

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL

Monday 21st January 2019 at Ibstone C of E School Hall commencing at 7.30pm

Present:

Cllr. Richard Scott Chairman
Cllr. Jeremy Malkinson Vice-Chairman
Cllr. Melanie Grimsdale
Cllr. Simon Hammond
Cllr. Michael Wright

And also present

Mrs. Deirdre Hansen Parish Clerk
Ten members of the public present incl WD Cllr Chris Whitehead.

69. No apologies were received.

70. No declarations of personal interest were made.

71. The minutes of the Ordinary Meeting of 12th November 2018 were confirmed as a true record and signed by the Chairman.

72. Chairman:

The Chairman introduced WD Cllr Chris Whitehead and invited him to speak on the changes that the new Unitary Authority will bring. Cllr Chris Whitehead gave an overview of the new Buckinghamshire Council that will commence 1st April 2020. The four existing District Councils and the County Council will cease to exist from that date. A transition Council will be formed 1st April 2019 to oversee the process. Local elections, due in May 2019, have been extended to May 2020. Members and the public had the opportunity for questions.

It was agreed to move agenda item 14: Planning up the agenda.

73. Planning

- a. The Parish Council Planning Statement had been circulated among the residents and was largely supported. It was agreed to adopt the statement.
- b. The PC has requested the WDC enforcement team to take action over unauthorised building works at Litmore Shaw, Grays Lane. They had visited the site and were awaiting a retrospective planning application.
- c. 18/06523/FUL Bracken Cottage and 18/06835/FUL Cherry Tree still awaiting decision.
- d. WDC decisions:
 - 18/07602/FUL Land north side of lane leading to Cholsey Grange. Erection of a terrace of two storey 3-bed dwellings with one attached single garage and one two storey 3-bed detached dwelling with integral garage (4 in total), associated landscaping, bin stores, carparking and creation of new access. PC objection, WDC refused.
- e. New applications:
 - 18/08049/FUL Twigsid. Erection of deer fencing, diversion of right of way and installation of electrically controlled gates. Pc objected. Application withdrawn.
 - 18/08097/FUL & 18/08098/LBC Manor Farm. Householder application for construction of enclosed porch to entrance on west elevation. PC no objection
 - 18/08114/FUL & 18/08113/LBC Manor Farm. Listed building consent for insertion of 2 x windows into existing blind openings of main house. PC no objection.
 - 18/08184/VCDN Flint House. Variation of condition 2 (plan numbers) attached to PP 17/07264/FUL (Erection of 4 bed detached dwelling with detached double carport/garage, formation of new vehicular access and erection of detached double

garage to serve existing dwelling) to reflect changes to design. PC objection.

- 18/08155/FUL Abbattsfield. Demolition of existing dwelling and out buildings and erection of 5-bed detached dwelling with linked carport and shed housing bin, cycle & garden stores, associated car parking & landscaping (alternative scheme to PP/17/07326/FUL). PC no objection.
- 18/08370/FUL Land between Green Acres and Cherry Tree. Erection of 1x4 bed dwelling house (alternative scheme to PP 16/05961/FUL)
- Appeal reference APP/K0425/W/18/3214436 Crown Cottage. Appeal made to the Secretary of State against WDC refusal for permission for the removal of detached garage and erection of 1x 2-bed dwelling.
- Flint House, the new drive way has been made and the location is a potential danger opposite the disabled parking space for the school. The PC intends to write to BCC/WDC to raise their concerns on the new driveway.

74. Update on actions:

- i. Play area checked.
- ii. Defibrillator checked. New pads required Sept 2019. Cllr Grimsdale to source.
- iii. HMRC requirements fulfilled.
- iv. Grass has been cut along footpath to school
- v. Document retention: the PC adopted a policy in January 2018, the policy was reviewed and it was decided that no amendments were required. Cllrs asked Cllrs to return hardcopy of planning applications to clerk for retention as per agreed policy.

75. Meetings/training attended: none.

76. Parking/Traffic/Speeding matters:

- a. There were no new problems regarding parking on the common.
- b. It was noted by the Chairman that the M40CEG will be desolved at its next AGM. He plans to attend this meeting.
- c. Cllr Hammond had distributed the speeding statistics. He places copies on the noticeboard and will liaise with Rachel to ensure the information will be available on the website. Everyone liked the visual display.
- d. Cllr Hammond had investigated the next generation of speeding signs, some which record number plates. However, at present the cost is prohibitive (£6,000-£26,000). The price of machines similar to the existing one have come down, he will further investigate. The PC agreed that a 2nd MVAS should be purchased.
- e. A resident had asked if the PC would consider requesting the speed through the woods to be reduced. This location is not in our parish, does not meet the criteria for speed reduction and the legal costs would be prohibitive.
- f. Cllr Hammon was thanked for his work.

77. WW I memorial and commemorating the end of WW I

- a. It had been agreed that the plaque did not meet the PC's requirement. Cllr Grimsdale has reached agreement with the stone mason to have a new plaque made at no extra cost, of suitable stone and to have this placed in the correct location on the stone.
- b. Agreement still needs to be reached on a suitable stone for the plaque, that will weather. Cllr Grimsdale and Malkinson to liaise outside the meeting and agree with stone mason.

78. The creation of Conservation Area(s) in Ibstone Parish.

- a. Update:
Councillors had taken informal advice from two sources, who had confirmed that a case has to be made to WDC and that Conservation Area Status does not mean that no more building can take place.
- b. Action plan:

A resident has been working on the subject and is establishing whether there is a viable case that the PC could put to WDC. If so, the PC will put the case for Conservation Area Status to the village before taking any action.

79. A request for a memorial bench on Ibstone Common was considered. The last benches installed have been replacements for existing ones and there was concern over possible proliferation of more. A suggestion was made that maybe instead of a bench, a commemorative stile or gate on a public footpath would be preferable. It was agreed to write to the requestor and make this suggestion.

NB. It was noted that the gate funded by Julia Ross on the footpath below the church is currently being installed.

80. A request for more playground equipment adjacent to the cricket pitch was discussed. The requestor was invited to address the PC. New playground equipment was installed in 2014 and there is space for more equipment. However, the necessity for more was questioned and the visual impact it would have on the rural aspect of the common. The Chairman will invite comment from the village on the subject in his next newsletter.

81. Footpath I13:

- a. It has been brought to the Chairman's attention that a serious incident with a dog and a car occurred where this footpath crosses Oxford Road on the border with Fingest in Hambleton PC. The PC discussed the issue and decided that a wooden stile or gate should be placed on the Turville side, where there is currently nothing, action clerk. This footpath is on the border with Hambleton PC. Although on the Fingest side there is a gate, the fence is not dog proof. The clerk to write to the landowner requesting the fence to be made dog proof to improve safety. The clerk will also inform Hambleton PC.
- b. The PC to request BCC to place appropriate signage on the road and or footpath to alert motorists and footpath users. Action clerk.

82. Web site:

It is pretty much up to date, the PC's existing policies to be placed on the website. Cllr Malkinson and Rachel were thanked for all their work on the web site. Action clerk.

83. Financial matters:

- a. The budget for 2019/20 was set at £8,232.
- b. The precept for 2019/20 was set at £7,000
 - a) Receipts:
 - Donations received of £200 from IHS, a £250 from WD Cllr Chris Whitehead towards WWI memorial and £200 from BC Cllr Teesdale for the School hearing loop.
 - 34p bank interest.
 - b) Bank balances 28/12/18:

Current account	£ 7,132.76
Savings account	£ <u>4,041.49</u>
Total:	£ 11,174.25
Add donations	£ 250.00
Less	
Jan salary S/O	£ 305.42
Jan cheques -	£ 1,020.81
Balance carried forward	£ 10,048.02
 - c) Clerk's working time noted and approved:

Contracted hours per month 23.8 (5.5hrs /week)
 Holiday hours per month 2 hours 34 minutes (30hrs 48 min p.a.)
 Hours 5/11/18 to 13/01/19 (10 weeks= 55hrs, 49.1 incl holidays) = 49hrs 40 minutes worked. 30 minutes O/T

Overtime hours bfwd 8 hrs 30 minutes. To date carry forward O/T hours= 9

d) Salary for December & January 2019 @ £305.42 per month was approved.

e) The payments as listed below were approved and the cheques signed:

To Whom	Description	£
Creative memorials	WWI commemoration plaque incl Vat	466.80
S Pullen & D Allnut	Domain rental & email hosting incl vat	165.60
BACL	11 th edition CAB (1/2 cost)	55.00
D Hansen	Clerks exp. Dec-Jan 2019	133.41
Ibstone CofE School fund	Donation for hearing loop	200.00
Total value		1020.81

f) Review accounts year to date noted:

Summary of accounts to date: 21/01/19

Accounts:

Expenditure	Year to date 21/01/19 £	Est Full yr	Budget 2018/19 £	Income £	Year to date £ 21/01/19	Budget £ 2018/19
<i>Clerks salary</i>	2748.78	3665	3629	<i>Precept</i>	7000.00	7000
<i>Admin expenses</i>	435.58	525	525	<i>LCTS</i>	65.13	65
<i>Working from home all.</i>	0	500	500	<i>VAT repayment</i>	257.14	140
<i>GDPR</i>	0	0	600	<i>Grants IHS</i>	200	
<i>Web site</i>	296.50	159	320	<i>Grant Cllr Whitehead</i>	250	150
<i>Insurance</i>	375.89	376	400	<i>Bank interest</i>	1.53	2
<i>Subscriptions</i>	184.34	184	190	<i>Grant BC Cllr Teesdale</i>	200.00	
<i>Donations</i>	200.00	150	150			
<i>Audit</i>	40.00	40	100			
<i>WW I memorial</i>	589.00	620	500			
<i>Playgrnd inspection</i>	66.50	67	75			
<i>Training</i>	28.95	100	100			
<i>Maintenance</i>	0	150	150			
<i>Sundry</i>	100.00	35	250			
<i>Road Safety</i>	0	0	1500			
<i>Footpath stile</i>	0	0	250			
<i>Vat</i>	194.37	100	0			
Total EXP.	5259.91	6671	9239	Total INC	8473.80	7357

84. Any urgent business:

- Bank mandate. A copy of the bank mandate is required for internal audit purposes. So far, the bank has not provided this. The Chairman will visit a branch to make the request again.
- The Chairman has been asked for the PC's guidelines on the height of poles for private CCTV. He will ask for more information.

- c. The changes in flightpaths due to the Heathrow expansion were brought to the PC's attention. This will affect Ibstone. Further will be made enquiries.
- d. The School informed the PC that the school hall will be in full use 11/03/19, the date of the next meeting. The Chairman will look into a new suitable date and circulate.

85. Date of next meeting to be confirmed.

Future dates: Monday 20 May incl annual parish and annual parish council meeting,
1 July, 16 September and 11 November 2019.

Once the meeting was closed there was opportunity for public speaking.

The Chairman..... date.....