

# Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL

To be held Thursday 4<sup>th</sup> November 2021  
At Ibstone C of E School Hall commencing at 7.30pm

## AGENDA

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary meeting of 13<sup>th</sup> September 2021.
4. Buckinghamshire Councillors
5. Update on actions:
  - a. Play area checked
  - b. Defibrillator checked and update on repairs.
  - c. HMRC monthly requirements fulfilled
  - d. BC news emails distributed
  - e. Play area safety repairs, discuss maintenance work
  - f. Accessibility problems with stiles: no update
  - g. Jubilee tree- location to be discussed (Queen's Green Canopy)
  - h. 2022 Jubilee village street party.
  - i. Chairman
6. Meetings/training attended-
  - 14/10/21-Rural Forum
  - 18/10/21- BC Clerks Forum
  - 26/10/21- BC Planning & Environment Services update
7. Consider updated financial regulations inline with the new online banking arrangements.
8. New Website
9. Rusted footpath signs and posts: consider purchasing of our own signs due to the delay in progress by BC. Cost a few pounds from a Lane End volunteer group who look after footpaths for Lane End Parish Council.
10. Traffic issues.
11. WW I memorial- update
12. Planning:
  - 20/06891/OUT OS parcel 5122. Outline Planning application for erection of two detached dwellings and associated garaging with all matters other than access reserved. PC objection. BC refused. An appeal has been lodged against the BC refusal. No details of the appeal are yet available.
  - BC decisions:
    - 20/07697/FUL & 20/07715/LBC Householder application for construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard walled garden wall. PC no objection. BC permitted.

- 21/06407/FUL Retention of an underground store, hardstanding and open fronted animal shelter (part retrospective). PC objection. BC Planning Committee West Area permitted.
- Appeals to the Secretary of State:
  - APP/K0425/C/19/3242223 appeal on 19/00086/ENFOT alleged engineering operations. PC comments submitted to the inspector, objections.
- d. New Applications:
  - 21/07937/FUL. House holder application for construction of a detached outbuilding to front for use as a garden room.
  - 21/08037/PNP16A. proposed 15m phase 8 monopole c/w wraparound cabinet at base and associated ancillary works

13. Financial matters:

- a. Budget: Revise the 2021/22 budget, see below
- b. Budget 2022/23 consider the budget. Any plans, maintenance?
- c. Check and approve bank reconciliation.
- d. To note outstanding 2018 invoice from Creative Memorials for engraving and placing of the plaque on the Sarsen stone WWI memorial.
- e. Receipts:
  - £4,000 second half 21/22 precept.
  - 7p bank interest.
- f. Bank balances 12/10/21:
 

Current account	£ 10,024.22
Savings account (09/08/21)	£ <u>4,045.29</u>
Total:	£ 14,069.51
Less Nov payments	£ 89.23
Balance carried forward	<b>£ 13,980.28</b>
- g. Clerk's working time:
 

Contracted hours per week=5.5 hrs (month 23.8)  
 Holiday hours per month 2.6. (net hrs 21.2)  
 Hours worked 06/09/21 to 27/10/21 (7.5 weeks= 41.25 hrs, net 36.4) 48 hrs  
 11.6 hrs O/T 2.8hrs O/Tb/w, O/T cfw 14.4 hrs.
- h. Approve clerk salary for Oct/Nov 2021 @ £321.99 per month by S/O
- i. Approve the payments as listed below:

To Whom	Description	£
D Hansen	Clerks exp. Oct/Nov	89.23
Total value		89.23

- j. Review accounts year to date:  
 Summary of accounts to date: 04/11/21

**Accounts:**

<b>Expenditure</b>	<b>Year to date £</b>	<b>Budget 2021/22 £</b>	<b>Revised Budget £</b>	<b>Income £</b>	<b>Year to date £</b>
<i>Clerk salary</i>	2253.93	3941	4263	<i>Precept</i>	8,000.00
<i>Admin expenses</i>	247.86	475	475	<i>VAT repayment</i>	466.43
<i>Working from home all.</i>	0	500	500	<i>Bank interest</i>	0.22
<i>Donations</i>	27.50	200	200		

<i>Web site/email</i>	65.70	1000	1000		
<i>Subscriptions</i>	168.77	190	190		
<i>Audit</i>	50.00	50	50		
<i>Insurance</i>	517.48	440	517		
<i>Playgrnd inspection</i>	68.50	70	69		
<i>Training</i>	53.00	200	200		
<i>Maintenance</i>	123.00	150	523		
<i>Sundry</i>	54.93	750	1750		
<i>Election</i>	68.54	1000	69		
<i>VE day party</i>	0	500	0		
<i>Vat</i>	79.01	0	0		
<b>Total EXP.</b>	<b>3778.22</b>	<b>9466</b>	<b>9806</b>	<b>Total INC</b>	<b>8,466.65</b>

14. Any urgent business

15. Date of next meeting to be TBC

**Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.**

*D Hansen*

*28/10/21*

*D. Hansen Clerk to the Council,*

*Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562254, [clerk@ibstone.org](mailto:clerk@ibstone.org)*

**The meeting is open to the Public and the Press (Unless otherwise decided)**