

Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
To be held Monday 12th July 2021
At Ibstone C of E School Hall commencing at 7.30pm

AGENDA

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Annual Parish meeting and Ordinary meeting of 24th May 2021.
4. Update on actions:
 - a. Play area checked
 - b. Defibrillator checked.
 - c. HMRC monthly requirements fulfilled
 - d. Play area safety report (report distributed) and maintenance.
 - e. Jubilee tree
 - f. New bank account
 - g. Service agreement for MVAS signed and returned to supplier. It is due to commence 7th August 2021.
 - h. Accessibility problems with stiles: Open Spaces contacted concerning the height of footpath stiles on I3b. Stiles examined and they do not comply with BS5709. Landowner contacted. Consider approaching the Community Board for the funding of 2 kissing gates on footpath I3b. Will require a parish council co-funding.
 - i. Twigsidewalk. Open Spaces could not help, manager referred to TfB.
 - j. Website is being looked at.
5. Meetings/training attended-
 - 10/06/21-BALC training course- Managing difficult people. Slides distributed.
6. To note the re-opening of the Fox.
7. Traffic issues.
8. WW I memorial- update
9. 2022 Jubilee Village Street Party
10. Community Board Action Groups.
11. Planning:
 - a. BC decisions:
 - 21/05275/FUL. Hell Corner Cottage. Householder application for construction of loft conversion in connection with 2x front dormers, first floor rear extension and creation of two open porches. PC objection. BC permitted.
 - b. Appeals to the Secretary of State:
 - APP/K0425/C/19/3242223 appeal on 19/00086/ENFOT Litmore Shaw alleged engineering operations. PC comments submitted to the inspector, objections.
 - c. Applications awaiting decision:
 - 20/07697/FUL & 20/07715/LBC Turville Manor. Householder application for

construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard walled garden wall. PC no objection.

- 21/06208/FUL Faber House. Householder application for construction of front porch, first floor side extension and single storey extension. PC no objection.
- 21/06407/FUL Litmore Shaw. Retention of an underground store, hardstanding and open fronted animal shelter (part retrospective). PC objection.

d. New Applications: none

e. Awaiting further developments:

- 20/06891/OUT OS parcel 5122. Outline Planning application for erection of two detached dwellings and associated garaging with all matters other than access reserved. PC strong objection. BC refused

12. Financial matters:

a. Certificate of exemption from limited assurance review returned to external auditors.

b. Check and approve bank reconciliation.

c. Receipts:

- 3p bank interest.

d. Bank balances 09/06/21:

Current account	£ 8,907.92
Savings account (09/04/21)	£ 4,045.16
Total:	£ 12,953.08
Less July payments	£ 888.80
Less July salary S/O	£ 321.99
Balance carried forward	£ 11,742.29

e. Insurance renewal due 06/07/21 for a 3-yr long term agreement £517.48 or an annual premium @ £542.08

f. Clerk's working time:

Contracted hours per month 23.8

Holiday hours per month 2.6. (net hrs 21.2)

Hours worked 17/05/21 to 02/07/21 (7 weeks= 38.5 hrs, net 34.3) 34.5 hrs
2.2hrs short

g. Approve clerk salary for June/July 2021 @ £321.99 per month by S/O

h. Approve the payments and sign cheques as listed below:

To note the clerk's expenses, include reimbursement of the payment of £33.60 (incl Vat) to Wiseserve Ltd, for the Domain name. Cheque 606 paid in May was lost/cancelled.

To Whom	Description	£
CPRE	Subscription 2021/22	36.00
PlaySafety Ltd	Playground inspection May 2021	82.20
Open Spaces Society	Subscription 2021/22	45.00
BALC	Managing difficult people course 1/2	15.00
D Hansen	Clerks exp. June/July	173.12
Came and Company	insurance	517.48
Ibstone Cricket Club	S137 donation towards Union Jack	20.00
Total value		888.80

i. Review accounts year to date:

Summary of accounts to date: 12/07/21

Accounts:

Expenditure	Year to date £	Budget 2021/22 £	Income £	Year to date £
<i>Clerk salary</i>	965.97	3941	<i>Precept</i>	4,000.00
<i>Admin expenses</i>	130.18	475	<i>VAT repayment</i>	466.43
<i>Working from home all.</i>	0	500	<i>Bank interest</i>	0.09
<i>Donations</i>	0	200		
<i>Web site/email</i>	28.00	1000		
<i>Subscriptions</i>	138.77	190		
<i>Audit</i>	50.00	50		
<i>Insurance</i>	517.48	440		
<i>Playgrnd inspection</i>	68.50	70		
<i>Training</i>	15.00	200		
<i>Maintenance</i>	0	150		
<i>Sundry</i>	39.94	750		
<i>Election</i>	0	1000		
<i>VE day party</i>	0	500		
<i>Vat</i>	34.07	0		
Total EXP.	1987.91	9466	Total INC	4,466.52

13. Any urgent business

14. Date of next meeting to be confirmed as **Monday 13th September 2021**

Dates of future meetings:

Monday 8th November 2021

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

D Hansen

05/07/21

D. Hansen Clerk to the Council,

Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562254, clerk@ibstone.org

The meeting is open to the Public and the Press (Unless otherwise decided)