

**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL**  
**held remotely Monday 8<sup>th</sup> March 2021 at**  
<https://us02web.zoom.us/j/81545313141>  
**commencing at 7.30pm**

Held under 2020 Regulation no 392 which came into force 4<sup>th</sup> April 2020 allowing remote attendance and modification of meetings and public attendance.

**Present:**

Cllr Melanie Grimsdale  
Cllr Simon Hammond  
Cllr Jeremy Malkinson           Vice-Chairman  
Cllr Richard Scott               Chairman

And also present  
Mrs. Deirdre Hansen           Parish Clerk  
4 members of the public present

169. No apologies for absence were received.

170. No declaration of interest in any agenda items was made

171. The minutes of the Ordinary Meeting of 18<sup>th</sup> January 2021 were confirmed as a true Record.

172. Update on actions:

- a. It was noted that the play area had been checked. Cllr Hammond will chase the required repairs.
- b. It was noted that the defibrillator had been checked.
- c. It was noted that HMRC monthly requirements were fulfilled.
- d. Hearing loop update- Due to the pressures of Covid-19 the school has not been able to progress this and have offered to refund the PC the donations. Clerk to progress with school.
- e. Play area maintenance- see a.
- f. Patching footpath I22 between Loxwood Cottage and Gatehill Cottage-. Cllr Malkinson had been to have a look. He informed the PC that type 1 was required to improve surface of the footpath. Once the weather has improved, he will arrange for the work to be done by his company.
- g. Spring Clean- litter pick. Due to Covid-19 regulations this cannot take place this year. Individuals have been encouraged to litter pick safely by themselves. There is the opportunity to borrow PC litter picking sticks.
- h. Parish Council logo- the PC agreed to adopt the latest logo as suggested by Cllr Hammond. It is to be used on all stationary, emails and correspondence. He is to send the logo to all councillors and clerk with instructions how to apply it.
- i. Website- SKP who manage our website is closing their business. We need to move our website to another supplier. The PC agreed to move to SKP's recommended supplier Cathren Constantino in the short term. Action clerk.  
Cllr Hammond will investigate if Nick Stewart, a local web designer, is interested in taking it on.
- j. Parish Charter with BC- the PC will look at this and send their comments to the clerk for submission before the end of the month

173. Meetings/training attended:

- 15/12/20- 20/01/21- BC clerk's forum. The clerk gave a brief report.

- 02/03/21- NALC Forum. Attended by the Chairman, Cllr Grimsdale and the clerk.

174. Discuss Maintenance/ Service requirements for MVAS's.

- a. Cllr Hammond had received 2 quotes from Swarco, a gold and silver contract. As the newer Mvas is still under warranty until September 2021 it was decided to take on two separate Silver contracts at an annual cost of £123 plus Vat per MVAS. This contract will cover the PC's needs. Action Cllr Hammond and clerk.

175. Traffic issues.

- a. Cllr Hammond reported that BC had sent out a useful document about traffic calming and traffic calming measures. It shows how expensive traffic calming is and demonstrates that a MVAS is the most cost-effective way of reducing speed for our village.
- b. It was noted that there are many cars parked in the village during weekends.

176. WW I memorial- update

- a. Cllr Malkinson had inspected the intended sarsen stone, but had found a smaller, more suitable one nearby. It is the intention for a slab of that stone to be cut in the next few weeks. The slab will then need to be sent to the stone mason for engraving.

177. Review the Planning Statement

- a. Cllr Hammond was thanked for the work he had done on this Survey Monkey, which was commissioned to increase representation. The Chairman read out the results from the survey.  
A hard copy had gone to each household and the survey was sent to all the email addresses the PC have on file of those who have given permission to use them for village matters. All the Survey Monkey responses were anonymous, a few residents had sent in detailed email comments. The Chairman had responded to those. There were 51 responses of which 46 supported the Planning Statement and 5 did not. Some suggested amendments were made and it was agreed that the final version of the Planning Statement would be sent out again on Survey Monkey. Once those responses have been received it will be progressed to adoption.

178. Asset of Community Value: The Fox Country Hotel for sale.

- a. Cllr Hammond had sent out a Survey Monkey asking if there was support for a local pub/hotel. The overwhelming response was Yes.
- b. He had been liaising with residents and had held a working group meeting with 14 attendees. There was an overwhelming desire for the village to retain the pub. A meeting is due to be held on the 9<sup>th</sup> to discuss and talk to the landlord of The Chequers at Fingest, who will provide some guidance. Following that meeting a decision will be taken on whether the PC will express an intention of interest to BC by 11<sup>th</sup> March.
- c. Clerk urgently to check some of the timescales and exactly who can express an intention of interest.

Cllr Hammond was thanked for his hard work on this matter.

179. Planning:

- a. BC decisions:
  - 20/06891/OUT OS parcel 5122. Outline Planning application for erection of two detached dwellings and associated garaging with all matters other than access reserved. PC strong objection. BC refused
  - 20/07577/Ful Skomer. Householder application for the demolition of existing single storey garage and workshop and construction of two storey side extension with front dormer and rear dormer with balcony, first floor side roof dormer alteration

and single storey detached garage. PC no objection to the proposal for the dwelling, but concern that the through colour render of the garage should be in harmony with the rural ambience of the village and the proximity of the proposed balcony to the boundary. BC permitted

- 20/07655/VCDN Abbattsfield. Variation of condition 2 (plan numbers), 4 (materials), 5 (surfacing materials), 6 (levels), 7 (SuDS) and 10 (ecological enhancement plan) attached to PP 18/08155/FUL (demolition of existing dwelling and outbuildings and erection of 5-bed detached dwelling with linked carport and shed housing bin, cycle and garden stores, associated car parking & landscaping (alternative to PP 17/07326/FUL) in order to allow changes to approved plans. PC objection, original stone colour preferred. BC permitted.
- b. Appeals to the Secretary of State:
- APP/K0425/C/19/3242223 appeal on 19/00086/ENFOT Litmore Shaw alleged engineering operations. PC comments submitted to the inspector, objections. No further news.
  - APP/P0430/W/20/3256435 appeal lodged against WDC refusal for 19/07695/FUL Cholsey Grange. Erection of 4x3 bed 2 storey traditional dwellings comprising a terrace of 3 cottage style properties and a single detached dwelling with associated soft and hard landscaping. The PC had commissioned Highways Planning consultants to compile information, statistics and provide expertise in writing the PC's planning appeal statement objecting to the appeal. Objection submitted by the clerk.
- c. Applications awaiting decision:
- 20/07254/FUL. Stable building Ashfield Barn Dairy Unit. Conversion of existing stable building into 2x 1 bed and 1x 2 bed staff flats, erection of bin store and creation of 3x parking spaces. PC no objection.
  - 20/07697/FUL & 20/07715/LBC Turville Manor. Householder application for construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard walled garden wall. PC no objection.
- d. New Applications:
- 20/08456/FUL Ibstone Church of England Primary School. Removal of existing garden sheds and erection of two multipurpose timber garden buildings and alteration to existing bin store. PC no objection.
  - 21/05275/FUL. Hell Corner Cottage. Householder application for construction of loft conversion in connection with 2x front dormers, first floor rear extension and creation of two open porches. Comment's deadline 10/03/21
  - 221/005409/FUL Sunnings Lodge. Demolition of existing dwelling and construction of 1x3-bed and 1x 4-bed dwelling houses with landscaping, access and associated works. Comment's deadline 15/03/21

180. Financial matters:

- a. Receipts noted:
- 7p bank interest.
- b. Bank balances 01/02/21 noted:

Current account	£ 7,752.77
Less uncleared cheque	-£ 10.00
Savings account (09/02/21)	£ <u>4,045.04</u>
Total:	£ 11,787.81
Less March payments	£ 2,290.01
Less February salary S/O	£ 321.99
Balance carried forward	<b>£ 9,175.81</b>

- c. Clerk's working time noted:  
 Contracted hours per month 23.8  
 Holiday hours per month 2.6. (net hrs 21.2)  
 Hours worked 11/01/21 to 26/02/21 (7 weeks= 38.5 hrs, net 34.3) 35.5 hrs,  
 1.2hrs overtime. Overtime bfw 6.5+1.2= 7.7 cfw
- d. Clerk salary for Feb/March 2021 @ £321.99 per month by S/O approved.
- e. In between meetings ch 599 to Simon Hammond was signed for the purchase of an annual subscription to Survey Monkey @ £384.00 following agreement by email to allow for wider community involvement. Approved by the PC.
- f. The payments as listed below were approved and the cheques signed:

To Whom	Description	£
The Information Commissioners Office	Data protection fee by DD	40.00
D Hansen	Clerk WFH allowance 2020/21	500.00
D Hansen	Clerks exp. Feb/March 2021 incl 1-yr Microsoft office	130.01
Countsequential Ltd	Traffic data collection February 2021	600.00
Highways Planning Ltd	Report for the objection to pl. appeal statement APP/P0430/W/20/3256435 for Cholsey Grange	1020.00
Total value		2290.01

- g. Accounts year to date were reviewed:  
 Summary of accounts to date: 08/03/21

**Accounts:**

<b>Expenditure</b>	<b>Year to date £</b>	<b>Budget 2020/21 £</b>	<b>Income £</b>	<b>Year to date £</b>
<i>Clerk's salary</i>	3541.89	3836	<i>Precept</i>	9,250.00
<i>Admin expenses</i>	518.87	525	<i>VAT repayment</i>	279.65
<i>Working from home all.</i>	500.00	500	<i>Bank interest</i>	0.98
<i>Donations</i>	250.00	250	<i>VE Day grant</i>	125.00
<i>Web site/email</i>	279.96	500		
<i>Subscriptions</i>	179.35	190		
<i>Audit</i>	50.00	50		
<i>Insurance</i>	437.17	437		
<i>Playgrnd inspection</i>	68.50	70		
<i>Training</i>	0	250		
<i>Maintenance</i>	67.85	250		
<i>Sundry</i>	1735.00	250		
<i>Election now for 2021/22</i>	0	1000		
<i>VE day party postponed</i>	0	500		
<i>Vat</i>	462.64	0		
<b>Total EXP.</b>	<b>8091.23</b>	<b>8608</b>	<b>Total INC</b>	<b>9,655.63</b>

181. Any urgent business

- a. Election 6<sup>th</sup> May. The clerk had sent out the timetable. She briefly explained the procedure.
- b. The clerk will send the notification she has been sent by BC to the village by email.

182. Date of next meeting was confirmed as **Monday 24<sup>th</sup> May 2021 @7.30pm Annual Parish Council meeting, Annual Parish Meeting and Ordinary meeting**

**Dates of future meetings:**  
***Election Thursday 6<sup>th</sup> May 2021***

**Monday 12<sup>th</sup> July 2021**  
**Monday 13<sup>th</sup> September 2021**  
**Monday 8<sup>th</sup> November 2021**

The Chairman.....

Date.....