

**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL  
Monday 16<sup>th</sup> May 2016 at Ibstone C of E School Hall following the Annual Parish  
meeting and the Annual Parish council meeting commencing at 7.45pm**

**Present:**

Mr. Jeremy Malkinson	Chairman
Mrs. Melanie Grimsdale	Councillor
Mr. Simon Hammond	Councillor
Mr. Michael Wright	Councillor

And also present

Mrs. Deirdre Hansen	Parish Clerk
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No public present

16/17.11 Apologies for absence were received and accepted from Richard Scott

16/17.12 No declaration of interest in any agenda items was made.

16/17.13 The minutes of the Ordinary Meeting of 14<sup>th</sup> March 2016 were confirmed as a true record and signed by the chairman.

16/17.14 Matters arising:

- Peter Durant had repaired and repainted the notice board. The council was very pleased with the work and he was warmly thanked by the council for carrying out this work.
- BT infinity is up and running.
- Wormsley have cut back some overhanging branches on Grays Lane, it is an improvement, but more could have been done.
- Wormsley have replaced the logs along the verge of the Common opposite the cricket club.
- Waste at Common Hill wood, next to Mile House. Enforcement action by BCC has started. Clerk and Cllrs to notify BCC that more waste has been dumped this afternoon.

16/17.15 Update on actions:

- Speed watch is successful, but weather dependent.
- The meeting discussed extending the speed watch programme, but it was agreed not to pursue this.

16/17.16 Meetings attended:

- WDALC 17/03/16 attended by clerk.

16/17.17. Parking on the Common.

- There appears to be no particular problem, council to observe developments. Keep the issue under review. Clerk to place the item on future agendas.
- Richard Scott had suggested that the Cricket Club place warning notices on the common when a cricket match takers place.

16/17.18 M40CEG update.

- No report as yet due to "purdah" due to the forthcoming referendum. Item to be placed on the next agenda.

16/17.19 Queen's 90<sup>th</sup> birthday celebration.

- It had been a successful day, enjoyed by all. Thanks were expressed to Melanie Grimsdale and Simon Hammond. It was acknowledged that Melanie Grimsdale had carried out a majority of the preparation legwork. A vote of thanks was given to Orme and Phyllida Olliver and Mervyn Grimsdale.

16/17.20 Mobile Vehicle Activated Signs. Cllr Grimsdale to provide the information.

- a. Cllr Grimsdale had sent all the information and links to councillors. The meeting discussed the various options and the possible locations for placing the device.
- b. It was unanimously decided to purchase the SWARCO MVAS at a cost of £2,579.85 plus vat and a spare battery.
- c. It was agreed that it would be prudent to have an assessment of the possible locations for placing the device carried out by BCC. It would ensure that the PC's liabilities were covered under our insurance. Cost of assessment £350. Cllrs to notify clerk of suggested locations.

16/17.21 Planning:

- a. WDC decisions:
  - 15/08456/FUL Cobstone Mill. Householder application for erection of part single/part two storey side/rear extension and basement area, single storey side extension and first floor side extension to existing dwelling. PC no objections, WDC permitted.
  - 16/05223/TPO Abbatsfield. Crown lift T9 Ash to give clearance to power line and reduce over-extended scaffold branch by 1-1.5 meters; reduce over-extended lateral branch of T12 oak. PC no objection. WDC permitted.
- b. New Applications:
  - 16/05961/FUL Abbatsfield, erection of 1x4-bed dwelling. PC objected due to loss of open space undermining the rural character and aspect of the AONB.

16/17.22 Financial matters:

- a) The internal auditor's report was noted "everything was in order and in accordance with current regulations".
- b) The asset register at 31/03/16 was approved once the defibrillator and cabinet was added at nil value.
- c) The accounts for 2015-16 in the receipts and payments format were approved and adopted.
- d) The yearend bank reconciliation was noted.
- e) The Governance Statement for 2015-16 was discussed, agreed and signed by the Chairman.
- f) The Statement of Accounts 2015-16 was agreed, adopted and signed by the Chairman.
- g) The following receipts were noted:
  - £229.51 received from HMRC repayment of 2015/16 Vat.
  - 18p bank interest.
  - 27/04/16 1<sup>st</sup> half precept £3500 plus LTCS from WDC £91.28
- h) The following cheques signed between meetings were approved for payment:
  - Cheque480 @ £162.00 to M Grimsdale for the purchase of refreshments to toast the Queen at the parish council's birthday party 23/04/16 (S137 expenditure) and
  - Cheque 481 @ £42.13 to Peter Durant for the purchase of paint and glass to repair and repaint one of the noticeboards.  
Both payments had been included in 2015/16 expenditure.

And further costs of the Queen's Birthday party (2016/17 expenditure all S137 expenditure):

- Cheque 482 @£86.77 for party items to M Grimsdale
- Cheque 483 @£380.00 for cash to pay the band (cost £500, £120 paid by cheque and the balance £380)
- Cheque 484 @£150.90 for desserts and sundries for the party to R Storey
- Cheque 485 @ £260.45 for the pig and rolls to M Grimsdale
- Cheque 486 @ £13.80 for party items to M Grimsdale
- Total costs of party: £1,173.92

Income for the party £616.00 had been banked.

Net parish council contribution to the party £557.92. The budget had been £1000.

i) Bank balances 08/04/16:

Current account	£ 2,994.82
Savings account	£ 4,036.11
Total:	£ 7,030.93
Add April income	£ 3,861.28
Sub-total	£10,892.21
Less April/May payments -	£ 1,044.20
Balance carried forward	£ 9,848.01

j) It was decided not to make a donation to the Open Spaces Society for their "Find our Way fund" just yet, but to ask the Open Spaces Society what effect a donation from the parish council would have. And to ask what they mean by "Historic routes". Action clerk.

k) The clerk salary for April/May 2016 by S/O @ £240.18 per month was approved

l) The following payments were approved and the cheques as listed below were approved:

To Whom	Description	£
Mr D Timms	Internal audit 2015/16	20.00
BALC	Subscription 2016/17	49.64
Mrs. D Hansen	Clerks exp. April/May 2016	82.64
Total value		152.28

m) The accounts year to date were reviewed:

Summary of accounts to date: 16/05/16

**Accounts:**

<b>Expenditure</b>	<b>Year to date 16/05/16 £</b>	<b>Budget 2016/17 £</b>	<b>Income £</b>	<b>Year to date £ 16/05/16</b>	<b>Budget £ 2016/17</b>
<i>Clerks salary</i>	240.18	3100	<i>Precept</i>	3500.00	7000
<i>Admin expenses</i>	75.02	510	<i>LCTS</i>	91.28	95
<i>Working from home all.</i>		500	<i>VAT repayment</i>	229.51	300
<i>Office equipment</i>		400	<i>Donation</i>		
<i>Web site</i>		100	<i>Bank interest</i>		
<i>Insurance</i>		332	<i>WDC/CW grant</i>	0.18	

<i>Subscriptions</i>	49.64	200	<i>BCC bridleway</i>		
<i>Queen's B'day party</i>	891.92		<i>Receipts Queens B'day</i>	616.00	
<i>Donations</i>		300			
<i>Audit</i>	20.00	20			
<i>Playgrnd inspection</i>		68			
<i>Training</i>		50			
<i>Maintenance</i>		250			
<i>Sundry</i>		150			
<i>Road Safety</i>		4000			
<i>Vat</i>	7.61	0			
<b><i>Total EXP.</i></b>	<b>1284.37</b>	<b>9980</b>	<b><i>Total INC</i></b>	<b>4,436.97</b>	<b>7397</b>

16/17.23 Any urgent business:

- a. School expansion proposal: the village had been notified mid-May by a note through their letterboxes about an open meeting and a consultation period on expansion of the infant school. The clerk had been informed too late to include the item on the agenda. No formal notification had been sent to the PC. The closing date on the consultation is 16/06/16. It was agreed that the consultation period was too short for the PC to thoroughly discuss the proposal, the clerk to ask the school for an extension of the consultation period until at least 28/06/16. She is also to enquire if the consultation period is time critical.
- b. Due to heavy rain Ibstone Road had been flooded at Ibstone House and near Twigside. Clerk to report to BCC.

1/17.24 The date of next meeting was confirmed as Monday 27 June 2016 at 7.30pm

Dates of future meetings: 12 September and 14 November 2016

The Chairman.....

Date.....