

**Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL  
Monday 27<sup>th</sup> June 2016 at Ibstone C of E School Hall commencing at 7.30pm**

*Dear Councillors,*

*In accordance with the provisions of the Local Government Act 1972, you are hereby summoned to the above meeting, when the business to be discussed will be as follows:*

**AGENDA**

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Annual Parish meeting, the Annual Parish Council meeting and the Ordinary Meeting of 16<sup>th</sup> May 2016
4. Matters arising not on the agenda (for information only).
5. Update on actions:
  - a. Note reply from the Open Spaces Society to the PC's questions on their "Find Our Way fund" as circulated. Any small donations gratefully received and we are asked to encourage parishioners to get involved with the BCC project.
6. Meetings attended:
  - NAG 20/05/16
  - WDC clerk's meeting 16/06/16
7. Footpath towards school requires some maintenance. Clerk has made enquires.
8. Ibstone C of E School expansion plans.
9. M40CEG update- no update due to referendum "purdah"
10. Parking on the Common.
11. Mobile Vehicle Activated Signs.
  - a. Agree locations for which to ask TfB (BCC) for permission, at a cost of £350 plus vat, to place the MVAS on temporary basis.
12. Planning:
  - a. WDC decisions:
    - 16/16/05650/FUL Manor Farm, householder application for extension to existing guest range; erection of new family kitchen range along existing garden wall to connect main house with guest range and conversion of attic into bedroom with ensuite bathroom. PC no objection. WDC permitted.
    - 16/05961/FUL Abbatsfield, erection of 1x4-bed dwelling. PC objected, WDC refused.
  - b. New Applications:
    - 16/06147/FUL OS parcel 3938 & land between Chiltern Dene & 8 Glebe Cottages. Proposed laying of a new access track and hard surface to an existing filed access with creation of a vehicle turning area, of new 1.25 boundary fence & erection of a new field gate.
    - 16/06210/FUL Twigsidde Farm. Construction of a conservation lake and emergency fire reservoir on semi-improved pasture.

13. Approve the insurance cover for the year 2016/17 cost £351.70 insurance schedule circulated.

14. To note and where required action the playground inspection report May 2016.

15. Financial matters:

a) Receipts:

- 32p bank interest.

b) Bank balances 31/05/16:

Current account	£ 5,561.05
Savings account	£ <u>4,036.43</u>
Total:	£ 9,597.48
Less June payments -	£ <u>990.40</u>
Balance carried forward	£ 8,607.08

c) Approve clerk salary for June 2016 by S/O @ £240.18 per month and July £242.58

d) Approve DD for Chiltern Society subscription 2016/17 @ £30

e) Approve the payments and sign cheques as listed below:

To Whom	Description	£
Came and company	Insurance renewal 2016/17	351.70
CPRE	Subscription 2016/17	36.00
Open Spaces Society	Subscription 2016/17	45.00
Playsafe	Playground inspection 2016	79.80
BCC	MVAS application £350 plus £70 Vat	420.00
Mrs D Hansen	Clerk back pay from 01/04/16 to 30/06/16 3x £2.40	7.20
Mrs. D Hansen	Clerks exp. June/July 2016	50.70
Total value		990.40

f) Review Summary of accounts to date: 27/06/16

**Accounts:**

<b>Expenditure</b>	<b>Year to date 27/06/16 £</b>	<b>Budget 2016/17 £</b>	<b>Income £</b>	<b>Year to date £ 16/05/16</b>	<b>Budget £ 2016/17</b>
<i>Clerks salary</i>	727.24	3100	<i>Precept</i>	3500.00	7000
<i>Admin expenses</i>	123.80	510	<i>LCTS</i>	91.28	95
<i>Working from home all.</i>		500	<i>VAT repayment</i>	229.51	300
<i>Office equipment</i>		400	<i>Donation</i>		
<i>Web site</i>		100	<i>Bank interest</i>	0.50	
<i>Insurance</i>	351.70	332	<i>WDC/CW grant</i>		
<i>Subscriptions</i>	130.64	200	<i>BCC bridleway</i>		
<i>Queen's B'day party</i>	891.92		<i>Receipts Queens B'day</i>	616.00	
<i>Donations</i>		300			
<i>Audit</i>	20.00	20			
<i>Playgrnd inspection</i>	66.50	68			
<i>Training</i>		50			
<i>Maintenance</i>		250			
<i>Sundry</i>		150			
<i>Road Safety</i>	350.00	4000			
<i>Vat</i>	92.84	0			
<b>Total EXP.</b>	<b>2785.14</b>	<b>9980</b>	<b>Total INC</b>	<b>4,437.29</b>	<b>7397</b>

16. 2016-18 National salary award for clerks
  - a. The PC is asked to approve the new pay scale for the clerk as agreed by the National Association of Local Councils to apply from 1<sup>st</sup> April 2016. The clerk is on pay scale SCP 27 due to her length of service. The pay increase has been nationally agreed from £12.317 per hour to £12.440 per hour as circulated. The clerk is paid for 4.5 hours per week, 234 hours per annum with 5 weeks pro rata paid holidays. The salary is paid monthly by standing order.
  - b. If a. approved; the PC is asked to approve back pay for the clerk from 1<sup>st</sup> April to 30<sup>th</sup> June 2016 3 months @ £2.40 per month.
  - c. If a. approved: Update the standing order for the monthly salary payment from £240.18 to £242.58 per month.
17. Any urgent business
18. Date of next meeting to be confirmed as Monday 12 September 2016 at 7.30pm  
Date of future meetings: 14 November 2016

***Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.***

*D. Hansen Clerk to the Council,  
Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256, [clerk@ibstone.org](mailto:clerk@ibstone.org)*  
***The meeting is open to the Public and the Press (Unless otherwise decided)***