

**Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL  
Monday 20<sup>th</sup> May 2019 at Ibstone C of E School Hall following the Annual Parish  
meeting and the Annual Parish Council meeting commencing at 7.30pm**

**AGENDA**

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 12<sup>th</sup> March 2019
4. Update on actions:
  - a. Play area checked
  - b. Defibrillator checked.
  - c. HMRC requirements fulfilled.
  - d. Village litter pick took place 24/03/19.
  - e. Memorial footpath
  - f. New footpath signage
  - g. The PC has requested BCC to demand the reinstatement of the collapsed section of bridleway I16 adjacent to Litmore Shaw
  - h. Thames Water. Request made to BCC for PC information to be included in their data base.
5. Meetings/training attended:
6. Parking/speed stats/traffic issues.
  - a. 2<sup>nd</sup> MVAS ordered @ £ £2,699.55 plus vat
7. WW I memorial
  - a. Update on plaque.
8. Consider residents views on the request for more playground equipment adjacent to the cricket pitch.
9. Web site: update.
10. Review the parish council's risk assessment.
11. Consider SSAFA 75<sup>th</sup> Anniversary VE Day 8-10<sup>th</sup> May 2020.
12. Planning:
  - a. WDC decisions:
    - 18/08370/FUL Land between Green Acres and Cherry Tree. Erection of 1x4 bed dwelling house (alternative scheme to PP 16/05961/FUL). PC objection. WDC permitted
    - 19/05245/FUL. One Acre. Householder application for garage extension. PC no objection. WDC permitted
    - 19/05284/FUL Woodlands. Demolition of existing residential annex and adjacent garden store/games room and erection of detached 3-bed dwelling to side with associated car parking and alterations to existing access. PC objection. Application withdrawn
    - 19/05486/FUL Hartmer. Householder application for construction of single storey rear link extension. PC no objection. WDC permitted.
    - 19/05544/VCND Land between Crown Cottage and Flint House. Variation of

condition 2 attached to PP 18/08184/VCDN (erection of 4 bed detached dwelling with detached double carport/garage, formation of new vehicular access and erection of detached double garage to serve existing dwelling) to allow design changes. PC no objection. WDC permitted.

- TPO 09/2019 2 Field Maple and 1 Oak on land adjacent to Rectory Cottage has been confirmed.
- b. Applications awaiting decision:
- 19/05120/FUL Litmore Shaw. Retention of an underground store, retaining wall and open fronted lean to store and installation of a ground source heat system (part retrospective). PC objections.
- c. Appeals to the Secretary of State:
- Appeal reference APP/K0425/W/18/3214436 Crown Cottage. Appeal made against WDC refusal for permission for the removal of detached garage and erection of 1x 2-bed dwelling
  - Appeal reference APP/K0425/W/19/3222794 Bracken Cottage
- d. New applications:
- 19/05796/VCDN Litmore Shaw. Variation of condition 02(drawings) of PP18/06722/FUL for formation of outdoor swimming pool to allow re-siting of.

13. Financial matters:

- a) The Parish Council to certify itself as exempt from limited assurance review. We do this as a smaller authority where the higher of gross income or gross expenditure was £25,000 or less and that meet the qualifying criteria (we publish our annual return on our web site.)
- b) To note the internal auditor's report.
- c) To approve the asset register as at 31/03/19
- d) To approve and adopt the accounts for 2018-19 in the receipts and payments format.
- e) To note the year end bank reconciliation.
- f) Agree and sign the Governance Statement for 2018-19
- g) Agree and sign the Statement of Accounts 2018-19
- h) Receipts:
- £3500 1<sup>st</sup> half 2019/20 precept from WDC
  - 34p bank interest.
- i) Bank balances 28/03/19:
- |                         |                   |
|-------------------------|-------------------|
| Current account         | £ 5,264.82        |
| Savings account         | £ <u>4,042.16</u> |
| Total:                  | £9,306.98         |
| Add receipts            | £3,500.00         |
|                         | £12,806.98        |
| Less May payments -     | £ 3,408.05        |
| Less May salary S/O     | £ 313.41          |
| Balance carried forward | <b>£ 9,085.52</b> |
- j) Clerk's working time:
- Contracted hours per month 23.8
- Holiday hours per month 2.1.
- Hours worked 04/03/19-12/05/19- 52 hrs
- Overtime for the 2 months- 8 hrs 36 minutes
- k) Approve clerk salary for April/ May 2018 @ £313.41 per month by S/O
- l) Approve the purchase of replacement AED pads @ £30.95 plus Vat
- m) Approve the payments and sign cheques as listed below:

To Whom	Description	£

D Hansen	Clerks exp. March-April 2019	64.44
BALC	Subscription 2019/20	54.15
Mrs S Henson	Internal audit fee	50.00
SWARCO	MVAS (incl Vat)	3239.46
Total value		3408.05

n) Review accounts year to date:

Summary of accounts to date: 20/05/19

**Accounts:**

<b>Expenditure</b>	<b>Year to date £</b>	<b>Budget 2019/20 £</b>	<b>Income £</b>	<b>Year to date £</b>
<i>Clerks salary</i>	313.41	3738	<i>Precept</i>	7000.00
<i>Admin expenses</i>	57.02	525	<i>VAT repayment</i>	
<i>Working from home all.</i>	0	500	<i>Bank interest</i>	
<i>Web site</i>	0	320		
<i>Insurance</i>	0	426		
<i>Subscriptions</i>	54.15	190		
<i>Donations</i>	0	150		
<i>Audit</i>	50.00	40		
<i>WW I memorial</i>	0	0		
<i>Playgrnd inspection</i>	0	70		
<i>Training</i>	0	250		
<i>Maintenance</i>	0	150		
<i>Sundry</i>	0	250		
<i>Road Safety</i>	2699.55	1500		
<i>Vat</i>	547.33	0		
<i>Election NOT NEEDED</i>	0	900		
<b>Total EXP.</b>	<b>3721.46</b>	<b>9009</b>	<b>Total INC</b>	<b>7000</b>

14. Any urgent business

Date of next meeting to be confirmed as Monday 1<sup>st</sup> July 2019 at 7.30pm

Future dates: Monday 16 September and 11 November 2019.

**Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.**

*D. Hansen Clerk to the Council,*

*Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256, [clerk@ibstone.org](mailto:clerk@ibstone.org)*

**The meeting is open to the Public and the Press (Unless otherwise decided)**