

Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Monday 17th September 2018 at Ibstone C of E School Hall commencing at 7.30pm

AGENDA

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 2nd July 2018
4. Update on actions:
 - a. Broken 30mph sign by school reported and new sign orders by TfB.
 - b. Flooding in the woods on the Ibstone Road in Stokenchurch, complaint raised by resident.
Chairman had spoken with Wormsley, who felt it was a County Council matter.
Clerk raised a request with TfB and their reply was:
They had dug out the grips in 4 places to try and get rid of the water, which sort of worked, but an area where it sloped away into the woods there was not much they could do. There is low to nil chance of getting a system put in with gullies and soakaways.
 - c. Twigsid plans to replace 2 stiles on footpath I2.
It appears that the footpath as currently in use, is not the approved footpath, it has been diverted without obtaining permission. The stiles cannot be replaced until a request for a footpath diversion is submitted and approved.
 - d. The Silent Soldier Silhouette is fully covered by our insurance under Public Liability.
 - e. Cllr Wright has mowed the grass by the play area.
 - f. Play area checked
 - g. Defibrillator checked.
5. Meetings/training attended:
 - 04/07/18- BCC/TfB Stakeholder Conference-Clerk.
6. Parking on the Common
7. Water leak in the village and Thames Water's work.
8. WW I memorial and commemorating the end of WW I
 - a. Plaque ordered.
 - b. update
9. The creation of Conservation area(s) in Ibstone Parish.
This topic was approached about 10 years ago with the Conservation Officer at WDC, at the time the Conservation Officer's view was that the only area in the village which could be considered for the status as Conservation Area would be the area in the immediate vicinity of the church.
The WDC website states that: "A conservation area is a group of buildings whose character, interest and history make them worthy of special protection and enhancement. Buildings within a conservation area may or may not be suitable for listing".
The current Conservation Officer has stated that "heritage" is the criteria to be used for conservation status.
10. Web site: update, esp. planning link.

11. Local Infrastructure priorities for the parish request from BCC/TfB.
12. BCC consultation on household recycling centres.
PC view, document circulated by email
13. Planning:
- a. WDC decisions:
- 18/06200/FUL Glebe House. Householder application for erection of part single, part two storey side and rear extension with associated landscaper works. PC no objection, WDC permitted
 - 18/06582/FUL. Keepers Cottage. Householder application for construction of detached oak framed art studio to the north of the house. PC no objection, WDC permitted.
 - 18/06722/FUL Litmore Shaw. Householder application for formation of outdoor swimming pool. PC no objection, WDC permitted.
 - 17/05663/OUT Lower Studdridge Farm, proposed residential development. WDC refused. PC had objected.
 - 18/06671FUL Catherine Cottage Householder application for construction of detached carport off driveway. PC had raised concerns. WDC permitted.
- b. New applications:
- 18/06693/FUL Crown Cottage. Application for removal of detached garage and erection of 1x 2-bed dwelling.
 - 18/06853/FUL Cherry Tree Demolition of existing stable block and outbuildings/shed and erection of 1x 3-bed dwelling with associated dual garage and soft and hard landscaping.
 - 18/07041/HEDGE Cholsey Grange Farm. Removal of 35m hedge to provide a wider access to farm and provide an additional passing place.
- c. Tree Preservation order No 35/2018. Trees on Land adjacent to Rectory Cottage.
- d. Parish Council Planning Statement.
14. Financial matters:
- a) Insurance renewal 2018/19:
The insurance premium was renewed with Came and Company on a 3-year LTA with a premium £375.89 for 2018/19. They have waived the £50 administration fee this year.
- b) Receipts:
- Repayment by Twigside of £500 for the footpath stiles.
 - 33p bank interest.
- c) Bank balances 30/07/18:
- | | |
|-------------------------|-------------------|
| Current account | £ 4,950.47 |
| Savings account | £ <u>4,040.81</u> |
| Total: | £ 8,991.28 |
| Less | |
| Aug salary S/O | £ 305.42 |
| Sept cheques - | £ 260.10 |
| Less Sept salary S/O | £ 305.42 |
| Balance carried forward | £ 8,120.34 |
- d) Replacement post by play area required.
- e) Clerk's working time:
Contracted hours per month 23.8 (5.5hrs /week)
Holiday hours per month 2.1.

Hours worked 25/06/18 to 09/09/18 (11 weeks= 60.5hrs) - 41 hrs
 Hours short= 14.2 less overtime yr to date 13.6hrs= 0.6 hrs short

- f) Between meetings cheque 544 £375.89 for the insurance 2018/19 to Came and Company was signed.
- g) Approve salary for August & September 2018 @ £305.42 per month.
- h) Approve the payments and sign cheques as listed below:

To Whom	Description	£
S Pullen and D Allnutt	Web maintenance work March 2018	75.00 }
S Pullen and D Allnutt	Web hosting for the year to 31/07/19	115.20} 190.20
Mrs. D Hansen	Clerks exp. July-Sept 2018	69.90
Total value		260.10

- i) Review accounts year to date:
 Summary of accounts to date: 17/09/18

Accounts:

Expenditure	Year to date 17/09/18 £	Budget 2018/19 £	Income £	Year to date £ 17/09/18	Budget £ 2018/19
<i>Clerks salary</i>	1527.10	3629	<i>Precept</i>	3500.00	7000
<i>Admin expenses</i>	190.89	525	<i>LCTS</i>	65.13	65
<i>Working from home all.</i>	0	500	<i>VAT repayment</i>		140
<i>GDPR</i>	0	600	<i>Grants</i>		150
<i>Web site</i>	158.50	320	<i>Bank interest</i>	0.85	2
<i>Insurance</i>	375.89	400			
<i>Subscriptions</i>	184.34	190			
<i>Donations</i>	0	150			
<i>Audit</i>	40.00	100			
<i>WW I memorial</i>	150.00	500			
<i>Playgrnd inspection</i>	66.50	75			
<i>Training</i>	28.95	100			
<i>Maintenance</i>	0	150			
<i>Sundry</i>	0	250			
<i>Road Safety</i>	0	1500			
<i>Footpath stile</i>	0	250			
<i>Vat</i>	57.60	0			
Total EXP.	2779.77	9239	Total INC	3565.98	7357

15. Any urgent business

16. Date of next meeting to be confirmed as Monday 12 November 2018 at 7.30pm

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

D. Hansen Clerk to the Council,

Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256, clerk@ibstone.org

The meeting is open to the Public and the Press (Unless otherwise decided)