

**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL**  
**held remotely Monday 18<sup>th</sup> January 2021 at**  
<https://us02web.zoom.us/j/87688707768>  
**commencing at 7.30pm**

Held under 2020 Regulation no 392 which came into force 4<sup>th</sup> April 2020 allowing remote attendance and modification of meetings and public attendance.

**Present:**

Cllr Melanie Grimsdale  
Cllr Simon Hammond  
Cllr Jeremy Malkinson           Vice-Chairman  
Cllr Richard Scott               Chairman

And also present  
Mrs. Deirdre Hansen           Parish Clerk  
No public present

152. No apologies for absence were received.

153. No declaration of interest in any agenda items was made

154. The minutes of the Ordinary Meeting of 9<sup>th</sup> November 2020 were confirmed as a true Record.

155. Update on actions:

- a. It was noted that the play area had been checked. Clerk to ensure new cover for nut fits correctly.
- b. It was noted that the defibrillator had been checked.
- c. It was noted that HMRC monthly requirements were fulfilled.
- d. Hearing loop update- no progress. Covid-19 pressures take precedent. Keep item on the agenda.
- e. Play area maintenance- no progress. Cllr Hammond to progress.
- f. Patching footpath I22 between Loxwood Cottage and Gatehill Cottage. Some holes have been patched by locals. Cllr Malkinson will have a look and as soon as weather conditions permit the holes will be filled with type 1.
- g. The nomination of the Fox Country Hotel as a Community Asset has been agreed by BC. It was noted that the Fox Country Hotel is now on the market. The PC discussed the matter and will consider its options.

156. Meetings/training attended:

- 15/12/20- BMKALC meeting- Clerk gave a brief report. Clerks were informed that election costs for small parishes would be £1000. Potholes are a county wide problem. A parish charter between BC and TC/PC's is expected in 2021. The idea is to include a TC/PC element in every BC department's decision. More e-learning courses.
- 15/12/20- BC planning services meeting. The management team is being restructured. The new senior management team was introduced. BC have started working on a new county wide Local Plan due in 2025.
- 17/12/20-WDALC meeting- attended by clerk. Comments on the Community Boards and their governance. The meeting was policy driven.

157. The parish council's Risk Register was reviewed and adopted.  
The following additions were made:

1. The risk of Covid-19 was added to the meeting location
  2. A new risk of interruption to parish council business due to Covid-19
  3. Website
158. The parish council's standing orders were reviewed and adopted with no changes. The financial regulations were reviewed and adopted with the addition of 5.5 online banking approved.
159. Spring Clean  
Covid restriction will affect the annual spring clean. Clerk to enquire if Irene Randall would be willing to undertake this task again once Covid restrictions are lifted.
160. Discuss Maintenance/ Service requirements for MVAS's  
Both machines are working following a software update on the newest MVAS. Cllr Hammond has still not had a reply from Swarco regarding the enquiries about a maintenance contract. Cllr Hammond will chase.
161. Traffic issues.  
No urgent issues.
162. WW I memorial
- a. Once the weather improves the stone for the plaque will be cut. Cllr Malkinson will get in touch with Wormsley.
  - b. The Silent Soldier has been taken down and will be stored by Cllr Malkinson. It had been agreed that the Silent Soldier would be put out each year for two months around Remembrance Day 11<sup>th</sup> November.
163. Alternative suggestions for a parish council logo.  
Cllr Hammond will send out new copy with the suggested changes.
164. The updated Planning Statement was briefly discussed.  
Cllrs asked for more time. Cllrs to send their comments to the Chairman asap. Before an agreed copy will be circulated to the village seeking comment and confirmation.
165. Planning:
- a. BC decisions:
    - 20/07518/FUL Litmore Shaw. Erection of single storey extension to existing plantroom to facilitate installation of ground source heat pump and associated work (retrospective). PC objections and comment. BC permitted.
  - b. Appeals to the Secretary of State:
    - APP/K0425/C/19/3242223 appeal on 19/00086/ENFOT Litmore Shaw alleged engineering operations. PC comments submitted to the inspector, objections. Appellant and LPA have until 22/03/21 to make final comments.
    - Appeal lodged against WDC refusal for 19/07695/FUL Cholsey Grange. Erection of 4x3 bed 2 storey traditional dwellings comprising a terrace of 3 cottage style properties and a single detached dwelling with associated soft and hard landscaping. No details available yet.
  - c. Applications awaiting decision:
    - 20/06891/OUT OS parcel 5122. Outline Planning application for erection of two detached dwellings and associated garaging with all matters other than access reserved. PC strong objection
    - 20/07254/FUL. Stable building Ashfield Barn Dairy Unit. Conversion of existing stable building into 2x 1 bed and 1x 2 bed staff flats, erection of bin store and creation of 3x

- parking spaces. PC no objection.
  - 20/07577/Ful Skomer. Householder application for the demolition of existing single storey garage and workshop and construction of two storey side extension with front dormer and rear dormer with balcony, first floor side roof slop dormer alteration and single storey detached garage. PC no objection to the proposal for the dwelling, but concern that the through colour render of the garage should be in harmony with the rural ambience of the village and the proximity of the proposed balcony to the boundary. *Post meeting BC permitted.*
  - 20/07655/VCDN Abbattsfield. Variation of condition 2 (plan numbers), 4 (materials), 5 (surfacing materials), 6 (levels), 7 (SuDS) and 10 (ecological enhancement plan) attached to PP 18/08155/FUL (demolition of existing dwelling and outbuildings and erection of 5-bed detached dwelling with linked carport and shed housing bin, cycle and garden stores, associated car parking & landscaping (alternative to PP 17/07326/FUL) in order to allow changes to approved plans. PC objection, original stone colour preferred.
  - 20/07697/FUL & 20/07715/LBC Turville Manor. Householder application for construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard walled garden wall. PC no objection.
- d. New Applications: None

166. Financial matters:

- a. Donations 2020/21:  
It was agreed to make a £250 donation to the One Can Trust.
- b. The budget 2021/2022 was discussed. Some amendments were made and a budget of £ 9,466.00 was agreed which includes £1,500 of reserves budgeted for 20/21 therefore a net budget of £ 7,966.00
- c. The precept for 2021/22 was set at £8,000, a reduction on 2020/21 in recognition of the difficulties caused to our parishioners this year due to the pandemic.
- d. Receipts noted:
- 10p bank interest.
- e. Bank balances 30/12/20:
- |                            |                    |
|----------------------------|--------------------|
| Current account            | £ 9,124.39         |
| Savings account (11/01/21) | £ <u>4,045.01</u>  |
| Total:                     | £ 13,169.40        |
| Less January payments      | £ 675.63           |
| Balance carried forward    | <b>£ 12,493.77</b> |
- f. Clerk's working time agreed:  
Contracted hours per month 23.8  
Holiday hours per month 2.6. (net hrs 21.2)  
Hours worked 01/11/20 to 8/01/21 (11 weeks=60.5 hrs, net 53.7) 40.00 hrs, 13.7 hrs short  
Overtime bfw 20.2 hrs – 13.7= 6.5 cfw
- g. Clerk salary for Nov/Dec/Jan 2020/21 @ £321.99 per month by S/O approved.
- h. The payments as listed below were approved and cheques to be signed:

To Whom	Description	£
WDALC	Subscription 20/21	10.00
Route 22 Ltd	Microsoft business basics	217.15
D Hansen	Clerks exp. Dec/Jan 2020/21	198.48
One Can Trust	S137 Donation	250.00
Total value		675.63

- i. The accounts year to date were reviewed:

Summary of accounts to date: 18/01/21

**Accounts:**

<b>Expenditure</b>	<b>Year to date £</b>	<b>Budget 2020/21 £</b>	<b>Income £</b>	<b>Year to date £</b>
<i>Clerks salary</i>	2897.91	3836	<i>Precept</i>	9,250.00
<i>Admin expenses</i>	405.40	525	<i>VAT repayment</i>	279.65
<i>Working from home all.</i>	0	500	<i>Bank interest</i>	0.98
<i>Donations</i>	250.00	250	<i>VE Day grant</i>	125.00
<i>Web site/email</i>	279.96	500		
<i>Subscriptions</i>	179.35	190		
<i>Audit</i>	50.00	50		
<i>Insurance</i>	437.17	437		
<i>Playgrnd inspection</i>	68.50	70		
<i>Training</i>	0	250		
<i>Maintenance</i>	67.85	250		
<i>Sundry</i>	25.00	250		
<i>Election now for 2021/22</i>	0	1000		
<i>VE day party postponed</i>	0	500		
<i>Vat</i>	112.10	0		
<b>Total EXP.</b>	<b>4773.24</b>	<b>8608</b>	<b>Total INC</b>	<b>9,655.63</b>

167. Any urgent business:

- a. The speed statistics on the website need to be updated. Action Cllr Hammond
- b. The newsletters on the website need to be updated. Action Cllr Malkinson

168. Date of next meeting was confirmed as **Monday 8<sup>th</sup> March 2021 @7.30pm**

**Dates of future meetings:**

**Election Thursday 6<sup>th</sup> May 2021**

**Monday 24<sup>th</sup> May 2021 Annual Parish Council meeting, Annual Parish Meeting and Ordinary meeting**

**Monday 12<sup>th</sup> July 2021**

**Monday 13<sup>th</sup> September 2021**

The Chairman.....

Date.....