
|---------------------------------|----------------|
| Opening balance 01/04/15 | |
| Current account | 1569.92 |
| Saving account | 4033.89 |
| | 5603.81 |
| Add income | 3232.48 |
| | 8836.29 |
| Less cheques issued 12/05/15 | 558.07 |
| Less S/O | 240.18 |
| Available funds 12/05/15 | 8038.04 |