

**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Monday 20th May 2013 at Ibstone C of E School Hall, following the Annual Parish
meeting and the Annual Parish Council meeting which started at 7.30pm**

Present:

Mrs. I. Randall	Chairman
Mrs M. Smith	Councillor
Mr. R. Scott	Councillor
Mr J. Malkinson	Councillor

Also present: Mrs. D Hansen Parish Clerk

And 4 members of the public were present: Guy Prince, Joan Woodman, Penny Martin-Fagg and Orme Oliver.

13.194 Apologies were received and accepted from Melanie Grimsdale.

13.195 Jeremy Malkinson made a declaration of personal interest in agenda item 13.208 c. planning application 13/05898/FUL. He has submitted this application.

13.196 The minutes of the Ordinary meeting of 4th March 2013 were declared a true record and signed by the Chairman.

13.197 Matters arising not on the agenda

- Meetings attended-17-04-13 Melanie Grimsdale had attended the NAG.
21-03-13 The Clerk had attended the BCC/WDC clerk's meeting.

13.198 Telephone box.

- a. The refurbishment work on the phone box has been delayed due to the weather conditions.
- b. The repair work is turning out to be more expensive than originally estimated. Nick Mival has indicated that the work will cost an estimated £1700; he intends to raise the bulk of this through fund raising.
- c. The meeting unanimously agreed to make a £500 donation towards the telephone box refurbishment work.
- d. More promotion of the refurbishment work and the need for fundraising was considered essential and would be mentioned in the next newsletter.
- e. The phone box is owned by the PC; therefore all funds raised towards the refurbishment should be passed through the parish council's accounts. Nick Mival to be reimbursed for any expenses incurred. Clerk to provide the Chair with the PC's bank details. Clerk to notify Nick Mival.
- f. Nick Mival has kindly agreed to continue to be responsible for the management and maintenance of the phone box and it was agreed that the PC would consult with Nick Mival when liaising with all contractors hiring space in the phone box to ensure that all uses are aesthetically acceptable.

13.199 Placing of AED in the phone box.

The meeting discussed the request for placing the AED in the phone box. In general terms the meeting was in favour of placing the AED in the phone box. It was agreed that contracts should be drawn up between the PC and any users of the box wishing to rent space in the phone box and details of the user's insurance be shown to the PC if requested.

13.200 The meeting approved a 1% increase in the Clerk's pay as of 01/04/13.

13.201 An increase of £1 to £6 reimbursement to clerk's for trips to village was approved as of

01/04/13.

13.202 Parking by the common and replacing of logs for conserving the common verge near the cricket club.

- a. The owners of Grays had expressed problems to the Wormsley estate of cars parking directly opposite their entrance. The Wormsley estate had passed the complaint to the Clerk. The meeting considered the issue, but there is nothing they can do. Wormsley do not wish to see more signs including 'No Parking' on the Common and the PC does not own the land.
- b. The PC and others have asked Wormsley to replace the logs that have been in place to protect the Common verge along the Common opposite the Cricket club. Wormsley had informed the Clerk that they no longer had the staff or the funds to perform this task.

13.203 Illegal dumping of waste behind Blue Hills.

This had been reported to BCC who are in the process of the clear up of waste items. Although it appears that there is a large amount of waste still in place behind houses and not obvious from the main road. A member of the public offered some photographs and Cllr Smith will take the matter up with the Environment Agency as well. All members asked to remain vigilant.

13.204 Wycombe District Local Plan- upcoming public engagement on 04/06/13.

Cllr Scott and the Clerk will attend this meeting.

13.205 Web site suggestions.

Cllr Malkinson had investigated various possibilities and reported that it would be a substantial challenge to design, set up and run a new web site. The meeting considered the price structure offered by Mike Henson and decided that the news module could be of benefit at a cost of £70. Additional items would be considered at a later date. Cllr Malkinson to pursue.

13.206 Emergency contacts.

Cllr Malkinson and Randall's phone numbers to be provide as BCC emergency contacts. Action Clerk.

13.207 Dog fouling leaflets

- a. Mrs Barber has suggested distributing leaflets on parked vehicles asking people to clear up their dog mess if they are not already doing so. She has also offered to distribute these leaflets. The meeting discussed the legal and practical implications of this suggestion, including potential littering and it was decided not to pursue this. Clerk to notify Mrs Barber.

13.208 Planning:

- a. Fox update: the PC had an informal meeting with the architects for the Fox to hear their suggestions for solving the parking problems that would be caused by any increase in their business. The PC is waiting for a formal planning application to be lodged before making any comment. This would be made in tandem with the consultation of affected villagers.
- b. WDC decisions:
 - 13/05304/FUL The Lodge, Twigsid Farm. Householder application for construction of single storey side and rear extensions. PC no objection. WDC permitted.
- c. New Applications:
 - 13/05763/FUL Sonningfield. Householder application for conversion of existing garage to granny annexe with associated internal and external alterations. PC no objection.
 - 13/05863/FUL Hell Corner Cottage, Grays Lane. Householder application for demolition

of existing garage structure and replacement with oak frame garage structure with ancillary studio over, extension of existing driveway, extension of 1.8m perimeter fence abutting Grays lane to incorporate garage area (amendment to Scheme 12/06108/FUL). PC no objection, but had comments to present to WDC; the council would like a condition added that the garage/studio cannot be used separately from the main dwelling. The PC has concerns that the 1.8m fence will adversely impact on the surrounding environment and the rural aspect of the area, being so close to the highway.

- 13/05898/FUL Kites. Householder application for construction of timber balcony to rear elevation. Cllr Malkinson had declared an interest and withdrew. PC no objection.

13.209 Financial matters:

- The accounts for 2012/13 were approved and adopted.
- It was agreed to use the insurance value of the assets on the Annual Return. The statement of accounts was agreed and approved by the council and signed by the chair.
- The Annual Governance Statement was agreed and approved by the council and signed by the Chair.
- Don Timms was appointed as internal auditor.
- The Asset Register 31/03/13 was approved.
- The payment of the clerk's salary by monthly S/O from May 2013 was approved and the mandate was signed.
- £3082.50 grant from BCC received for the new playground.
- 1st half (2013/14) precept received £3147.49 (made up of £3,000 precept plus £147.49 grant from WDC. This is the share of central government LCTS support grant allocated to WDC. WDC are paying this to the PC to compensate for the loss caused by the LCTS.)
- Vat repayment 2012/13 £1654.29 received
- Bank balances 09/04/13: current account £ 4803.26 Savings account £ 30.80
- The cheques as listed below were approved for payment and signed:

To whom	Description	£	£
WDALC	Subs 2013/14		10.00
Mh-p internet ltd	Web-site updates plus replacement for cheque 389 which was never cashed.	£18.00 £36.00	54.00
BALC	Subs 2013/14		48.16
Mr D. Timms	Internal audit 2012/13		20.00
Mrs. D. Hansen	Clerk salary – April	234.98	
Mrs. D Hansen	Clerks exp. Mrch/April	97.97	332.95
Total value			£ 465.05

13.210 Any other business:

- Many wooden stakes of considerable length have now appeared on the Mace. The Chair will try to find out who has placed these.
- Waste in the field opposite Rectory Cottage. There is a substantial amount of waste in this field. Cllr Malkinson to take photographs and send to the Clerk, who is instructed to bring the matter to BCC's attention.
- The Chair asked members to consider fulfilling the vacant position as School Governor.
- The Chair asked the members to consider sharing the various PC responsibilities between members equally. She will provide a list of the various responsibilities and then members

will consider the various roles.

- e. The Chair reported that she had been approached by the Wormsley Estate requesting the PC to look at a solution to the existing and growing problem of cars parking in the village.
- f. The Clerk was asked to request the Wormsley estate to mow the common soon.

13.211 The date of the next meeting Monday 1st July 2013 at 7.30pm at the School.

The Chairman.....

Date.....