

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL

Monday 11th November 2019 at Ibstone C of E School Hall commencing at 7.30pm

Present:

Cllr Melanie Grimsdale
Cllr Jeremy Malkinson Chairman
Cllr Michael Wright

And also present
Mrs. Deirdre Hansen Parish Clerk

2 Members of the public present

50. Apologies received and accepted from Cllr Richard Scott and Simon Hammond.

Cllr Jeremy Malkinson took the chair.

51. Cllr Michael Wright made a personal declaration of interest in item 61.iii Planning Application 19/06958/FUL. Land adjacent to Cholsey Cottage. Application for engineering operation to create single-lane relief track for traffic along the existing track that leads to Cholsey Grange Farm to improve highway safety and associated ecological works

52. The minutes of the Ordinary Meeting of 16th September 2019 were confirmed as a true record and signed by the Chairman

53. Update on actions:

- a. Play area checks noted
- b. Defibrillator checks noted and AED pads replaced. No invoice received.
- c. HMRC requirements fulfilled noted
- d. Emergency planning- no update. Clerk to chase.
- e. The school have asked that the dangerous stile on footpath I3b opposite the school can be made safe. The Chairman of the PC had attempted to have a kissing gate installed here before. It was decided that the clerk would write to the landowner requesting the stile to be repaired/replaced and made safe for all to use. She will also seek guidance from BCC.
- f. Remembrance Day wreath laying at the church. Clerk has contacted the churchwarden who would welcome the PC presence. PC to send one of its members to lay a wreath at the 2020 Remembrance service in the church.

54. Meetings/training attended:

- 12/09/19-WDALC-AGM and ordinary meeting. A presentation had been given by Cllr Simon Breese, Bledlow cum Saunderton PC on their experience on putting together a Neighbourhood Plan.
- 4/11/19-WDc clerk's meeting. An update received on progress with the new Unitary Authority. There will be at least a 3-year transition period. Next year's election for us will be run by WDC. In the short-term planning will also be run by WDC.

54. Parking/speed stats/traffic issues.

Cllr Simon Hammond not present

55. WW I memorial:

- a. A possible suitable stone has been found from which to cut a plaque to engrave. The landowner to be contacted by Cllr Richard Scott in the first instance.

56. New playground equipment:

Move to next meeting

57. Web site:

- a. Following the announcement that our email service was being retired 31/10/19, the email service has been moved to Route22 on the advice of Rachel Bennett, who had done extensive research on behalf of the PC. This service should give the best value for money. She was thanked for her continued, much appreciated efforts for the PC on IT issues. Our website remains with computer assistance, but has also moved to another service, which they handle for us.

58. The updated Financial Regulations were approved.

59. The Standing Orders were reviewed and approved; no changes required.

60. The first draft budget 20/21 was briefly reviewed, the budget will be decided at the January meeting, when the precept 2020/21 will also be set.

61. Planning:

i. WDC decisions:

- 19/05120/FUL Litmore Shaw. Retention of an underground store, retaining wall and open fronted lean to store and installation of a ground source heat system (part retrospective). PC objections. WDC refused

ii. Appeals to the Secretary of State:

- Appeal reference APP/K0425/D/19/3227709 (18/07657/FUL) Timbers. Householder application for part conversion of garage to create additional living accommodation, construction of single storey rear extension and first floor rear extension with terrace/balcony on first floor and fenestration & door alterations. PC no objection. WDC refused. Appeal not yet decided.
- APP/K0425/W/19/3226658 Land north side of lane leading to Cholsey Grange, Ibstone Road. Erection of terrace of two storey 3-bed dwellings with one attached single garage and one two storey 3-bed detached dwelling with intergyral garage (4 in total), associated landscaping, bin storage, car parking and creation of new access. WDC refused, PC objection. Appeal dismissed. The PC has written to the inspector with additional information.

iii. New applications:

- 19/06958/FUL Land adjacent to Cholsey Cottage. Application for engineering operation to create single-lane relief track for traffic along the existing track that leads to Cholsey Grange Farm to improve highway safety and associated ecological works. PC objection.
- 19/07397/VCDN Land between Crown Cottage and Flint House. Variation of condition 2 (plan) attached to PP19/05544/VCDN (erection of 4 bed detached dwelling with detached double carport/garage, formation of new vehicular access and erection of double garage to serve existing dwelling) to allow design changes. PC no objection, but concern raised on the multiple variations submitted.

The meeting was closed to allow for public comment on this application.

The meeting was reopened.

iv. Variations on planning conditions when planning permission is granted.

Concern was expressed on the cumulative effect of multiple variations to an original design resulting in a new dwelling that is unrecognisable for the original consented

design. It was agreed that the PC would write to the Head of WDC Planning expressing this concern. Action Clerk.

62. Financial matters:

1. St Nicholas PCC request for financial assistance with the maintenance of the Church yard was discussed. In principle the PC was willing to make a contribution, but more information was requested. Action Clerk.
2. Receipts noted:
 - 34p bank interest.
3. Bank balances 02/10/19 noted:

Current account	£ 6,124.11
Savings account	£ <u>4,043.18</u>
Total:	£10,167.29
Less Oct salary	£ 313.41
Less Nov payments -	£ 55.00
Balance carried forward	£ 9,798.88
4. Cllr Jeremy Malkinson checked and sign the bank reconciliation.
5. Clerk's working time noted:
 - Contracted hours per month 23.8
 - Holiday hours per month 2.1.
 - Hours worked 09/09/19-04/11/19 (8 weeks)-44.5, total hrs short Cfw 3.2hrs.
6. Clerk salary for Oct/Nov 2019 @ £313.41 per month by S/O approved
7. The payment as listed below were approved and the cheque signed;

To Whom	Description	£
D Hansen	Clerk expenses	55.00
Total value		55.00

8. Accounts year to date were reviewed:
Summary of accounts to date: 11/11/19

Accounts:

<i>Expenditure</i>	Year to date £	Budget 2019/20 £	<i>Income</i> £	Year to date £
<i>Clerks salary</i>	2193.87	3738	<i>Precept</i>	7000.00
<i>Admin expenses</i>	241.45	525	<i>VAT repayment</i>	122.21
<i>Working from home all.</i>	0	500	<i>Bank interest</i>	1.18
<i>Web site</i>	135.00	320		
<i>Insurance</i>	437.17	426		
<i>Subscriptions</i>	185.15	190		
<i>Donations</i>	0	150		
<i>Audit</i>	50.00	40		
<i>WW I memorial</i>	0	0		
<i>Playgrnd inspection</i>	68.50	70		
<i>Training</i>	20.77	250		
<i>Maintenance</i>	0	150		
<i>Sundry</i>	0	250		
<i>Road Safety</i>	2727.54	1500		
<i>Vat</i>	605.46	0		
<i>Election NOT NEEDED</i>	0	900		
Total EXP.	6664.91	9009	Total INC	7123.39

63. Any urgent business:

1. The VE day (08/05/20) party be placed on the next agenda.
2. A hole in the verge by Twigsidde had been reported. This to be investigated and reported to BCC.
3. Cllr Grimsdale had reported fly tipping in the village to BCC.
4. Clerk to place progress on the hearing loop for the school hall on the next agenda.

64. Date of next meeting was confirmed as Monday 6th January 2020 at 7.30pm

Future meeting dates: Monday 9th March, 18th May, 29th June, 21st September and 9th November 2020. The suggestion to hold the annual parish meeting at the end of March 2020 to be discussed.

The Chairman..... Date.....