

Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Thursday 14th September 2017 at Ibstone C of E School Hall commencing at
7.30pm

AGENDA

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 27th June 2017
4. Matters arising not on the agenda (for information only)
5. Meetings attended: none.
6. Best Kept Village Competition- Ibstone did not win and scored 73 out of 100 points.
Report attached.
7. Speed Watch update
8. APNR sign for village.

These signs are police signs and they decided where to place them. Cllr Grimsdale has reported that the police have refused to consider such a sign for Ibstone.

9. Parking on the Common- update
10. WW I memorial with inscription- consider the various proposals
The following suggestion have been made:
 - a. To purchase a large piece of stone as per Cllr Grimsdale's suggestion- see emails
 - b. A flint Cairn, suggested by Cllr Malkinson
 - c. A stone plaque to be placed on or by a new slide see item 11

11. Playground- slide- Cllr Wright.
 - a. Cllr Wright has asked Meakes to quote for repair to the slide and they have come back with the following recommendation: *"After inspecting slide, my recommendation is that it would be cheaper to scrap and purchase new rather than repair."* This would concur with insurance recommendations.
 - b. Cllr Wright has the following proposal:
With the First World War commemoration coming along etc perhaps we should make it a joint event, i.e. if the council decides to replace the slide we should consider using the slide to contain the proposed plaque. It is a fairly quiet / peaceful location and there is already a substantial wooden seat adjacent which is often in use. The money that would be allocated to the stone etc on the common would be better used to help finance the replacement slide, if that is what the council decides to do. He thought that the six men who made the ultimate sacrifice would be pleased that a hundred years after the event they are being remembered in a practical way. From a maintenance point of view the grass is cut around the slide every year so no additional maintenance required and in 30 or 40 years' time, when the slide needs replacing again it would be just a matter of taking the plaque of the old slide and refitting it to the new one.

12. Planning:
 - a. WDC decisions
 - 17/06590/FUL Glebe House. Householder application for erection of single storey outbuilding to rear for use as gym. WDC permitted

- b. 17/06623/FUL Litmore Shaw. Householder application for construction of detached oak framed studio/glass house and new pool. Application withdrawn
- c. New applications:
 - 17/07262/FUL and 17/07263/LBC Manor Farm. Application for the construction of part two storey, part single storey infill extension following demolition of two storey element to main house, orangery to east elevation and single storey glazed walkway extension linking service range to main house. alterations to existing service range involving dismantling and rebuilding. Alterations to glazing on upper south landing on second floor, removal of chimney, construction of porch to west elevation and insertion of rooflights to east elevation and associate internal and external alterations (alternative scheme to pp 16/08516/LBC)
 - 17/07264/FUL Land between Crown Cottage and Flint House. erection of 4 bed detached dwelling with detached double carport/garage, formation of new vehicular access and erection of detached double garage to serve existing dwelling.
- d. Outstanding applications:
 - proposed development 17/05663/OUT- Little Studridge, Ibstone Rd, Stokenchurch (outside the parish)
 - 17/06411/FUL Litmore Shaw, Grays Lane. Householder application for construction of replacement single storey garage/workshop with the erection of a detached oak framed garage/workshop.

13. Financial matters:

- a) The Annual External Audit has been completed and the following was reported *Except for matters reported below on the basis of our review the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met. The council had stated in section 1, item 5 that it had carried out a risk assessment and taken appropriate action to manage those risks. However, the internal audit report and the minutes provided indicate that no risk assessment was performed for the year 16/17. We are aware that after the end of the financial year the council did take action and carried out a risk assessment. The council should ensure Risk assessment is carried out for each financial year.*
- b) Receipts:
 - 34p bank interest.
 - £233 grant from WD Cllr Whitehead for the school hearing loop
- c) Bank balances 11/08/17:

Current account	£ 4,475.93
Savings account	£ <u>4,038.79</u>
Total:	£ 8,514.72
Less Aug/Sept payments	£ 952.21
Balance carried forward	£7,562.51
- d) Clerk's working time:
 - Contracted hours since last meeting 44.2hrs.
 - Hours worked 21/06/17 to 08/09/17 45.7 hrs.
 - Overtime this period 1.5 hrs
 - Overtime cumulative 33.2hrs
- e) Approve clerk salary for Aug/Sept 2017 by S/O @ £245.01 per month
- f) Between meeting the following cheque 000520 was signed: Payable to R Scott for the purchase of 20 litter picking sticks @ £99.40
- g) Approve the payments and sign cheques as listed below:

To	Description	£
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Whom		
S Pullen and D Allnut	Web hosting 01/08/17-31/07/18	115.06
BALC	Subscription 2017/18 Ch 511 issued 15/05/17 has not been received this is a replacement payment, ch. 511 cancelled.	54.89
Ibstone CofE School	Donation of grant from WD Cllr C Whitehead for hearing loop	233.00
Mrs. D Hansen	Clerks exp. Aug/Sept	59.24
Total value		462.19

h) Review accounts year to date:
Summary of accounts to date: 14/09/17

Expenditure	Year to date 14/09/17 £	Budget 2017/18 £	Income £	Year to date £ 14/09/17	Budget £ 2017/18
<i>Clerks salary</i>	1222.62	3000	<i>Precept</i>	3500.00	7000
<i>Admin expenses</i>	210.36	575	<i>LCTS</i>	75.30	74
<i>Working from home all.</i>	0	500	<i>VAT repayment</i>	682.43	670
<i>Office equipment</i>	0	390	<i>Donation</i>		
<i>Web site *</i>	306.76	100	<i>Bank interest</i>	0.85	2
<i>Insurance</i>	380.45	388	<i>NALC grant</i>	614.97	
<i>Subscriptions</i>	120.89	200	<i>WD Cllr C Whitehead grant</i>	233.00	
<i>Donations **</i>	283.00	150			
<i>Audit</i>	20.00	150			
<i>Playgrnd inspection</i>	66.50	75			
<i>Training</i>	0	100			
<i>Maintenance</i>	0	150			
<i>Sundry</i>	119.40	250			
<i>Road Safety</i>	0	1500			
<i>Vat</i>	96.65	0			
Total EXP.	2826.63	7528	Total INC	5106.55	7746

14. Any urgent business

15. Date of next meeting to be confirmed as Monday 13th November 2017 at 7.30pm

16. Date of future meetings: TBC

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

D. Hansen Clerk to the Council,

Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256, clerk@ibstone.org

The meeting is open to the Public and the Press (Unless otherwise decided)