

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL

Monday 16th January 2017 at Ibstone C of E School Hall commencing at 7.30pm

Present:

Cllr Richard Scott	Chairman
Cllr Jeremy Malkinson	Vice-Chairman
Cllr Michael Wright	Councillor
Cllr Melanie Grimsdale	Councillor

And also present

Mrs. Deirdre Hansen	Parish Clerk
---------------------	--------------

5 members of the public were present incl WD Cllr Chris Whitehead.

16/17.78 Apologies for absence were received and accepted from Cllr Simon Hammond.

16/17.79 Cllr Malkinson made a declaration of personal interest in item 16/17.90 planning application 16/07818/FUL, Kites as the property owner.

16/17.80 The minutes of the Ordinary Meeting of 14th November 2016 were confirmed as a true record and signed by the Chairman.

16/17.81 There were no matters arising not on the agenda.

16/17.82 Meetings attended:

- 08/12/16 WDALC attended by clerk.
- 14/12/16 SLCC Bucks branch attended by clerk. There had been a presentation by BCC on "Adults at risk of isolation" esp. vulnerable adults. The PC discussed the principle of compiling a list of vulnerable residents and will consider the matter.

16/17.83 WD Cllr Chris Whitehead's delegated budget.

WD Cllr Chris Whitehead has offered the PC £150 from his delegated budget. The Chairman thanked him for this offer, which the PC had applied for to purchase an additional bin for the common. The application is being processed. The Chairman will put a note in the newsletter informing residents that this bin can be used for bags containing dog waste.

16/17.84 Ibstone C of E School expansion plans.

The Headmistress reported that the school had received consent to upgrade to a combined school. The school will gradually expand year by year starting with a year 3 group in September 2017 until there is a year 6 group in the school. She will communicate with the village and neighbours and keep everyone updated.

She also asked for a PC representative as a school governor. The Chairman will talk to councillors and get back to her.

16/17.85 M40CEG update:

David Anker, the PC's representative on the M40CEG group gave a summary of the current state of play.

- a. He informed the PC that M40CEG has equipment that measures noise level which can be borrowed. The PC welcomed the opportunity to measure noise levels in the parish. David Anker will notify the M40CEG of this request.

- b. All plans for photovoltaic noise barriers have been put aside.
- c. He reported that there are 2 options to reduce noise levels:
 - 1. Quiet surfaces
 - 2. Noise barriers, simple wooden structures.
- c. Quiet surfaces are the best option, but Highways England has no plans to replace the current surfaces until they are worn out.
- d. Highways England have identified 8 sites for noise barriers. The one that affects Ibstone is a noise barrier for the north side of the M40 at Stokenchurch.
- e. Although DEFRA had identified M40 south at Stokenchurch as a location for a noise barrier this has not been accepted by Highways England.

The Chairman thanked David Anker for representing the parish council at these meetings and keeping the PC informed.

16/17.86 Village litter pick.

A village litter pick is usually carried out annually in March. Irene Randall took over the task last year. The PC approved carrying out a 2017 litter pick and agreed that it would be carried out under the auspices of the PC organised by Irene Randall. Clerk to liaise with Irene.

16/17.87 Commemorating the end of WWI hostilities.

The PC discussed various options, a lasting memorial was favoured. The Chairman will ask the village for ideas via his newsletter. The school has a list of casualties. The clerk to investigate any legal requirements.

16/17.88 Parking on the Common:

Anticipated problems had not occurred. No action required at present. The situation will be continued to be monitored.

16/17.89. Mobile Vehicle Activated Signs.

The device was installed 14/01/17. It works day and night. The data will be downloaded regularly and Cllr Malkinson and Hammond will analyse it. The Chairman, Cllr Grimsdale and the clerk had attended training on the use of the equipment. The Chairman thanked Cllr Grimsdale and the clerk for all their work on this project.

16/17.90 Planning:

To note that PP 16/05961/FUL Abbattsfield, erection of 1x4 bed dwelling house, refused by WDC is being appealed with the Planning Inspectorate.

- a. WDC decisions: None
 - 16/07599/FUL 6 Merton Cottages. Householder application for construction of two storey side/rear extension with single storey rear extension and new front porch following removal of existing single storey rear extension and car port to side. PC no objection. WDC permitted
 - 16/07818/FUL Kites. Householder application of oak framed garden outbuilding to be used as summer house, home office, hobbies area and storage ancillary to main dwelling. PC no objection, although concern about the mass of the building. WDC permitted.
- b. New Applications:
 - 16/08201/FUL 1 Glebe Cottages. Householder application for construction of single storey front side and rear extensions and fenestration alterations. PC no objections.

- 16/08425/FUL Spring Cottage. Householder application for construction of part garage conversion to habitable accommodation, fenestration and creation of new access including new fences and gates. PC no objections.
- 16/08279/FUL Ibstone House. householder application for construction of single storey rear extension, fenestration alterations and roof extensions and alterations to barn to create two storey staff accommodation ancillary to main dwelling. PC no objections
- 16/08441/FUL Twigside Farm. Householder application for construction of single storey rear extension to barn to provide new ensuite to existing bedroom. PC no objections.
- 16/08442/FUL Twigside Farm. Householder application for construction of 1x dormer window to replace existing rooflight. PC no objections.
- 16/08515/FUL Manor Farm. Householder application for erection of single storey infill extension linking to existing guest accommodation following demolition of existing two storey infill extension (alternative scheme to PP/16//05650/FUL). Comments to WDC by 10/02/17.

16/17.91 The PC approved the application for a Transparency grant from BMKALC/NALC to fund a laptop with software and a printer/scanner @ £614.97. Action clerk.

16/17.92. The proposed budget for 2017/18 was discussed and agreed at £7,528.

16/17.93 Financial matters:

a) Receipts:

- 34p bank interest.
- £600 donation from the Ibstone Horticultural Society. The IHS was thanked for their generous donation. The Chairman and Clerk had sent letters. Of thanks.
- Bank balances 07/12/16:

Current account	£ 5,839.98
Savings account	£ <u>4,037.45</u>
Total:	£ 9,877.43
Less Dec clerk salary	£ 240.18
January cheques	£ 2,628.31
Balance carried forward	£ 7,008.94

- b) The precept for 2017/18 was agreed at £7,000.
 c) A donation (S137) to the Chilterns Conservation Board of £100 was agreed.
 d) A donation (S137) for "copcards" to WDC of £25 was agreed.
 e) Clerk salary for December 2016 and January 2017 by S/O @ £240.18 per month was approved.
 f) The payments as listed were approved and the cheques as listed below signed:

To Whom	Description	£
Swarco traffic Ltd	70% balance on the MVAS installed 11/01/17	2277.05
Mrs D Hansen	Clerk back pay from 01/12/16 to 31/01/17 2x £2.40=£4.80	
Mrs. D Hansen	Clerks exp. Dec/Jan 2016-17 £221.46	226.26
Chilterns Conservation Board	Donation S137	100.00
WDC	For Copcards donation S137	25.00

Total value	2,628.31
-------------	----------

g) The summary accounts were reviewed: 16/01/17

Accounts:

Expenditure	Year to date 16/01/17 £	Est full yr	Budget 2016/17 £	Income £	Year to date £ 16/01/17	Budget £ 2016/17
<i>Clerks salary</i>	2456.44	3184	3100	<i>Precept</i>	7000.00	7000
<i>Admin expenses</i>	504.64	555	510	<i>LCTS</i>	91.28	95
<i>Working from home all.</i>	0	500	500	<i>VAT repayment</i>	229.51	300
<i>Office equipment</i>	45	45	400	<i>Donations</i>	600	
<i>Web site</i>	0	0	100	<i>Bank interest</i>	1.52	
<i>Insurance</i>	351.70	352	332	<i>WDC/CW grant</i>	0	
<i>Subscriptions</i>	160.64	200	200	<i>BCC bridleway</i>	0	
<i>Queen's B'day party</i>	891.92	892		<i>Receipts Queens B'day</i>	616.00	
<i>Donations</i>	150.00	300	300	<i>Filming</i>	250.00	
<i>Audit</i>	20.00	20	20		0	
<i>Playgrnd inspection</i>	66.50	67	68		0	
<i>Training</i>	0	50	50		0	
<i>Maintenance</i>	14.40	150	250		0	
<i>Sundry</i>	45.80	100	150		0	
<i>Road Safety</i>	3089.66	3090	4000		0	
<i>Vat</i>	667.42	670	0		0	
Total EXP.	8464.12	10175	9980	Total INC	8788.31	7397

16/17.93 Any urgent business: none.

16/17.94 Date of next meeting was confirmed as Monday 13th March 2017 at 7.30pm

Date of future meetings:

15th May, 26th June, 11th September and 13th November 2017

NOTE: the June meeting date may need to be changed.

The Chairman.....

Date.....