

**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
held Monday 20th November 2023 in the Breakfast Room at The Chilterns Fox, Ibstone**

Present:

Cllr Richard Scott – Chairman
Cllr Melanie Grimsdale – Vice-Chair
Cllr Holly Hammond
Cllr Kendra Gittus

Lorna Coldwell, Clerk

0 members of the public present

115. Apologies:

Cllr Simon Hammond.
Buckinghamshire Councillors Dominic Barnes and Mark Turner.

116. Declaration of interests:

None declared.

117. Confirm previous minutes:

The minutes of the ordinary meeting of 12th September 2023 were confirmed as a true record and signed by the Chair.

118. Buckinghamshire Councillors:

Nothing to report.

119. Update on actions:

- a) It was noted that the play area had been checked.
- b) It was noted that the AED has been checked.
- c) HMRC monthly requirements fulfilled.
- d) BC news emails distributed.
- e) Chairman: Nothing to report.

120. Meetings/training attended:

05/10/23 – SLCC Branch meeting (Clerk)
10/10/23 – Clerks Forum (Clerk)
17/10/23 – BMKALC Conference (Clerk)
01/11/23 – BMKALC AGM (Clerk)
09/11/23 – Local Council Net Zero webinar (Clerk)
16/11/23 – “Martyn’s Law” briefing (Clerk) – Clerk gave a verbal report to Cllrs.
20/11/23 – Climate Change webinar (Clerk)

Any and all slides have been forwarded to Councillors.

121. WW I memorial:

Vice-Chair reported that is no further update; she will chase the resident.

122. Planning:

- a. Buckinghamshire Council decisions:
[23/06965/FUL – Woodlands Cottage Ibstone Road Ibstone](#) – Householder application for proposed single storey front porch extension – **Application Permitted**
- b. Appeals to the Secretary of State:
None at this time.
- c. New Applications in the parish to be commented on:
None at this time.

123. To consider writing to Buckinghamshire Council regarding road closures and works on the highway in the parish

Following recent works on the highway causing inconveniences to residents, mainly due to lack

of notice, the PC resolved to write to the Cabinet Member for Highways.

Action:Clerk

124. To consider issues of parking on Ibstone Common at the cricket pitch, and to consider a donation towards funding works to deter cars

Chair has been in discussions with Wormsley Estate and Ibstone Cricket Club about concerns the grass verge will become a mud layby during the wet weather. Wormsley have suggested creating a ditch and a bund, Chair suggested pegging wooden rails on the ground, similar to the Grays Lane layby as these will be more aesthetically pleasing, less intrusive and safer for pedestrians. It was proposed by Chair, seconded by Cllr H Hammond and agreed by all to contribute £500 towards the eventual scheme, once the specifications have been agreed by all.

125. To discuss the possibility of applying for a 20 mph limit outside of Ibstone CE School

Clerk advised that Buckinghamshire Council are not supportive of 20mph limits, and there need to be fatalities for this to be considered. If the parish council were to fund, it can cost up to 6 figures for surveys and implementation. No further action to be taken on the basis of potential costs and opposition from Buckinghamshire Council and Thames Valley Police.

126. To consider Oxford Road and road safety issues there

Buckinghamshire Councillor Mark Turner has requested PC support for writing to Buckinghamshire Council asking them to make changes to the road for the safety of motorists and households at the bottom of the hill. All in agreement to write in support of additional safety measures with neighbouring parish councils.

Action:Clerk

127. Financial matters:

a) Check and approve bank reconciliation: Cllr Gittus checked and signed.

Bank Balance as of 11/09/23:

Total:	14593.66
Current account	9517.41
Savings account	5076.25
Less unpresented cheque 618	(20.00)
Interest Oct	4.67
Less September payments	(346.04)
Less October payments	(315.55)
Income – second ½ precept	4900.00
Income – Ibstone Horticultural Society	200.00

Total as of 09/11/23 19016.74

Earmarked for road sign 200.00

Unreserved funds as of 09/11/23 18816.74

b) Clerk's working time: Noted

Contracted hours per week = 5.5 hrs (month 23.8)

Jan – end Oct 2023 – total contracted hours 240h, worked 238h 15m

c) Approve clerk salary for Nov/Dec 2023 @ £315.55 per month by S/O: Approved

d) Approve the payments as listed below: Approved

To Whom	Description	£
Mrs L Coldwell	Clerk expenses Sept/Oct	29.12
Total value		29.12

e) Discuss any suggestions for draft budget – precept to be set at the January meeting:

f) Review accounts year to date against budget: Noted

Summary of accounts to date as of 09/11/23:

Accounts:

Expenditure	Year to date spend £	Budget 2023/2024 £	Income £	Year to date £
Clerk salary	2208.85	4050.00	Precept	9800.00
Admin expenses	36.49	400	Bank Interest	25.90
Working from home allowance	500.00	500.00	Ibstone Horticultural Society donation	200.00
Web site/email	141.12	150.00		
Subscriptions	117.27	190.00		
Audit		75.00		
Insurance	495.00	520.00		
Playground inspection	75.00	70.00		
Training		100.00		
Maintenance		750.00		
Planning advice		500.00		
Sundry		200.00		
Defib replacement		175 (reserve)		
Kings Coronation celebrations	1898.00	1000.00		
Common/Pond maintenance		500.00		
Highway "Warning Animal" post		700.00		
VAT Spent	274.50	0		
Total EXP.	5746.23		Total INC	10025.90

128. Members questions:

- Vice-Chair asked if any residents see flooding by the school please take a photo of it and forward to the Parish Council, either via the WhatsApp group or [email the Clerk](#).
- Clerk advised that Thames Water have been issued with a notice by Buckinghamshire Council to repair the damaged verge by Ibstone CE School.

129. The date of next meeting:

The date was confirmed as Tuesday 23rd January, 7.30pm to be held at The Chilterns Fox in the Breakfast Room.

The meeting was closed at 20.41.

The Chairman Date