

# Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL

To be held Monday 21<sup>st</sup> March 2022

At The Breakfast Room, The Chilterns Fox, Ibstone commencing at 7.30pm

Dear Councillors,

In accordance with the provisions of the Local government Act 1972, you are hereby summoned to the above meeting when the business to be discussed will be as follows:

## AGENDA

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary meeting of 17<sup>th</sup> January 2022.
4. Buckinghamshire Councillors
5. Update on actions:
  - a) Play area checked
  - b) Defibrillator checked and update on repairs.
  - c) HMRC monthly requirements fulfilled
  - d) BC news emails distributed
  - e) Jubilee tree - update
  - f) 2022 Jubilee village street party - update
  - g) Chairman
6. Meetings/training attended:
  - 19/01/22 – Parish Liaison meeting
  - 26/01/22 – Planning and Enforcement update meeting
  - 16/02/22 – South West Chilterns Community Board
  - 02/03/22 – Boundary review meeting
7. Change of locations of meetings to The Chilterns Fox, Ibstone
8. WW I memorial – update
9. Planning:
  - a. BC decisions:
  - b. Appeals to the Secretary of State:
    - 21/00093/REF – Sunnings Lodge Ibstone Road Ibstone – Demolition of existing dwelling and construction of 1 x 3-bed and 1 x 4-bed dwellinghouses with landscaping, access and associated works. Appeal has been validated against the BC refusal 21/05409/FUL.
    - 20/06891/OUT – OS parcel 5122 Ibstone Road Ibstone – Outline Planning application for erection of two detached dwellings and associated garaging with all matters other than access reserved. PC objection. BC refused. An appeal has been validated against the BC refusal. Ref: 21/00049/REF, awaiting determination.
  - c. New Applications:
    - 22/05008/FUL – Peels Grays Lane Ibstone – Householder application for construction of front porch, single storey side and rear extensions with balconied terrace over, partial garage conversion to habitable accommodation, construction of pitched roof to existing

single storey link between main dwelling and annex, replacement construction of 3 x dormer windows to rear and associated internal and external works including widening and installation of new entrance gates with gate posts, creation of new driveway, fenestration alterations, installation of air source heat pump, construction of new retaining wall and steps and creation of 3 x parking spaces. Construction of new roof and windows to existing pool house. Refurbishment works to existing tennis court

- 21/08729/FUL – Twigside Farm Ibstone Road Ibstone - Householder application for construction of replacement front porch, three storey side extension to replace existing East Wing, including remodelling of bays windows to ground floor front with pitched roof over & re-surfacing, widening & re-surfacing of six existing dormer windows, replacement of external corncicing & parapets to building front & both sides
- 22/05152/FUL – Timbers – Ibstone Road Ibstone – Householder application for construction of single storey rear extension, alterations to and enlargement of rear dormers, external material, fenestration and landscaping alteration including proposed pedestrian access and removal of adjoined outbuilding

10. Website – update on costs to outsource

11. MVAS

- a) Update on current situation
- b) Consider purchasing 2 hinged poles with installation at cost of £1207.50 +VAT

12. Internal auditor for 2021-2022:

- a) Confirm internal auditor to be Pauline Hall

13. Village litter pick:

14. Charitable Donation to Ukraine

15. AED replacement pads:

- a) Confirm replacing the now expired pads in the AED when the unit is returned from Berlin, at an approximate cost of £45.99 +VAT

16. Financial matters:

- a) Check and approve bank reconciliation

b) Receipts:

- 3p bank interest.

c) Bank balances 09/03/22:

Current account	£5,513.15
Savings account (09/03/22)	£5,045.42
Total:	£10,360.57
Less Mar payments	£638.72
Less Mar salary S/O	£315.55
Balance carried forward	<b>£9604.30</b>

d) Clerk's working time:

Contracted hours per week=5.5 hrs (month 23.8)

L Coldwell: Hours worked 11/01/22 to 09/03/22 60h30m (8 weeks=44 hrs)

e) Approve retrospective salary for clerk February @ 315.55

f) Approve clerk salary for Mar/Apr 2022 @ £315.55 per month by S/O

g) In between meetings payment of the invoices from Leigh and Glennie planning consultant £1020.00 and The Sign Maker £104.75 for jubilee tree plaque were paid.

h) Approve the payments as listed below:

To Whom	Description	£
ICO	Renewal – paid by direct debit	35.00
Mrs L Coldwell	Clerk expenses Jan/Feb	62.06
Mrs D Hansen	Work from home allowance 10/12 months	416.67
Mrs L Coldwell	Work from home allowance 3/12 months	124.99
<b>Total value</b>		<b>638.72</b>

- i) Review accounts year to date:  
Summary of accounts to date: 09/03/22

**Accounts:**

<b>Expenditure</b>	<b>Year to date £</b>	<b>Revised Budget £</b>	<b>Income £</b>	<b>Year to date £</b>
<i>Clerk salary</i>	3219.90	4263	<i>Precept</i>	8,000.00
<i>Admin expenses</i>	349.60	475	<i>VAT repayment</i>	466.43
<i>Working from home all.</i>	0	500	<i>Bank interest</i>	0.31
<i>Donations</i>	27.50	200		
<i>Web site/email</i>	812.85	1000		
<i>Subscriptions</i>	168.77	190		
<i>Audit</i>	50.00	50		
<i>Insurance</i>	517.48	517		
<i>Playground inspection</i>	68.50	69		
<i>Training</i>	128.00	200		
<i>Maintenance</i>	652.94	523		
<i>Planning advice</i>	0	1500		
<i>Sundry</i>	39.99	250		
<i>Election</i>	68.54	69		
<i>VE day party</i>	0	0		
<i>Vat</i>	137.26	0		
<b>Total EXP.</b>	<b>6241.33</b>	<b>9806</b>	<b>Total INC</b>	<b>8,466.74</b>

17. Members questions

18. Date of next meeting Monday 23<sup>rd</sup> May

**Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.**

L Coldwell

14/03/22

Lorna Coldwell Clerk to the Council  
[clerk@ibstone.org](mailto:clerk@ibstone.org)

**The meeting is open to the Public and the Press  
(Unless otherwise decided)**