

**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
held Monday 20th March 2023 at Ibstone CE School, Ibstone**

Present:

Cllr Richard Scott – Chairman
Cllr Melanie Grimsdale – Vice-Chair
Cllr Holly Hammond
Cllr Kendra Gittus
Cllr Simon Hammond
Lorna Coldwell, Clerk

0 members of the public present

71. Apologies:

None received.

72. Declaration of interests:

None declared.

73. Confirm previous minutes:

The minutes of the Ordinary meeting held on 24th January 2023 were confirmed as a true record by the Councillors and signed by the Chair.

74. Buckinghamshire Councillors:

Nothing to report.

75. Update on actions:

- a) It was noted that the play area had been checked.
- b) It was noted that the AED has been checked.
- c) HMRC monthly requirements fulfilled.
- d) BC news emails distributed.
- e) Chairman: Gave an update on discussions with Wormsley Estate – the entrance and exit to the Common have been cut back, the paths are wider now. A meeting with the new Estate Manager to discuss a possible bund is scheduled to take place, to stop parking on the grass at the Common.

76. Meetings/training attended:

26/01/23 – Planning Application responses training session (Clerk/Chair/Vice-Chair)
27/01/23 – Future Nature training session (Clerk)
16/02/23 – CIL and S106 training session (Clerk)
30/01/23 – Buckinghamshire Council Planning Liaison meeting (Clerk)
01/03/23 – Buckinghamshire Council Liaison meeting (Clerk)
20/03/23 – Carbon Literacy training (Clerk)

Any and all slides have been forwarded to Councillors.

77. WW I memorial:

Vice-Chair reported that the plaque has been removed by the resident to be cleaned and the stone is weathering down already. The resident will look to put the plaque on a large piece of stone, to be put in front of the memorial.

78. Planning:

- a) Buckinghamshire Council decisions: Noted
- [22/07630/VCDN - Litmore Shaw Grays Lane Ibstone](#) - Variation of condition 3 (plans) attached to 17/06411/FUL (Construction of replacement single storey garage/workshop with the erection of a detached oak framed garage/workshop) to allow for the insertion of a flue – **Application Permitted**

- [22/07455/FUL – Turville Manor Ibstone Road Ibstone](#) – Householder application for erection of single storey linked extension between existing house and guest suite with alterations – **Application Permitted**
- [22/07456/LBC – Turville Manor Ibstone Road Ibstone](#) – Listed Building application or erection of single storey linked extension between existing house and guest suite with alterations – **Application Withdrawn**
- [22/08261/VCDN – Faber House Ibstone Road Ibstone](#) – Variation of condition 2 (plan numbers) attached to PP 21/06208/FUL (Householder application for construction of front porch, first floor side extension and single storey side extension) to allow for alterations to the design of the summer room – **Application Permitted**

b) Appeals to the Secretary of State:
None at this time.

c) New Applications in the parish to be commented on:

[23/05389/FUL – Sevenoaks Grays Lane Ibstone](#) – Householder application for construction of an outbuilding for use as a garage and storage space – **no objection**

[23/05473/FUL – Netherwood Ibstone Road Ibstone](#) – Householder application for re-positioning of front door and porch, construction of two storey side and rear extensions, single storey side extension with 1 x dormer window to front forming attached garage with room over, fenestration and external alterations (alternative scheme to pp 22/07532/FUL) – **no objection**

79. Parish Litter Pick

This is [organised for Saturday 1st April](#), subject to weather conditions, the village has been notified. Cllr Hammond will liaise regarding hi-vis jackets and litter picking sticks.

80. Discuss a street sign on the highway to alert motorists of animals by the Common:

Transport for Bucks have confirmed that the cost for a sign which would be wholly payable by the PC, would be £2100. There is the possibility of match funding from the South West Chilterns Community Board, as per Buckinghamshire Councillor Mark Turner. Clerk will meet with the Community Board manager to discuss. A £200 donation has been received towards costs from Ibstone Horticultural Society. All in agreement that if costs were to exceed £1000 for the PC to pay it would be too expensive to proceed.

81. Discuss a book exchange in the telephone box

Vice-Chair has concerns that books will get in the way of the AED machine, and it would need a volunteer to keep it tidy. There is not a lot of remaining space, and clear access to the AED is a must. All in agreement not to proceed with this, the telephone box is not large enough to serve a dual purpose.

82. Discuss plans for the Kings Coronation

Following on from the success of the Jubilee celebrations, an event for the Coronation is being planned. Vice-Chair advised that at the moment the caterers and entertainer are booked. Vice-Chair will email the village to ask for numbers who plan to attend. She asked for any suggestions for ice cream vans to attend. A suggestion was made to ask for donations on the day, as unfortunately the grant Clerk applied for from the Awards for All Community Fund has not been approved, due to a high number of applications they have received. Upon speaking with other Clerks nationally, this appears to be a common theme – it would seem that they received more applications than originally anticipated.

83. Discuss Local Plan for Buckinghamshire – Infrastructure Baseline from Buckinghamshire Council

All in agreement to Clerk to complete the questions, similar as mentioned at the January meeting re: infrastructure in the parish. Traffic, speeding vehicles along with lack of available parking are all major concerns, and the pressure that the Doctors surgery faces.

84. To confirm a donation to South Central Ambulance Service following the defibrillator training organised by Vice-Chair held in February

Chairman thanked Vice-Chair for organising a very successful session. Thanks were given to Simon Everitt and Tracy Mould from SCAS who facilitated the session. 30 residents were in attendance. Vice-Chair proposed a donation of £30. All in agreement, donation approved.

85. Financial matters:

a) Check and approve bank reconciliation

b) Receipts:

- 1.15p bank interest in December

Bank Balance as of 01/01/23:

Total: 16141.67

Current account 11093.76

Savings account 5047.91

Less unpresented cheque 618 (20.00)

Less January Payments (current A/C) (318.55)

Interest January 2.16

Bank Balance as of 30/01/23: 15805.28

Less February payments (315.55)

Interest February 2.57

Bank Balance as of 28/02/23 15492.30

c) Clerk's working time:

Contracted hours per week=5.5 hrs (month 23.8)

Jan – end Feb 2023 – total contracted hours 47.6h, worked 56h30m: Noted.

d) Approve clerk salary for Mar/Apr 2023 @ £315.55 per month by S/O: Approved.

e) Approve the payments as listed below: Approved.

To Whom	Description	£
Mrs L Coldwell	Clerk expenses Jan/Feb/Mar	377.06
SCAS	Donation for AED training (if approved)	30.00
Ibstone CE School	Donation to costs for meeting	40.00 (to include Jan meeting not paid)
Total value		447.06

f) Review accounts year to date against budget – noted:

Summary of accounts to date: 13/03/23

Expenditure	Year to date £	Budget 2022/2023 £	Income £	Year to date £
Clerk salary	3786.60	4050.00	Precept	10525.00
Admin expenses	155.42	500.00	VAT repayment	
Working from home all.	541.66	500.00	Bank interest	7.18
Donations	0	200.00	Ibstone Horticultural Society	200.00
Web site/email	128.64	1225.00		
Subscriptions	179.64	190		
Audit	50	75.00		
Insurance	488.26	520.00		
Playground inspection	70.00	70.00		
Training	24.00	200.00		
Maintenance	0	750.00		
Planning advice	300.00	500.00		

Sundry	772.65	170.00		
WW1 Memorial costs	389.00	-		
Election	0	0		
Jubilee Celebrations	66.00	2000.00 (inc. National Lottery grant)		
Hinged post for MVAS	0	1400.00		
Vat	310.67	0		
Total EXP.	7262.54		Total INC	10732.18

86. Members questions:

The subject of noisy weekend garden machinery has been raised with the PC and the matter was discussed.

87. The date of next meeting:

The date was confirmed as Tuesday 30th May 2023 to include the Annual Parish and Annual Parish Council meetings. Venue TBC but likely to be the Breakfast Room, The Chilterns Fox, Ibstone.

The meeting was closed at 20.24.

The Chairman Date