

**Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL  
Monday 14<sup>th</sup> March 2016 at Ibstone C of E School Hall commencing at 7.30pm**

**AGENDA**

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 18<sup>th</sup> January 2016
4. Matters arising not on the agenda (for information only).
  - Thank you received from Chilterns Conservation Board for the £100 donation.
5. Update on actions
6. Meetings attended: NAG
7. Residents have raised the problems of parking on the Common, in particular following the restrictions now in place after the logs have been placed to protect the verge. Parking is causing problems and damage to the cricket pitch. Sarah Kate Edwards from the Wormsley estate will attend the meeting
8. M40CEG update and update on sound readings carried out.
9. Queen's 90<sup>th</sup> birthday celebrations
10. Web site
11. Clean for the Queen, 05/03/16
12. Mobile Vehicle Activated Signs. Cllr Grimsdale to provide the information. To allow for a firm commitment to be made to incur this expenditure in 2015/16. Consider setting a maximum value on the cost of this year's project, possibly £2,500?
13. Councillors to consider a protocol for dealing with the media  
Draft protocol for dealing with the media:  
All councillors are reminded of the Code of Conduct, which they have signed.  
All media enquiries are to be referred to the Chairman in the first instance. The Chairman will confer with councillors and clerk as appropriate. In the absence of the Chairman, the Vice-Chairman takes that role. The (draft) minutes are public documents which are accessible on the parish council web site and where appropriate persons should be referred to those.
14. Waste collection by Serco has been badly carried out leaving waste littered around the village. Complaint raised.
15. Planning:
  - a. WDC decisions:
    - 15/08008/FUL 8 Chiltern Cottages, Ibstone Road. Householder application for construction of 1x rear dormer window and installation of a velux balcony window in connection with loft conversion. PC no objection to initial application, no comment amendment
    - 15/08474/FUL Loxwood Cottage, Grays Lane. Householder application for

- insertion of external flue pipe to side elevation.
- 15/07521/FUL the Fox Country Hotel. Erection of part single/part two storey side/rear extension with creation of basement to lower ground, 2-storey side extension to side, two storey extension to both front sides, erection of covered canopy area to front, erection of single storey detached cycle store, creation of additional 12 car parking spaces & alteration to existing access. PC objected. WDC permitted at WDC Planning Committee 20/01/16. The Chairman spoke at this Committee confirming the PC's objections.
- b. New Applications:
- 15/08456/FUL Cobstone mill. Householder application for erection of part single/part two storey side/rear extension and basement area, single storey side extension and first floor side extension to existing dwelling.
  - 16/05223/TPO Abbatsfield. Crown lift T9 Ash to give clearance to power line and reduce over-extended scaffold branch by 1-1.5 meters; reduce over-extended lateral branch of T12 oak.
- c. Illegal dumping Commonhill Wood. The chairman has been contacted about the recurrence of illegal waste dumping behind Mile House. The resident had reported the matter to WDC, BCC and the Environment Agency, but no progress had been made. Clerk has also reported the matter to BCC and our WD Cllr and BC Cllr as well as notifying Stokenchurch PC. BCC fly tipping officer has notified the Environment Agency and WDC. The dumping of waste requires a licence from EA and it is also a planning matter. BC Cllr Jean Teesdale has got involved, but she has not been able to make progress either.

16. Financial matters:

- a) £178.17 received from HMRC repayment of 2014/15 Vat.
- b) Between meetings cheque 474 @ £120 to Acoustic Jass was singed, a deposit for the band for the Queen's birthday party April 23. And cheque 475 @ £90.83 to Mrs I Randall for the purchase of 20 printed high-viz vests for village use.
- c) Bank balances 11/02/16:
- |                           |                   |
|---------------------------|-------------------|
| Current account           | £ 3,779.24        |
| Savings account           | £ <u>4,035.77</u> |
| Total:                    | £ 7,815.01        |
| Add Feb income            | £ <u>178.17</u>   |
| Sub-total                 | £ 7,993.18        |
| Less Feb/March payments - | £ <u>1,094.46</u> |
| Balance carried forward   | £ <u>6,898.72</u> |
- d) Interest received £0.33
- e) Approve clerk salary for Feb and March 2016 by S/O @ £240.18 per month
- f) Approve the payment of £35 to renew the data protection registration (a legal requirement). Consider paying this by direct debit.
- g) Approve renewal of the Bucks playing fields association subscription 2015/16 @ £20. They invoiced the 2014/15 subscription late (June 2015), so we will see two subscriptions this year.
- h) Approve the payments and sign cheques as listed below:

To Whom	Description	£
The Information Commissioner	Renewal date protection registration	35.00
Buckinghamshire PFA	Subscription 2015/16	20.00
Mrs. D Hansen	Clerks exp. Feb/March 2016	59.10
Mrs D Hansen	Clerk's working from home allowance 2015/16	500.00

Total value	614.10
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- i) Review accounts year to date:  
Summary of accounts to date: 14/03/16

**Accounts:**

<b>Expenditure</b>	<b>Year to date £</b>	<b>Est Full Yr £</b>	<b>Budget £ 2015/16</b>	<b>Budget 2016/17 £</b>	<b>Income £</b>	<b>Year to date £</b>	<b>Est full Yr £</b>	<b>Budget £ 2015/16</b>
<i>Clerks salary</i>	2641.98	2882.16	2885	3100	<i>Precept</i>	6250	6250	6250.00
<i>Admin expenses</i>	500.62	510.00	510.00	510	<i>LCTS</i>	107.31	107.31	107.31
<i>Working from home all.</i>	500.00	500.00	500.00	500	<i>VAT repayment</i>	178.17	178.17	
<i>Web site</i>	523.00	523.00	600.00	0	<i>Donation</i>	1200.00	1200.00	
<i>Insurance</i>	331.80	331.80	355.00	332	<i>Bank interest</i>	1.72	1.88	
<i>Subscriptions</i>	196.60	200.00	200.00	200	<i>WDC/CW grant</i>			
<i>Donations</i>	250.00	250.00	300.00	100	<i>BCC bridleway</i>	250.00	250.00	
<i>Audit</i>	20.00	20.00	100.00	20				
<i>Playgrnd inspection</i>	65.00	65.00	90.00	68				
<i>Training</i>	25.00	25.00	100.00	50				
<i>Maintenance</i>	150.00	200.00	200.00	500				
<i>BCC bridleway paymnt</i>	250.00	0						
<i>Sundry</i>	41.00	150.00	250.00	150				
<i>Pond work</i>	0	0	100.00	100				
<i>Election</i>	52.87	200.00	200.00	0				
<i>Road Safety</i>	479.20	480.00	1000.00	1000				
<i>other</i>	195.69	0.	0	0				
<i>Vat</i>	229.51	300.00	0	0				
<b>Total EXP.</b>	<b>6452.27</b>	<b>6636.96</b>	<b>7390.00</b>	<b>6630</b>	<b>Total INC</b>	<b>7630.90</b>	<b>7631.06</b>	<b>6357.31</b>

17. Any urgent business

18. Date of next meeting to be confirmed as Monday 16 May 2016 at 7.30pm

19. Date of future meetings: **Note date of the June meeting Monday 27 June**, 12 September and 14 November 2016

**Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.**

D. Hansen Clerk to the Council,

Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256, [clerk@ibstone.org](mailto:clerk@ibstone.org)

**The meeting is open to the Public and the Press (Unless otherwise decided)**