

**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Tuesday 12 March 2019 at Ibstone C of E School Hall commencing at 7.30pm**

Present:

Cllr. Richard Scott Chairman
Cllr. Melanie Grimsdale
Cllr. Simon Hammond

And also present

Mrs. Deirdre Hansen Parish Clerk

Six members of the public present

86. Apologies for absence received and accepted from Cllrs Jeremy Malkinson and Michael Wright.
87. Cllr Hammond made a declaration of interest in agenda item 103.d. 19/05284/FUL Woodlands as an immediate neighbour.
88. The minutes of the Ordinary Meeting of 21st January 2019 were confirmed as a true record and signed by the Chairman after the following amendments:
74 v. repetition of Cllrs removed,
76 b. the spelling of dissolved was corrected and
76 f. a 'd' was added to Hammon
89. The Chairman had nothing to add.
90. Update on actions noted:
a. Play area checked
b. Defibrillator checked.
c. HMRC requirements fulfilled.
91. Meetings/training attended:
 - 12/02/19 SWCLAF attended by the Chairman
 - 07/03/19-WDC Clerks meeting- the clerk gave a brief report.
 - 08/03/19- BMKALC re BCC Unitary meeting- the clerk gave a report.
92. Parking/speed stats/traffic issues.
a. Cllr Hammond reported that the cost of a 2nd MVAS would be £2672.50 incl Vat. It had been agreed at the previous meeting to purchase a 2nd MVAS. Cllr Hammond and clerk to liaise on ordering the MVAS next month.
b. The Community Speed Watch Information circulated by Cllr Grimsdale was briefly discussed and it was decided not to proceed.
c. Cllr Hammond was thanked for the latest traffic statistics. He will check if the information is available on the website.
93. The PC agreed to the village litter pick being organised by Irene Randall on behalf of the PC for Sunday 24th March at 11.00.
94. WW I memorial
No progress.
95. The creation of Conservation Area(s) in Ibstone Parish.

No progress

96. Replacing a requested memorial bench on Ibstone Common with a memorial footpath gate in Ibstone.
The Chairman and Cllr Grimsdale had met with the applicant on the common and discussed alternatives. The idea of a memorial kissing gate was well received. The Chairman had suggested a possible suitable location, which needs further investigation. The applicant will speak with the rest of their family.
97. The request for more playground equipment adjacent to the cricket pitch was deferred to the next meeting due to the absence of two council members.
98. Footpath I13:
- Following the serious incident with a dog and a car, the PC decided that a gate/stile would be appropriate on that side of the Ibstone Road, where there was no gate. With disappointment it was noted that BCC Rights of Way Department had informed the clerk that legislation does not allow for a gate. You can only place gates on footpaths to contain livestock in any other case gates are an obstruction.
 - The clerk had written to Fingest Manor requesting to make the gate "dog proof".
 - It was noted that BCC will place appropriate signage in the verges where the footpath is.
99. Rights of Way:
The PC has requested BCC to demand the reinstatement of the collapsed section of bridleway I16 adjacent to Litmore Shaw. The matter is in hand.
The Chairman had spoken with the case officer and reported that an application for a bridleway diversion had been received by BCC. Once BCC has accepted the application the PC will be informed.
100. Web site: update.
Deferred to the next meeting.
101. Thames Water:
- There have been two major leaks in the last few weeks, causing much disruption in the village. Thames Water has not dealt with water leaks in the village correctly in the last few years.
 - The Chairman has written to the CEO of Thames Water, Steve Robinson and received an apologetic response, which acknowledged the need to do better.
 - The Chairman urged all residents to complain to the CEO of Thames Water directly in the event of a future water leak and raise complaints with Ofwat. The Chairman will circulate relevant email addresses in his newsletter.
 - The clerk has made an urgent request to TfB for the drains and the gullies in the village to be cleared, particularly opposite Crown Cottage, copying BC Cllr Jean Teesdale.
102. Parish Map for the website.
The PC discussed purchasing a well-designed parish map for the website @ £500 from Imagesbyhand (www.imagesbyhand.com).
Cllr Hammond to investigate cheaper or free options first.
Clerk to look into what is available from WDC and BCC free of charge.
103. Planning:
- WDC decisions:
 - 18/06853/FUL Cherry Tree. Demolition of existing stable block and

- outbuildings/shed and erection of 1x 3 bed dwelling, associated dual garage, soft and hard landscaping. PC objected, WDC refused.
- 18/08097/FUL & 18/08098/LBC Manor Farm. Householder application for construction of enclosed porch to entrance on west elevation. PC no objection. WDC permitted
 - 18/08114/FUL & 18/08113/LBC Manor Farm. Listed building consent for insertion of 2 x windows into existing blind openings of main house. Pc no objection WDC permitted.
 - 18/08184/VCDN Flint House. Variation of condition 2 (plan numbers) attached to PP 17/07264/FUL (Erection of 4 bed detached dwelling with detached double carport/garage, formation of new vehicular access and erection of detached double garage to serve existing dwelling) to reflect changes to design. PC objection, WDC permitted
 - 18/08155/FUL Abbattsfield. Demolition of existing dwelling and out buildings and erection of 5-bed detached dwelling with linked carport and shed housing bin, cycle & garden stores, associated car parking & landscaping (alternative scheme to PP/17/07326/FUL). PC no objection, WDC permitted.
 - 18/07657/FUL. Timbers. Householder application for part conversion of garage to create additional living accommodation, construction of single storey rear extension and first floor rear extension with terrace/balcony on first floor and fenestration & door alterations. PC no objection. WDC refused.
- b. Applications awaiting decision:
- 8/08370/FUL Land between Green Acres and Cherry Tree. Erection of 1x4 bed dwelling house (alternative scheme to PP 16/05961/FUL). PC objection.
- c. Appeals to the Secretary of State:
- Appeal reference APP/K0425/W/18/3214436 Crown Cottage. Appeal made against WDC refusal for permission for the removal of detached garage and erection of 1x 2-bed dwelling. Clerk to check why the PC submission is not yet on-line.
 - Appeal for Bracken Cottage not yet validated.
- d. New applications:
- 19/05120/FUL Litmore Shaw. Retention of an underground store, retaining wall and open fronted lean to store and installation of a ground source heat system (part retrospective). PC objection
 - 19/05245/FUL. One Acre. Householder application for garage extension. PC no objection
 - 19/05284/FUL Woodlands. Demolition of existing residential annex and adjacent garden store/games room and erection of detached 3-bed dwelling to side with associated car parking and alterations to existing access. PC objection.
 - 19/05486/FUL Hartmer. Householder application for construction of single storey rear link extension.
 - 19/05544/VCND Land between Crown Cottage and Flint House. Variation of condition 2 attached to PP 18/08184/VCDN (erection of 4 bed detached dwelling with detached double carport/garage, formation of new vehicular access and erection of detached double garage to serve existing dwelling) to allow design changes.
- e. TPO 35/2018 for trees on land adjacent to Rectory Cottage has not been confirmed.
- f. TPO 09/2019 2 Field Maple and 1 Oak on land adjacent to Rectory Cottage has been made by WDC.

104. Financial matters:

- a. Receipts noted:
- IHS was thanked for their £200 donation earlier this year.

- 35p bank interest.
- b. The LAF has allocated £1,337 in 2019/20 to Ibstone PC for the purchase of a MVAS
- c. Bank balances 06/02/19:

Current account	£ 6,673.33
Savings account	£ <u>4,041.84</u>
Total:	£ 10,715,17
Less	
Feb salary S/O	£ 305.42
March Salary S/O	£ 305.42
March payments	£ 562.67
March DD	£ 35.00
Balance carried forward	£ 9,506.66
- d. DD to ICO for Data Protection fee renewal @ £35 approved
- e. 2% increase in clerk's salary from 01/04/19 approved
- f. Clerk's working from home allowance 2018/19 @ £500 approved. Clerk to investigate true working from home costs and make enquiries from BMKALC.
- g. Clerk's working time:
 - Contracted hours 5.5hrs /week
 - Holiday hours 30hrs 48 min p.a.
 - Hours 14/01/19-01/03/19 (7 weeks= 38.5hrs, 34.4 incl holidays) =31 hours 30 minutes worked. 4 hrs short. To date carry forward O/T hours= 5
- h. Staff costs for February and March 2019 @ £305.42 per month paid by S/O approved
- i. Payments approved and cheques signed as listed below:

To Whom	Description	£
D Hansen	Clerks exp. Feb-Mrch 2019	62.67
D Hansen	Working from home Allowance 2018/19	500.00
Total value		562.67

- j. Review accounts year to date:
Summary of accounts to date: 14/03/19

Accounts:

Expenditure	Year to date £	Est Full yr	Budget 2018/19 £	Income £	Year to date £
<i>Clerks salary</i>	3359.62	3665	3629	<i>Precept</i>	7000.00
<i>Admin expenses</i>	493.69	494	525	<i>LCTS</i>	65.13
<i>Working from home all.</i>	500.00	500	500	<i>VAT repayment</i>	257.14
<i>GDPR</i>	0	0	600	<i>Grants IHS</i>	200.00
<i>Web site</i>	296.50	297	320	<i>Grant Cllr Whitehead</i>	250.00
<i>Insurance</i>	375.89	376	400	<i>Bank interest</i>	1.88
<i>Subscriptions</i>	184.34	184	190	<i>Grant Cllr Teesdale</i>	200.00
<i>Donations</i>	200.00	200	150		
<i>Audit</i>	40.00	40	100		
<i>WW I memorial</i>	200.00	200	500		
<i>Playgrnd inspection</i>	66.50	67	75		
<i>Training</i>	28.95	29	100		

<i>Maintenance</i>	0	0	150		
<i>Sundry</i>	135.00	135	250		
<i>Road Safety</i>	0	0	1500		
<i>Footpath stile</i>	0	0	250		
<i>Vat</i>	121.13	121	0		
Total EXP.	6001.62	6308	9239	Total INC	8474.15

105. Any urgent business:

- a. The question was asked what one should do when vehicles are seen on the highway which should not be moving on the highway. Contact Transport for Bucks. (the Highway Authority)
- b. It was noted that the woodyard at the entry to the village had been cleared.
- c. The PC was notified of the new Local Elections (principle areas) (England and Wales) (amendments) England Rules 2018

106. Date of next meeting was confirmed as Monday 20th May 2019 at 7.30pm incl annual parish and annual parish council meeting.

Future dates: Monday 1 July, 16 September and 11 November 2019.

Meeting closed.

Opportunity for the public to speak on parish matters.

- The Head of Ibstone School:
 1. offered for children to make map drawing for the website.
 2. noted that IHS could possibly provide funds for new play equipment.
 3. The school is a community asset
 4. The School had received a Good Ofsted report.
- Questions were raised on the creation of Conservation Area(s), TPO's, footpath I13 and the unitary authority. It was confirmed that the latest speed data is not yet on the website.

The Chairman.....

Date.....