

**Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Monday 9th March 2020 at Ibstone C of E School Hall commencing at 7.30pm**

AGENDA

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 6th January 2020
4. Update on actions:
 - a. Play area checked
 - b. Defibrillator checked and AED pads replaced.
 - c. HMRC requirements fulfilled.
 - d. Flooding- reply from BCC
 - e. Sink hole opposite Crown Cottage- reply from BCC
 - f. State of footpath alongside Twigsidde- reply from BCC
 - g. Election 7 May.
 - h. School hearing loop
 - i. School travel plan
 - j. White lining request
5. Meetings/training attended:
 - 14/02/20- clerks training
6. Parking/speed stats/traffic issues.
7. Appoint committee for Village litter pick 29th March 2020
8. VE day celebrations: update
9. WW I memorial: update
10. Appoint Mrs P Hall as internal auditor
11. Web site and emails:
 - a. Consider moving the website to Route22, now the email has moved to Route22.
 - b. As per 22/09/20 the PC's website has to be accessibility compliant, the WCAG 2.1 defines how to make Web content more accessible to people with disabilities. Clerk has asked Paul Hooper about this and clerk will attend a course.
12. Planning:
 - a. Perceived inconsistencies of WDC planning decisions.
 - b. WDC decisions:
 - 19/07847/FUL 1 Old Dairy Cottages. Householder application for single storey rear extension. PC no objection, WDC permitted
 - c. Appeals to the Secretary of State:
 - Appeal reference APP/K0425/D/19/3227709 (18/07657/FUL) Timbers. Householder application for part conversion of garage to create additional living accommodation, construction of single storey rear extension and first floor rear extension with terrace/balcony on first floor and fenestration & door alterations. PC no objection. WDC refused. Appeal permitted.
 - d. New applications:

- 20/05038/FUL 8 Chiltern Cottages. Householder application for construction of single storey and first floor rear extensions.
 - 20/05207/FUL Cherry Tree Householder application for construction of two storey rear extension following alterations to existing conservatory.
- e. Outstanding planning applications:
- 19/07694/FUL Sunnings Lodge. Demolition of existing bungalow and erection of two detached dwellings and alterations to vehicular access. Withdrawn
 - 19/07695/FUL Cholsey Grange. Erection of 4 x 3-bed, 2-storey traditional dwellings comprising of a terrace of 3 cottage style properties and a single detached dwelling, associated soft and hard landscaping. PC objection

13. Financial matters

- a) Receipts:
34p bank interest.
- b) Bank balances 03/02/20:
- | | |
|-------------------------|-------------------|
| Current account | £ 5,696.23 |
| Savings account | £ <u>4,043.87</u> |
| Total: | £ 9,740.10 |
| Less Feb& Mrch salary | £ 626.82 |
| Less March payments - | £ 1502.06 |
| Balance carried forward | £ 7,611.22 |
- c) Check and sign the bank reconciliation.
- d) Clerk's working time:
Contracted hours per month 23.8
Holiday hours per month 2.1.
Hours worked (30/12/19-02/03/20) = 47 hrs), 3.6 hrs O/T bfw 16.5hrs.
- e) Approve clerk salary for Feb/Mrch 2020 @ £313.41 per month by S/O
- f) Approve DD for Information Commissioners Office for data protection registration fee £35
- g) Approve payment to Highways Planning Ltd for transport report @ £840 incl Vat
- h) Approve the payments and sign cheques as listed below:

To Whom	Description	£
Highway Planning Ltd	Transport report	840.00
BALC	Web accessibility course 1/2	20.77
D Hansen	Clerk expenses	106.29
D Hansen	Working from home allowance 2019/20	500.00
Total value		1467.06

- i) Review accounts year to date:
Summary of accounts to date: 09/03/20

Accounts:

Expenditure	Year to date	Budget 2019/20	Income	Year to date
	£	£	£	£
<i>Clerks salary</i>	3447.51	3738	<i>Precept</i>	7000.00

<i>Admin expenses</i>	488.05	525	<i>VAT repayment</i>	122.21
<i>Working from home all.</i>	500.00	500	<i>Bank interest</i>	1.87
<i>Web site</i>	530.73	320	<i>LAF grant</i>	1337.00
<i>Insurance</i>	437.17	426		
<i>Subscriptions</i>	185.15	190		
<i>Donations</i>	0	150		
<i>Audit</i>	50.00	40		
<i>WW I memorial</i>	0	0		
<i>Playgrnd inspection</i>	68.50	70		
<i>Training</i>	41.54	250		
<i>Maintenance</i>	0	150		
<i>Sundry</i>	735.00	250		
<i>Road Safety</i>	2727.54	1500		
<i>Vat</i>	832.08	0		
<i>Election NOT NEEDED</i>	0	900		
<i>Total EXP.</i>	10043.27	9009	<i>Total INC</i>	8461.08

14. Any urgent business

15. Date of next ordinary meeting to be confirmed as Monday 18th May 2020 at 7.30pm

Annual Parish Meeting Monday 20th April.

Future meeting dates: Monday 29th June, 21st September and 9th November 2020.

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

D. Hansen Clerk to the Council,

Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256, clerk@ibstone.org

The meeting is open to the Public and the Press (Unless otherwise decided)