

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL

Monday 17th September 2018 at Ibstone C of E School Hall commencing at 7.30pm

Present:

Cllr. Richard Scott Chairman
Cllr. Jeremy Malkinson Vice-Chairman
Cllr. Melanie Grimsdale
Cllr. Simon Hammond
Cllr Michael Wright

And also present

Mrs. Deirdre Hansen Parish Clerk

4 members of the public present.

35. No apologies were received.

36. Declarations of personal interest:

Cllr Grimsdale declared a personal interest in item 47 b.18/06532/FUL living opposite the property.

37. The minutes of the Ordinary Meeting of 2nd July 2018 were confirmed as a true record and signed by the Chairman.

38. Update on actions/items not on the agenda:

- a. Broken 30mph sign by school has been replaced.
- b. Flooding in the woods on the Ibstone Road in Stokenchurch, complaint raised by resident. It was noted that the Chairman had spoken with Wormsley, who felt it was a County Council matter. The clerk raised a request with TfB and their reply was: They had dug out the grips in 4 places to try and get rid of the water, which sort of worked, but an area where it sloped away into the woods there was not much they could do. There is low to nil chance of getting a system put in with gullies and soakaways. TfB has asked for the next occurrence to be reported to them on the map with photographs if possible. It could then be investigated again. Chairman to put a note in the newsletter.
- c. Twigsid planned to replace 2 stiles on footpath I2. It was noted that according to BCC the footpath had been diverted without obtaining permission. The stiles cannot be replaced until a request for a footpath diversion is submitted and approved.
- d. The Silent Soldier Silhouette is fully covered by our insurance under Public Liability. Cllrs Grimsdale and Wright will organise the placing of the Silent soldier.
- e. Cllr Wright was thanked for mowing the grass by the play area.
- f. Play area checked
- g. Defibrillator checked.
- h. The AGM of the Bucks Playing Fields Association was noted.
- i. Chequers Lane closure was noted and the Chairman will notify the village via the newsletter.

39. Meetings/training attended:

- 04/07/18- BCC/TfB Stakeholder Conference-Clerk. Noted.

40. Parking on the Common/Traffic/Speeding matters:

It was agreed that this item would be on future agendas as "Traffic Matters".

- a. There were no new problems regarding parking on the common.
- b. Cllr Hammond had distributed the speeding statistics.
- c. The PC has applied to the LAF for funding for a 2nd MVAS, but outcome not yet known. It

was agreed in principle to purchase a 2nd MVAS, once the best option for the village was investigated. A number plate recognition system may be available. Clerk to see what information she had on this and pass it to Cllr Hammond.

41. Water leak in the village and Thames Water's work.
 - a. The unexpected closure of Ibstone Road to deal with an "urgent" water leak, which had been going on for some time was not only very disruptive for residents, but the fact that the closure was not promptly removed was very irritating as well as the preferential treatment handed out to certain road users and not to others.
 - b. The clerk had raised a complaint with Thames Water. They apologised for the unplanned closure and the inconvenience. The bollards are removed by different contractor. The clerk was told that TW staff would be approached regarding their treatment of the public. The PC agreed this was no solution and will continue to raise complaints at future occurrences.

42. WW I memorial and commemorating the end of WW I
 - a. Plaque ordered, clerk to chase order
 - b. Update: the stone is now in place on the common.
 - i. Natural England published some excellent PR on the stone and they will come again on 11/11/18.
 - ii. The new vicar, the Rev. Mark Ackford will lead a service of dedication of this commemorative monument.
 - iii. Cllr Grimsdale will also look at involving the school.
 - iv. Cllr Grimsdale, Mick York, Natural England, Mervyn Grimsdale and the Wormsley Estate were gratefully thanked for all their help in obtaining and placing this monument in the village

43. The creation of Conservation area(s) in Ibstone Parish.

It was agreed to move this item and discuss after planning applications were discussed.

44. Web site: update.
 - a. The planning link has never functioned on the new website. The website provider has looked into this and although there is a link to the WDC planning page, this is not satisfactory.
 - b. The parishioners do need to be kept informed of planning applications. It was suggested that the PC should endeavour to notify all residents, for whom we have email addresses and permission of use, of all new planning applications as practicable.
 - c. It was proposed and agreed that a new group email address will be created: planning@ibstone.org and that all residents who have opted in will be added to this group. On receipt of a new planning application the clerk will add a brief description of the planning application and instructions and forward the planning application to this email address. The addresses on this list will have an opt out option not to receive planning applications. Authority was given to Rachel Bennett to set up this new email address. Clerk to add the email addresses once set up. Cllr Malkinson and Rachel Bennett were thanked for their input and effort.

45. Local Infrastructure priorities for the parish request from BCC/TfB.

Clerk to send the request to all Cllrs. They will respond to clerk.

46. BCC consultation on household recycling centres.
 - a. The consultation was reviewed and it was agreed that any closure of recycling centres would put pressure on others and lead to more fly tipping. Household recycling centres are essential to society, the environment and the community. Paying for the disposal of certain items was also considered. The Chairman will draft the PC's response and once

agreed the clerk will submit this.

- b. It was agreed that Cllr Malkinson would write to Steve Baker MP expressing the PC's concerns about these developments.

47. Planning:

a. WDC decisions noted:

- 18/06200/FUL Glebe House. Householder application for erection of part single, part two storey side and rear extension with associated landscaper works. PC no objection, WDC permitted
- 18/06582/FUL. Keepers Cottage. Householder application for construction of detached oak framed art studio to the north of the house. PC no objection, WDC permitted.
- 18/06722/FUL Litmore Shaw. Householder application for formation of outdoor swimming pool. PC no objection, WDC permitted.
- 17/05663/OUT Lower Studdridge Farm, proposed residential development. PC had objected. WDC refused.
- 18/06671FUL Catherine Cottage Householder application for construction of detached carport off driveway. PC had raised concerns. WDC permitted.

b. New applications:

- 18/06693/FUL Crown Cottage. Application for removal of detached garage and erection of 1x 2-bed dwelling. PC objected. Full comments on the WDC website.
- 18/06853/FUL Cherry Tree Demolition of existing stable block and outbuildings/shed and erection of 1x 3-bed dwelling with associated dual garage and soft and hard landscaping. PC objected. Full comments on the WDC website.
- 18/07041/HEDGE Chelsey Grange Farm. Removal of 35m hedge to provide a wider access to farm and provide an additional passing place. PC had objected and WDC have issued a Hedge retention notice.
- Amended plans for 18/06523/FUL Bracken Cottage. PC had objected to original application. The amended plans are not available on the WDC website, clerk to contact planning officer asking for the documents to be placed on website, once that is done the PC will consider in the usual fashion.

c. Tree Preservation order No 35/2018 raised by WDC. Trees on Land adjacent to Rectory Cottage.

d. Parish Council Planning Statement. The PC discussed the document and made some suggestions. Chairman to make amendments and reissue. It will be printed and issued to all residents in the village.

e. Clerk to get a copy of the A1 parish and surrounding area map and have it laminated. In future clerk to bring this map to every meeting.

f. Clerk to make additional copies of the village photographs 03-08-03 and laminate them. And send a link to Cllr Hammond.

i. *Subsequent to the meeting the closure letter on the application by SPH Groundworks Limited for an Air Curtain Incinerator was received this has been refused by WDC.*

48. The creation of Conservation area(s) in Ibstone Parish.

The PC discussed the creation of Conservation Area(s) in the village. It was noted that there are already several listed buildings in the village. It was agreed that study should be undertaken to examine the feasibility if all or part of the village could be classified as a

Conservation Area and on what grounds. Paul Freeman has offered to advise the PC. The Chairman will ask him what advice he can give the PC and on what basis.

49. Financial matters:

a. Insurance renewal 2018/19:

It was noted that the insurance premium was renewed with Came and Company on a 3-year LTA with a premium £375.89 for 2018/19, the £50 administration fee was waived for 2018/19.

b. Receipts noted:

- Repayment by Twigsid of £500 for the footpath stiles.
- 33p bank interest.

c. Bank balances 30/07/18:

Current account	£ 4,950.47
Savings account	£ <u>4,040.81</u>
Total:	£ 8,991.28
Less	
Aug salary S/O	£ 305.42
Sept cheques -	£ 260.10
Less Sept salary S/O	£ 305.42
Balance carried forward	£ 8,120.34

d. Replacement posts by play area required. Clerk has emailed the supplier who has not responded yet. Cllr Wright will have a look.

e. Clerk's working time noted:

Contracted hours per month 23.8 (5.5hrs /week)

Holiday hours per month 2.1.

Hours worked 25/06/18 to 09/09/18 (11 weeks= 60.5hrs) - 41 hrs

Hours short= 14.2 less overtime yr to date 13.6hrs= 0.6 hrs short

f. Between meetings cheque 544 for £375.89 for the insurance 2018/19 to Came and Company was signed.

g. Salary for August & September 2018 @ £305.42 per month paid by S/O approved.

h. The payments were approved and the cheques as listed below signed:

To Whom	Description	£
S Pullen and D Allnutt	Web maintenance work March 2018	75.00 }
S Pullen and D Allnutt	Web hosting for the year to 31/07/19	115.20} 190.20
Mrs. D Hansen	Clerks exp. July-Sept 2018	97.40
Total value		287.60

i. Accounts year to date reviewed:

Summary of accounts to date: 17/09/18

Accounts:

Expenditure	Year to date 17/09/18 £	Budget 2018/19 £	Income £	Year to date £ 17/09/18	Budget £ 2018/19
<i>Clerks salary</i>	1527.10	3629	<i>Precept</i>	3500.00	7000
<i>Admin expenses</i>	215.09	525	<i>LCTS</i>	65.13	65
<i>Working from home all.</i>	0	500	<i>VAT repayment</i>		140
<i>GDPR</i>	0	600	<i>Grants</i>		150
<i>Web site</i>	158.50	320	<i>Bank interest</i>	0.85	2
<i>Insurance</i>	375.89	400			

<i>Subscriptions</i>	184.34	190			
<i>Donations</i>	0	150			
<i>Audit</i>	40.00	100			
<i>WW I memorial</i>	150.00	500			
<i>Playgrnd inspection</i>	66.50	75			
<i>Training</i>	28.95	100			
<i>Maintenance</i>	0	150			
<i>Sundry</i>	0	250			
<i>Road Safety</i>	0	1500			
<i>Footpath stile</i>	0	250			
<i>Vat</i>	60.90	0			
<i>Total EXP.</i>	2807.27	9239	<i>Total INC</i>	3565.98	7357

50. Any urgent business:

- a. The Chairman had received advanced notification of a bridleway diversion for part of Br16(Grays Lane by Litmore Shaw). He asked the members to look at this and notify him of their comments.
- b. Hearing loop: the school is still £200 short for their hearing loop. It was agreed that the clerk would approach BC Cllr Teesdale to enquire if she could help.
- c. It was noted that the plans that WDC supply with planning applications are historic. The clerk was requested to ask WDC to update their plans.
- d. The clerk reminded members that there will be parish council elections in May 2019.

51. Date of next meeting to be confirmed as Monday 12 November 2018 at 7.30pm

Once the meeting was closed there was opportunity for public speaking.

The Chairman.....

date.....