

**Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL  
To be held remotely Monday 18<sup>th</sup> January 2021**

at <https://us02web.zoom.us/j/87688707768> commencing at 7.30pm  
Held under 2020 Regulation no 392 which came into force 4<sup>th</sup> April 2020 allowing  
remote attendance and modification of meetings and public attendance.

**AGENDA**

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 9<sup>th</sup> November 2020
4. Update on actions:
  - a. Play area checked
  - b. Defibrillator checked.
  - c. HMRC monthly requirements fulfilled.
  - d. Hearing loop.
  - e. Play area maintenance.
  - f. Patching footpath I22 between Loxwood Cottage and Gatehill Cottage.
  - g. The nomination of the Fox Country Hotel as a Community Asset has been agreed by BC.
5. Meetings/training attended-
  - 03/12/20- BC meeting
  - 15/12/20- BALC meeting
  - 15/12/20- BC planning meeting
  - 17/12/20-WDALC meeting
6. Review the parish council's Risk Register
7. Review standing orders and financial regulation.
8. Consider Spring Clean
9. Discuss Maintenance/ Service requirements for
  - a. MVAS's
10. Traffic issues.
11. WW I memorial- update
12. Update on alternative suggestions for a parish council logo.
13. Review the Planning Statement
14. Planning:
  - a. BC decisions:
    - 20/07518/FUL Litmore Shaw. Erection of single storey extension to existing plantroom to facilitate installation of ground source heat pump and associated work (retrospective). PC objections and comment. BC permitted.

- b. Appeals to the Secretary of State:
- APP/K0425/C/19/3242223 appeal on 19/00086/ENFOT Litmore Shaw alleged engineering operations. PC comments submitted to the inspector, objections.
  - Appeal lodged against WDC refusal for 19/07695/FUL Cholsey Grange. Erection of 4x3 bed 2 storey traditional dwellings comprising a terrace of 3 cottage style properties and a single detached dwelling with associated soft and hard landscaping. No details available yet.
- c. Applications awaiting decision:
- 20/06891/OUT OS parcel 5122. Outline Planning application for erection of two detached dwellings and associated garaging with all matters other than access reserved. PC strong objection
  - 20/07254/FUL. Stable building Ashfield Barn Dairy Unit. Conversion of existing stable building into 2x 1 bed and 1x 2 bed staff flats, erection of bin store and creation of 3x parking spaces. PC no objection.
  - 20/07577/Ful Skomer. Householder application for the demolition of existing single storey garage and workshop and construction of two storey side extension with front dormer and rear dormer with balcony, first floor side roof slop dormer alteration and single storey detached garage. PC no objection to the proposal for the dwelling, but concern that the through colour render of the garage should be in harmony with the rural ambience of the village and the proximity of the proposed balcony to the boundary.
  - 20/07655/VCDN Abbattsfield. Variation of condition 2 ( plan numbers), 4 ( materials),5 (surfacing materials), 6 (levels), 7 (SuDS) and 10 (ecological enhancement plan) attached to PP 18/08155/FUL ( demolition of existing dwelling and outbuildings and erection of 5-bed detached dwelling with linked carport and shed housing bin, cycle and garden stores, associated car parking & landscaping ( alternative to PP 17/07326/FUL) in order to allow changes to approved plans. PC objection, original stone colour preferred.
  - 20/07697/FUL & 20/07715/LBC Turville Manor. Householder application for construction of single storey link between main dwelling and ancillary accommodation with associated alterations including demolition and rebuilding of existing courtyard walled garden wall. PC no objection.
- d. New Applications: None

15. Financial matters:

- a. Consider making donations in 2020/21.
- b. Consider 2021/2022 budget
- c. Set precept for 2021/22
- d. Receipts:
- 6p bank interest.
- e. Bank balances 30/11/20:
- |                            |                    |
|----------------------------|--------------------|
| Current account            | £ 9,446.38         |
| Savings account (09/10/20) | £ <u>4,044.97</u>  |
| Total:                     | £ 13,491.35        |
| Less January payments      | £ 425.63           |
| Less December salary S/O   | £ 321.99           |
| Balance carried forward    | <b>£ 12,743.73</b> |
- f. Clerk's working time:
- Contracted hours per month 23.8
- Holiday hours per month 2.6. (net hrs 21.2)
- Hours worked 01/11/20 to 8/01/21 (11 weeks=60.5 hrs, net 53.7) 40.00 hrs, 13.7 hrs short
- Overtime bfw20.2 hrs – 13.7= 6.5 cfw

- g. Approve clerk salary for Nov/Dec/Jan 2020/21 @ £321.99 per month by S/O  
 h. Approve the payments and sign cheques as listed below:

| To Whom      | Description                 | £      |
|--------------|-----------------------------|--------|
| WDALC        | Subscription 20/21          | 10.00  |
| Route 22 Ltd | Microsoft business basics   | 217.15 |
| D Hansen     | Clerks exp. Dec/Jan 2020/21 | 198.48 |
| Total value  |                             | 425.63 |

- i. Review accounts year to date:  
 Summary of accounts to date: 18/01/21

**Accounts:**

| <i>Expenditure</i>              | <i>Year to date</i><br>£ | <i>Budget</i><br>2020/21<br>£ | <i>Income</i><br>£   | <i>Year to date</i><br>£ |
|---------------------------------|--------------------------|-------------------------------|----------------------|--------------------------|
| <i>Clerks salary</i>            | 2897.91                  | 3836                          | <i>Precept</i>       | 9,250.00                 |
| <i>Admin expenses</i>           | 405.40                   | 525                           | <i>VAT repayment</i> | 279.65                   |
| <i>Working from home all.</i>   | 0                        | 500                           | <i>Bank interest</i> | 0.94                     |
| <i>Donations</i>                | 0                        | 250                           | <i>VE Day grant</i>  | 125.00                   |
| <i>Web site/email</i>           | 279.96                   | 500                           |                      |                          |
| <i>Subscriptions</i>            | 179.35                   | 190                           |                      |                          |
| <i>Audit</i>                    | 50.00                    | 50                            |                      |                          |
| <i>Insurance</i>                | 437.17                   | 437                           |                      |                          |
| <i>Playgrnd inspection</i>      | 68.50                    | 70                            |                      |                          |
| <i>Training</i>                 | 0                        | 250                           |                      |                          |
| <i>Maintenance</i>              | 67.85                    | 250                           |                      |                          |
| <i>Sundry</i>                   | 25.00                    | 250                           |                      |                          |
| <i>Election now for 2021/22</i> | 0                        | 1000                          |                      |                          |
| <i>VE day party postponed</i>   | 0                        | 500                           |                      |                          |
| <i>Vat</i>                      | 112.10                   | 0                             |                      |                          |
| <b>Total EXP.</b>               | <b>4523.24</b>           | <b>8608</b>                   | <b>Total INC</b>     | <b>9,655.59</b>          |

16. Any urgent business

17. Date of next meeting to be confirmed as **Monday 8<sup>th</sup> March 2021 @7.30pm**

**Dates of future meetings:**

**Election Thursday 6<sup>th</sup> May 2021**

**Monday 24<sup>th</sup> 2021 May Annual Parish Council meeting, Annual Parish Meeting and Ordinary meeting**

**Monday 12<sup>th</sup> July 2021**

**Monday 13<sup>th</sup> September 2021**

**Monday 8<sup>th</sup> November 2021**

**Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.**

*D Hansen*

*11/01/21*

D. Hansen Clerk to the Council,

Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562254, [clerk@ibstone.org](mailto:clerk@ibstone.org)

**The meeting is open to the Public and the Press (Unless otherwise decided)**