

MINUTES of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Tuesday 27th June 2017 at Ibstone C of E School Hall following the Annual Parish
Council meeting commencing at 7.30pm

Present:

Mr Richard Scott	Chairman
Mrs. Melanie Grimsdale	Councillor
Mr. Simon Hammond	Councillor
Mr. Michael Wright	Councillor

And also present

Mrs. Deirdre Hansen	Parish Clerk
---------------------	--------------

2 Members of public present

25. Apologies were received and accepted from Cllr Malkinson

26. No declarations of interest in any agenda items were made.

27. The minutes of the Annual parish meeting, the Annual Parish Council meeting and the Ordinary Meeting of 15th May 2017 were confirmed as a true record and signed by the Chairman after the following amendments to the minutes of the ordinary meeting were made:

- The word "Minutes" was inserted at the start of the heading of the minutes.
- Item 15 - 30/03/17 HS2 meeting, "the Chairman attended" was crossed out.

28. Matters arising:

- a. Speedwatch: this is due to restart in September.
- b. A new format for dustbin stickers for the village to encourage speed reduction was briefly discussed. It was decided that seeing the bins with the stickers every week instead of fortnightly was not desired.
- c. Following a spate of break ins in the village, CCTV for the village was briefly discussed, there are privacy issues with ones outside private properties and it was dismissed.
- d. ANPR signs, would these be of use in the village? Clerk to place the item on the next agenda.
- e. MVAS Cllr Hammond reported that there were as yet not enough statistics to report, he will report at the next meeting.

29. Meetings attended:

- 22/06/17 WDC clerks meeting- the clerk reported that:
 - ❖ Mark Averill, Head of BCC Highways had attended. The PC asked her to write to BCC (TfB) thanking them for filling potholes in the village well this time.
 - ❖ The WDC new play area manager had attended
 - ❖ A parish charter for the District Councils and the parishes was raised. The Head of Legal Services will send some proposals and examples around.
 - ❖ BBC freight strategy is out for consultation.
- 22/06/17 Rural Forum -Cllr Wright reported on his informative and enjoyable visit to the West Wycombe estate.

30. Use of PC email addresses by councillors

- It is best practice to use the pc email addresses, which have been set up for councillors. Some of the councillors have had problems setting them up. Cllr Malkinson to contact SKP and arrange for someone to assist to set up the email addresses on the councillors'

own computers.

31. Parking on the Common.

- a. The Chairman reported that he had been out on the common with Patrick Maxwell, Wormsley estate Manager. They had looked at the logs along the common, which are now swamped with weeds. The estate is looking at planting around the logs in the winter, when there is less vegetation.
- b. The estate is going to put up small signs asking people to park on the road, not the common.
- c. The damage to the common caused by parking has not worsened since the last meeting.

32. WW I memorial

- a. The Chairman reported that Patrick Maxwell had agreed to the proposed location on the common for a stone with a plaque to commemorate WWI.
- b. Cllrs and clerk to enquire after a suitable stone in the area. Wormsley does not have a suitable stone.

33. Overgrown hedges along the footpath by Twigsid.

- a. Peter Durrant has cut the hedge along Twig side back a bit, but more work required.
- b. The footpath along Keepers Cottage is also overgrown and the hedge needs cutting back.
- c. Footpath between Box Tree Cottage and Glebe House is also very overgrown and the hedges need cutting back. The Chairman had cut some growth back. Cllr Hammond will speak to Glebe House.
- d. The meeting discussed the problem and it was agreed that quotes should be obtained from G. Schneider and Buckland Landscapes Ltd for cutting the hedges and strimming along these footpaths 3 times p.a.
- e. In the meantime, clerk to ask Twigsid and Keepers Cottage to cut their hedges and trim their footpaths

34. Playground work required

Cllr Wright reported that he had investigated the problems reported by the annual play area inspection.

- a. The slide is getting rusty and there are some minor splits. It was agreed that Cllr Wright would contact Meakes and ask for a quote for any repairs.
- b. The bench is not owned by the PC, clerk to inform the inspectors.
The Chairman thanked Cllr Wright for doing this work.

35. Update on actions:

- a. The Chairman reported that the PC had authorised I. Randall to purchase new litter sticks, but she had asked to PC to make the purchase. The Chairman will do this.
- b. Best Kept Village competition. The viewing of the village had taken place. The Chairman had noted a lack of interest from parishioners. It was agreed not to enter next year.

36. Invitation to the AGM of the Open Spaces Society Thursday 6 July noted. The PC will not attend.

37. Planning:

- a. Appeal Decision:
 - APP/K0425/W/16/3162468 Abbatsfield, the appeal was allowed and planning permission was granted for erection of a dwelling at Abbatsfield, Ibstone.
- b. WDC decisions

- 17/05307/FUL Litmore Shaw, Householder application for insertion of three new dormer windows. PC no objection. WDC permitted

c. New applications:

- Proposed development 17/05663/OUT- Little Studdridge, Ibstone Rd, Stokenchurch (outside the parish). The PC had objected to this planning application on the basis of the harm to the AONB, it does not satisfy S115 and 116 of the NPPF, it conflicts with policy L1 of the WDC development plan, this is major development in the AONB and no exceptional circumstances have been provided, the site had not been identified as a potential site for residential development and the development would result in excessive pressure on local amenities and services.
The PC had alerted the village to the proposal and it had included a village petition with its own submission.
- 17/06411/FUL Litmore Shaw, Grays Lane. Householder application for construction of replacement single storey garage/workshop with the erection of a detached oak framed garage/workshop. In principle no objection, but Cllrs to send the clerk comments by 05/07/17.

38. Financial matters:

a. Receipts:

- £3,500.00 from WDC 1st half precept and £75.30 from WDC LCTS grant
- 33p bank interest.
- £682.43 Vat repayment 2016/17.

b. Bank balances 30/05/17:

Current account	£ 5,221.79
Savings account	£ 4,038.45
Total:	£ 9,260.24

Less June/July/Aug payments	£ 1,628.79
Balance carried forward	£7,632.00

c. Clerk's working time:

Contracted hours since last meeting 28.8hrs.
Hours worked 08/05/17 to 20/06/17 36 hrs.
Overtime this period 7.2 hrs
Overtime cumulative 31.7 hrs
5 bank holidays since 01/01/17
1 day holiday.

d. Insurance renewal 2017/18 @ £380.45 was approved.

e. DD to Chilterns Society subscription 2017/18 @ £30 was approved.

f. Clerk salary for June/July 2017 by S/O @ £245.01 per month was approved

g. The payments were approved and the cheques as listed below signed:

To Whom	Description	£
Chilterns Conservation Board	S137 Donation- Hillforts in the Chilterns	50.00
Open Spaces Society	Subscription 2017/18	45.00
Came and Company	Insurance renewal 2017/18	380.45
Mrs. D Hansen	Clerks exp. June/July	99.23
CPRE	Subscription 2017/18	36.00
S. Pullen and D Allnutt	SKP Solutions Annual domain hosting and email hosting (2016 invoices)	253.08
Total value		863.76

h. Review accounts year to date:

i.

Summary of accounts to date: 27/06/17

Accounts:

Expenditure	Year to date 27/06/17 £	Budget 2017/18 £	Income £	Year to date £ 27/06/17	Budget £ 2017/18
<i>Clerks salary</i>	732.60	3000	<i>Precept</i>	3500.00	7000
<i>Admin expenses</i>	156.56	575	<i>LCTS</i>	75.30	74
<i>Working from home all.</i>	0	500	<i>VAT repayment</i>		670
<i>Office equipment</i>	0	390	<i>Donation</i>		
<i>Web site</i>	253.08	100	<i>Bank interest</i>	0.51	2
<i>Insurance</i>	380.45	388	<i>NALC grant</i>	614.97	
<i>Subscriptions</i>	120.89	200			
<i>Donations</i>	50.00	150			
<i>Audit</i>	20.00	150			
<i>Playgrnd inspection</i>	66.50	75			
<i>Training</i>	0	100			
<i>Maintenance</i>	0	150			
<i>Sundry</i>	20.00	250			
<i>Road Safety</i>	0	1500			
<i>Vat</i>	29.83	0			
Total EXP.	1829.91	7528	Total INC	4190.78	7746

39. Any urgent business:

- Following correspondence between the Ibstone PC Chairman and the Stokenchurch PC Chair, it was agreed that both PC's would send each other their agendas to encourage a closer working relationship between the PCs. Clerk to circulate.

40. Date of next meeting to be confirmed as Thursday 14th September 2017 at 7.30pm

Date of future meetings: 13 November 2017

Once the meeting has been closed there was opportunity for the public to speak on parish matters.

Potholes were raised, clerk to report on new BCC form.

The PC was asked about progress on a grant from WD Cllr Whitehead for the hearing loop in the school. Clerk to chase.

The Chairman.....

Date.....