

NOTICE OF THE ORDINARY MEETING OF IBSTONE PARISH COUNCIL
To be held on Tuesday 12th September 2023
The Breakfast Room at The Chilterns Fox, Ibstone at 7.30pm

Dear Councillors,

In accordance with the provisions of the Local government Act 1972, you are hereby summoned to the above meeting when the business to be discussed will be as follows:

AGENDA

1. **Receive and accept apologies for absence**
2. **Declaration of interest in any agenda items**
3. **To confirm the minutes of the Annual Parish, Annual Parish Council and ordinary meetings of 30th May 2023**
4. **Buckinghamshire Councillors**
5. **Update from the Volunteer Planning Officer at the Chiltern Society**
6. **Update on actions:**
 - a) Play area checked
 - b) Defibrillator checked
 - c) HMRC monthly requirements fulfilled
 - d) BC news emails distributed
 - e) Chairman
7. **Meetings/training attended:**
 - 16/06/23 – BMKALC Local Government Award Scheme briefing
 - 28/06/23 – Buckinghamshire Council Parish Liaison Meeting
 - 20/07/23 – SLCC Clerks Forum
 - 24/07/23 – Buckinghamshire Council Clerks Forum
8. **WW I memorial – update if available**
9. **Planning:**
 - a. Buckinghamshire Council decisions:
 - [23/05639/FUL – Land Adjacent Litmore Shaw Annexe Grays Lane Ibstone](#) – Installation of hardstanding (reclaimed cobbles) to provide safe access to underground store – **Application Permitted**
 - [23/06504/CLP – Flint House Ibstone Road Ibstone](#) – Certificate of lawfulness for proposed construction of single storey detached garden room for use as gym/home office/WC – **Grant Certificate - Proposed Development (PC not consulted)**
 - [23/06579/FUL – Flint House Ibstone Road Ibstone](#) – Householder application for proposed tennis court – **Application Permitted**
 - [23/06411/FUL – Cholsey Grange Ibstone Road Ibstone](#) – Householder application for erection of part brick part glass domestic greenhouse – **Application Permitted**
 - b. Appeals to the Secretary of State:
None at this time.
 - c. New Applications in the parish to be commented on, including any loaded on the Buckinghamshire Council planning website between the distribution of this agenda and the meeting:
[23/06965/FUL – Woodlands Cottage Ibstone Road Ibstone](#) – Householder application for proposed single storey front porch extension

10. To review the Parish Council Risk Assessment

11. Discuss a street sign on the highway to alert motorists of animals by the Common

This is currently back sitting with Buckinghamshire Council, following the change from Transport for Bucks to Buckinghamshire Highways. Clerk has asked Buckinghamshire Highways if there is a price increase, and they have responded saying that they are evaluating “wild animal” signs across the county and will respond at a future date. Clerk to provide an update if possible.

12. Financial matters:

a) Check and approve bank reconciliation

Bank Balance as of 06/09/23:

Total:	14588.92
Current account	9517.41
Interest May – Aug	10.41
Savings account	5071.51
Less unrepresented cheque 618	(20.00)
Earmarked for road sign	200.00
Unreserved funds as of 06/09/23	14368.92

b) Clerk’s working time:

Contracted hours per week=5.5 hrs (month 23.8)

Jan – end Aug 2023 – total contracted hours 192h, worked 194h 25m

c) Approve clerk salary for Sep/Oct 2023 @ £315.55 per month by S/O

d) Approve the payments as listed below:

To Whom	Description	£
Mrs L Coldwell	Clerk expenses Jun/Jul/Aug	30.49
Total value		30.49

e) Review accounts year to date against budget:

Summary of accounts to date: 06/09/23

Accounts:

Expenditure	Year to date spend £	Budget 2023/2024 £	Income £	Year to date £
Clerk salary	1577.75	4050.00	Precept	4900.00
Admin expenses	6.00	400	Bank Interest	16.49
Working from home allowance	500.00	500.00		
Web site/email	141.12	150.00		
Subscriptions	117.27	190.00		
Audit		75.00		
Insurance	495.00	520.00		
Playground inspection	75.00	70.00		
Training		100.00		
Maintenance		750.00		
Planning advice		500.00		
Sundry		200.00		
Defib replacement		175 (reserve)		
Kings Coronation celebrations	2157.50	1000.00		
Common/Pond maintenance		500.00		
Highway “Warning Animal” post		700.00		
VAT Spent	15.00	0		
Total EXP.	5084.64		Total INC	10732.18

13. **Members questions**

14. **Date of next meeting:** To Be Confirmed

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

L Coldwell

06/09/23

The meeting is open to the Public and the Press (Unless otherwise decided)