

Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
To be held Monday 17th January 2022
At Ibstone C of E School Hall commencing at 7.30pm

Dear Councillors,

In accordance with the provisions of the Local government Act 1972, you are hereby summoned to the above meeting when the business to be discussed will be as follows:

AGENDA

1. Receive and accept apologies for absence
2. Confirm appointment of Lorna Coldwell as the new clerk.
3. Declaration of interest in any agenda items
4. To confirm the minutes of the Ordinary meeting of 4th November 2021.
5. Buckinghamshire Councillors
6. Update on actions:
 - a. Play area checked
 - b. Defibrillator checked and update on repairs.
 - c. HMRC monthly requirements fulfilled
 - d. BC news emails distributed
 - e. Accessibility problems with stiles: no update
 - f. Footpath signs: no update from the Lane End volunteer.
 - g. Jubilee tree- plaque to be considered.
 - h. Tidy up after your dog signs
 - i. 2022 Jubilee village street party.
 - j. Chairman
7. Meetings/training attended-
 - 16/12/21 WDALC
8. Traffic issues.
 - a. Discuss report issued by Jim Stevens.
 - b. MVAS vandalism
9. WW I memorial- update
10. Planning:
 - a. BC decisions:
 - 21/07937/FUL. House holder application for construction of a detached outbuilding to front for use as a garden room. PC no objection. BC permitted
 - 21/08037/PNP16A. proposed 15m phase 8 monopole c/w wraparound cabinet at base and associated ancillary works. PC objection, BC refused.
 - APP/K0425/C/19/3242223 appeal on 19/00086/ENFOT alleged engineering operations. PC comments submitted to the inspector, objections. Appeal withdrawn.
 - b. Appeals to the Secretary of State:
 - 20/06891/OUT OS parcel 5122. Outline Planning application for erection of two detached dwellings and associated garaging with all matters other than access

reserved. PC objection. BC refused. An appeal has been validated against the BC refusal. Ref: 21/00049/REF, awaiting formal notification.

c. New Applications:

- 21/08387/FUL Householder application for construction of single storey rear garden room.
- 21/08533/FUL Demolition of existing dwelling and erection of a new two storey 4 bed dwelling house.

11. Financial matters:

a. Agree and sign standing order for the new clerk's monthly salary payments.

b. Budget 2022/23 consider the budget.

c. Set the Precept 2022/23

d. Check and approve bank reconciliation.

e. Receipts:

- 6p bank interest.

f. Bank balances 10/01/22:

Current account	£ 8,701.01
Savings account (09/08/21)	£ <u>4,045.35</u>
Total:	£ 12,746.36
Less Jan payments	£ 453.77
Balance carried forward	£ 12,292.59

g. Clerk's working time:

Contracted hours per week=5.5 hrs (month 23.8)

Holiday hours per month 2.6. (Net hrs 21.2)

D Hansen: Hours worked 28/10/21 to 10/01/22 (10.5 weeks= 57.75 hrs, net 51.6)

50 hrs. 1.6 hrs short, O/T bfw 14.4 hrs= O/T cfw 12.8

h. Approve clerk salary for Dec/Jan 2021/22 @ £321.99 per month by S/O

i. Approve new clerk salary for Jan/Feb 2022 @ £315.55 per month by S/O

j. To consider 2021/22 S137 donations £177.50 left in budget.

k. In between meetings payment of the invoice from James Glasgow for playground repairs @ £485 was paid, the invoice was as the agreed quotation. And a payment of £30 was made to M. Grimsdale for the protection stakes for the jubilee tree, as agreed at the November meeting.

l. Approve the payments as listed below:

To Whom	Description	£
Quickfixit- Cathren Viljoen	Annual hosting for www.ibstone.org 1/08/21 to 31/07/22	74.99
Route 22 Limited	6 microsoft 365 business basics (email)	325.73
D Hansen	Clerk exp Dec/Jan	52.85
Total value		453.57

m. Review accounts year to date:

Summary of accounts to date: 10/01/22

Accounts:

Expenditure	Year to date £	Revised Budget £	Income £	Year to date £
<i>Clerk salary</i>	2897.91	4263	<i>Precept</i>	8,000.00
<i>Admin expenses</i>	296.75	475	<i>VAT repayment</i>	466.43
<i>Working from home all.</i>	0	500	<i>Bank interest</i>	0.28
<i>Donations</i>	27.50	200		
<i>Web site/email</i>	412.13	1000		
<i>Subscriptions</i>	168.77	190		
<i>Audit</i>	50.00	50		
<i>Insurance</i>	517.48	517		
<i>Playgrnd inspection</i>	68.50	69		
<i>Training</i>	128.00	200		
<i>Maintenance</i>	652.94	523		
<i>Planning advice</i>	0	1500		
<i>Sundry</i>	39.99	250		
<i>Election</i>	68.54	69		
<i>VE day party</i>	0	0		
<i>Vat</i>	137.26	0		
Total EXP.	5465.77	9806	Total INC	8,466.71

12. Members questions

13. Date of next meeting Monday 23rd March 2022

Future meeting dates: Monday 23rd May, 25th July, 19th September, 21st November 2022.

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

D Hansen

10/01/2022

D. Hansen, Lorna Coldwell Clerk to the Council
clerk@ibstone.org

The meeting is open to the Public and the Press (Unless otherwise decided)