

**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
held Tuesday 24th January 2023 At Ibstone CE School, Ibstone**

Present:

Cllr Richard Scott – Chairman
Cllr Melanie Grimsdale – Vice-Chair
Cllr Simon Hammond

Lorna Coldwell, Clerk

0 members of the public present

56. Apologies:

Apologies received from Cllr Kendra Gittus and Buckinghamshire Cllr Mark Turner.

57. Declaration of interests:

None declared.

58. Confirm previous minutes:

The minutes of the Ordinary meeting held on 5th December 2022 were confirmed as a true record and signed by the Chair.

59. Buckinghamshire Councillors:

Nothing to report.

60. Update on actions:

- a) It was noted that the play area had been checked.
- b) It was noted that the AED has been checked.
- c) HMRC monthly requirements fulfilled.
- d) BC news emails distributed.
- e) Chairman: Nothing to add.

61. Meetings/training attended:

- 20/01/23 – Community Resilience Training.
- Chairman, Vice-Chair and Clerk will attend a Planning Application response training on 26/01/23.

62. WW I memorial:

Chair has spoken to the resident who is still keen to help but has been very busy recently. He will be in touch with Vice-Chair to discuss a meeting in early February.

63. Planning:

- a) Buckinghamshire Council decisions:
 - [22/06711/FUL – Sevenoaks Grays Lane Ibstone](#) – Householder application for construction of single storey side and rear extension, two storey side extensions and construction of new lower ground floor. Creation of tennis court – **Application Permitted**
 - [22/07455/FUL – Turville Manor Ibstone Road Ibstone](#) – Householder application for erection of single storey linked extension between existing house and guest suite with alterations – **Awaiting Decision**
 - [22/07456/LBC – Turville Manor Ibstone Road Ibstone](#) – Listed Building application or erection of single storey linked extension between existing house and guest suite with alterations – **Awaiting Decision**
 - [22/07630/VCDN - Litmore Shaw Grays Lane Ibstone](#) - Variation of condition 3 (plans) attached to 17/06411/FUL (Construction of replacement single storey garage/workshop with the erection of a detached oak framed garage/workshop) to allow for the insertion of a flue – **Awaiting Decision**
 - [22/07877/FUL – The Fox Country Inn Ibstone Road Ibstone](#) – Construction of orangery, reception area and new toilets – **Application Withdrawn**
- b. Appeals to the Secretary of State:
 - [21/00093/REF – Sunnings Lodge Ibstone Road Ibstone](#) – Demolition of existing dwelling and construction of 1 x 3-bed and 1 x 4-bed dwellinghouses with landscaping, access and associated works. Appeal has been validated against the BC refusal 21/05409/FUL, ref:

APP/K0425/W/21/3286498 – Appeal Dismissed

c. New Applications in the parish to be commented on:

- [22/08261/VCDN – Faber House Ibstone Road Ibstone](#) – Variation of condition 2 (plan numbers) attached to PP 21/06208/FUL (Householder application for construction of front porch, first floor side extension and single storey side extension) to allow for alterations to the design of the summer room – **no objection**

64. Parish Litter Pick

The 2 residents who usually organise have agreed to co-ordinate this year. The litter pick has been scheduled for Saturday 1st April, further details will be posted closer to the time.

65. Discuss a street sign on the highway to alert motorists of animals by the Common:

Clerk completed the paperwork as required by the PACS (Pre-Application Consultations Team) at TfB detailing the request for a new sign, and an approximate location. They will respond in 10 working days with an estimate for costings.

Ibstone Horticultural Society donated £200 towards the sign, and there may be funding available from the South West Chilterns Community Board.

Action: Clerk

66. Discuss the Settlement Review for Buckinghamshire Local Plan document about the parish

Buckinghamshire Council have supplied information, some of which is incorrect – Clerk to correct and return, along with the PC Planning Statement.

Action: Clerk

67. Kings Coronation April 2023 – brief discussion as not on the agenda, no decisions have been made

Vice-Chair has been investigating various ideas for the “Big Lunch” on the Sunday of the Coronation weekend, as per Buckingham Palace instructions. Clerk will apply for a grant to hopefully cover costs.

Action: Clerk

68. Financial matters:

- To set the budget for 2023/2024 – subject to various amendments, draft budget approved.
- To set the precept demand – precept set at £9800, which will be £67.26 for a Band D property.
- Check and approve bank reconciliation – Cllr Gittus will complete at the next meeting.
- Receipts – noted:

- 1.15p bank interest in December

Bank Balance as of 01/12/22:

Total:	£16477.49
Current account	11450.73
Savings account	5046.76
Less unpresented cheque 618	(20.00)
Less Dec Payments (current A/C)	(356.97)
Interest December	1.15

Bank Balance as of 31/12/22: 16121.67

e) Clerk’s working time – noted:

Contracted hours per week=5.5 hrs (month 23.8)

Jan – Dec 2022 – total contracted hours 288h, worked 301h

Jan 2023 – total contracted hours 23.8h, worked 21h up to 24/01/23

f) Approve clerk salary for Jan/Feb 2022 @ £315.55 per month by S/O

g) Approve the payments as listed below – approved:

To Whom	Description	£
Mrs L Coldwell	Clerk expenses Dec/Jan	3.00
Ibstone CE School	Donation towards electricity costs	20.00
Total value		23.00

h) Review accounts year to date against budget – noted:

Summary of accounts to date:

Accounts:

Expenditure	Year to date £	Budget 2022/2023 £	Income £	Year to date £
Clerk salary	3155.50	4050.00	Precept	10525.00
Admin expenses	152.42	500.00	VAT repayment	
Working from home all.	541.66	500.00	Bank interest	1.30
Donations	0	200.00	Ibstone Horticultural Society	200.00
Web site/email	128.64	1225.00		
Subscriptions	179.64	190		
Audit	50	75.00		
Insurance	488.26	520.00		
Playground inspection	70.00	70.00		
Training	24.00	200.00		
Maintenance	0	750.00		
Planning advice	300.00	500.00		
Sundry	772.65	170.00		
WW1 Memorial costs	389.00	-		
Election	0	0		
Jubilee Celebrations	66.00	2000.00 (inc. National Lottery grant)		
Hinged post for MVAS	0	1400.00		
Vat	310.67	0		
Total EXP.	6628.44		Total INC	10726.30

Clerk noted that the Data Protection Fee renewal payable to the Information Commissioner Office will be paid via direct debit on or about 07/03/23.

69. Members questions:

Chair wrote to Wormsley Estate about various matters within the parish at the end of last year.

There was positive general feedback on all matters raised.

The Estate will be carrying out some work to footpaths this week. Wormsley are happy in principle to support any works to do with maintenance for the ponds on the Common.

Regarding parking on the edge of the cricket pitch, they suggest a bund as further down the road to combat the damage caused by vehicles. MVAS; in principle they would like to borrow the machines for when there are big functions happening in the Estate.

70. The date of next meeting:

Confirmed as Monday 20th March, commencing 7.30pm, at The Chilterns Fox (tbc).

The meeting was closed at 21.20.

The Chairman Date