

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL Monday 18th January 2016 at Ibstone C of E School Hall commencing at 7.30pm

Present:

Cllr. Richard Scott	Chairman
Cllr. Melanie Grimsdale	Councillor
Cllr. Simon Hammond	Councillor
Cllr. Michael Wright	Councillor

And also present

Mrs. Deirdre Hansen	Parish Clerk
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1 Member of the public was present.

15/16.86. Apologies for absence were received and accepted from Cllr. Jeremy Malkinson

15/16.87. Declarations of pecuniary interest in agenda item 13k was made By Cllr Melanie Grimsdale as the wife of the contractor who had carried out the work and Cllr Michael White in planning application 15/08474/FUL as the owner of the property concerned.

15/16.88. The minutes of the Ordinary Meeting of 2nd November 2015 were confirmed as a true record and signed by the Chairman.

15/16.89 Matters arising not on the agenda.

- The Chairman had received correspondence from Rob Halhead informing him that Superfast Broadband has been delayed, but will be brought to the parish in 2016.
- The Chairman had received correspondence informing him that certain properties at the Stokenchurch end of the village are suffering power cuts.
- The Chairman informed the meeting that Mr R. Olliver had been hit by one of the Rights of Way signs on the verge of the Common. He had been walking past and a gust of wind blew the pole over. It had been seriously corroded.
- Item 15/16.68 closure of the informal parking bays on the common. This has resulted in people parking on the opposite side of the road, obscuring the vision for the cars emerging from drive ways. This is causing a different danger. It was agreed that Cllr Simon Hammond would speak to the households who are affected. All Cllrs would observe the situation.

15/16.90 Update on actions:

- The clerk is still chasing a quote for the noticeboard repairs.
- Overgrown verges on Grays Lane, the clerk apologised, she had not asked the landowner to cut back over hanging branches. Clerk to action asap.

15/16.91 BCC devolved services:

The meeting discussed taking on devolved services from BCC. BCC at present do not cut grass in the parish's 30mph zone, nor do they cut hedges, they do not clean signs or much of any of the other possible services that could be devolved. It was resolved not take up the offer as there would be no benefit to the parish.

15/16.92 Meetings attended:

- NAG had been postponed.
- Clerk had attended WDALC 07/01/16. Subscriptions had been discussed.

- Cllr Hammond and Grimsdale had attended media training 26/11/15 run by WDALC. They had found it interesting. As a result it was agreed that they would draft a protocol for dealing with the media. The item to be placed on the next agenda.

15/16.93 M40CEG update on noise mapping:

- a. An email had been received from the M40CEG group (24/12/15). Modelling had been done. The meeting discussed the proposals and it was decided that the PC should ask for a copy of the report issued to M40CEG and Stokenchurch PC. The clerk to ask for a copy of this report and if it cannot be provided to ask why not. And she is to ask when M40CEG are expecting to receive the WSP Parsons Brinkerhoff report.
- b. The meeting discussed commissioning its own noise survey. Cllr Wright had analysed a map and calculated which parts of the village could be potentially sensitive to noise from the M40. It was decided that Cllrs Simon Hammond would take some sound readings and report these to the other Cllrs by email. The item to be discussed at the next meeting. Action clerk.
- c. The Chairman volunteered to attend the M40CEG meetings. Clerk to inform the group's Chairman and provide him with the PC Chairman's email address.

15/16.94 Queen's 90th birthday celebrations:

1. Village Clean up.
 - a. Village clean up 05/03/16. Irene Randall was appointed Chairman of the Village Clean up committee and authorised to run the event on behalf of the PC. She was thanked for volunteering to do so.
 - b. It was agreed to authorise Irene Randall to purchase 20 high viz tabards, costing no more than £100 in total to be worn at this event.
 - c. A risk assessment for this event had been carried out. The clerk to contact the insurers.
2. Mr and Mrs R. Olliver have offered the PC the free use of a marquee in their garden on 23 April 2016 for a village celebration of the Queen's 90th Birthday for up to 100 people. The PC was delighted to accept this kind and generous offer. Mr and Mrs Olliver were thanked for their generosity
The meeting briefly discussed options for a celebration. It was agreed to appoint a working party to organise the Queen's 90th Birthday celebration. Cllrs Simon Hammond and Melanie Grimsdale were appointed and Cllr Jeremy Malkinson would be asked to join them.

15/16.95 Web site:

The web site is still somewhat out of date, but progress has been made. Cllr Jeremy Malkinson continues to work on the updating.

15/16.96 Mobile Vehicle Activated Signs (MVAS):

Cllr Melanie Grimsdale had been able to obtain some more quotes from suppliers. The Chairman thanked her for her work. The meeting discussed various options and it was decided that Cllr Melanie Grimsdale would do some more research and review all the information received and would come up with recommendations. Information to be circulated by email. It was agreed to spend upto £3,000 excluding Vat on an MVAS. £1200 will be provided by a donation from the Ibstone Horticultural Society.

15/16.97 Planning:

- a. WDC decisions:
 - 15/06821/FUL Twigsid, Ibstone Road. Construction of a conservation lake and

emergency fire reservoir on semi-improved pastures. PC no objection. WDC permitted

b. New Applications:

- 15/08008/FUL 8 Chiltern Cottages, Ibstone Road. Householder application for construction of 1x rear dormer window and installation of a velux balcony window in connection with loft conversion. PC no objection to initial application, no comment amendment
- 15/08474/FUL Loxwood Cottage, Grays Lane. Householder application for insertion of external flue pipe to side elevation. PC no objection.

c. Outstanding application:

- 15/07521/FUL the Fox Country Hotel. Erection of part single/part two storey side/rear extension with creation of basement to lower ground, 2-storey side extension to side, two storey extension to both front sides, erection of covered canopy area to front, erection of single storey detached cycle store, creation of additional 12 car parking spaces & alteration to existing access. This has been called to WDC Planning Committee 20/01/16. The Chairman will speak at this Committee confirming the PC's objections.

15/16.98 Financial matters:

- a) Noted £1200 received from the Ibstone Horticultural Show towards one or more traffic calming measures in the village. The clerk had sent a letter of thanks.
- b) Noted £250 received from BCC to pass on to the contractor for the bridleway repairs carried out.
- c) Budget review. The budget 2016/17 was set at £9980.
- d) The precept 2016/17 was considered and it was agreed to set it at £7,000 following budget discussions.
- e) It was agreed to make a contribution of £150 towards the repairs to bridleway STC/7A/I2
- f) It was agreed to make a donation to the Chilterns Conservation Board of £100.
- g) It was agreed to make a donation of £150 to the Hambleden Valley Business Network. The network was set up under the initiative of local business people (Mr Howard-Jones and others) to encourage support for village events, safe and responsible parking, observance of the countryside code and respect for the AONB.

h) Bank balances 30/11/15:

Current account	£ 3,858.83
Savings account	£ <u>4,035.35</u>
Total:	£ 7,894.18
Add Dec income	£ <u>1,450.34</u>
Sub-total	£ 9,344.52
Less Dec/Jan payments -	£ <u>1,078.58</u>
Balance carried forward	£ <u>8,265.94</u>

- i) Interest received £0.34
- j) Clerk salary for Dec 2015 and Jan 2016 by S/O @ £240.18 per month was approved
- k) The payments listed below were approved and the cheques as listed below signed:

To Whom	Description	£
Mr M.T. Grimsdale	Repairs to bridleway funds passed on from BCC £250	400.00

	PC donation/contribution £150	
Mrs. D Hansen	Clerks exp. Dec/Jan 2015/16	110.53
WDC	Election costs	52.87
WDALC	Training M Grimsdale & S Hammond	25.00
Chilterns Conservation Board	Donation	100.00
EA Howard-Jones c/o Hambleton Valley Business network	Donation	150.00
Total value		838.40

- l) Review accounts year to date:
Summary of accounts to date: 18/01/16

Accounts and budget:

<i>Expenditure</i>	<i>Year to date £</i>	<i>Est Full Yr £</i>	<i>Budget £ 2015/16</i>	<i>Budget £ 2016/17</i>	<i>Income £</i>	<i>Year to date £</i>	<i>Est full Yr £</i>	<i>Budget £ 2015/16</i>	<i>Budget £ 2016/17</i>
<i>Clerks salary</i>	1921.44	2882.16	2885	3100	<i>Precept</i>	6250	6250	6250.00	7000
<i>Admin expenses</i>	442.76	510.00	510.00	510	<i>LCTS</i>	107.31	107.31	107.31	95
<i>Working from home all.</i>	0	500.00	500.00	500	<i>VAT repaymt</i>		178.17		300
<i>Office Eqmt</i>	0	0	0	400					
<i>Web site</i>	523.00	523.00	600.00	100	<i>Donation</i>	1200	1200.00		
<i>Insurance</i>	331.80	331.80	355.00	332	<i>Bank interest</i>	1.20	2.05		2
<i>Subscriptions</i>	176.60	200.00	200.00	200	<i>WDC/CW grant</i>		150.00		
<i>Donations</i>	250.00	300.00	300.00	300	<i>BCC bridleway</i>	250.00	250.00		
<i>Audit</i>	20.00	20.00	100.00	20					
<i>Playgrnd inspection</i>	65.00	65.00	90.00	68					
<i>Training</i>	25.00	25.00	100.00	50					
<i>Maintenance</i>	150.00	200.00	200.00	250					
<i>Sundry</i>	6.00	150.00	250.00	150					
<i>Pond work</i>	0	0	100.00	0					
<i>Election</i>	52.87	200.00	200.00	0					
<i>Road Safety</i>	479.20	480.00	1000.00	4000					
<i>Vat</i>	213.13	300.00	0	0					
<i>Total EXP.</i>	4656.80	6686.96	7390.00	9980	<i>Total INC</i>	6358.51	8137.53	6357.31	7397

15/16.99 There was no urgent business

15/16.100 The date of next meeting was confirmed as Monday 14 March 2016 at 7.30pm

Date of future meetings: Monday 16 May, 30 June, 12 September and 14 November 2016.

The Chairman.....

Date.....