

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL **Monday 13th March 2017 at Ibstone C of E School Hall commencing at 7.30pm**

Present:

Cllr Richard Scott Chairman
Cllr Jeremy Malkinson Vice-Chairman
Cllr Simon Hammon
Cllr Michael Wright
Cllr Melanie Grimsdale

And also present
Mrs. Deirdre Hansen Parish Clerk

2 members of the public were present.

16/17.95 No apologies for absence were received.

16/17.96 No declarations of personal interest were made.

16/17.97 The minutes of the Ordinary Meeting of 16th January 2017 were confirmed as a true record and signed by the Chairman.

16/17.98 Matters arising not on the agenda.

- The Chairman reported that annual pond maintenance had been carried out today. Last year (2016) the Chairman and Mike Smith had carried out the pond maintenance task.

16/17.99 Meetings attended:

- 03/02/17 NAG attended by Cllr Grimsdale and clerk.
- 08/03/17 the Chairman had attended a presentation at WDC where they explained their submission for 2 unitary authorities in Buckinghamshire (Modernising Local Government). It had been an informative meeting and the Secretary of State's decision at the end of the month is now awaited.

16/17.100 School Governor

The Chairman reported that he had circulated a request for filling the vacancy of School Governor to the council and the village. He had asked people interested to contact the school directly. The Head Mistress informed the council that she had received correspondence from interested parties. She will progress this and report back to the PC.

16/17.101 Thoughts on commemorating the end of WWI Nov. 1918.

Some research discovered that in order to prevent duplication of what war memorials already exist and who is commemorated, the UK National Inventory of War Memorials aims to complete a record of all war memorials in the UK. There is already a war memorial in the church commemorating the fallen village residents in WWI.

The PC discussed a suitable commemoration of the 100th anniversary of the end of the Great War. It was agreed that a local stone with a suitable plaque would be appropriate. The use of the existing "Millennium Stone" was discussed. Cllr Hammond will take photographs of locations around the village that might be suitable for a commemorative stone and the Chairman will hold informal discussions with landowners of potential sites. Clerk to obtain a quote from a stone mason for a

plaque with the wording: "This stone commemorates the 100th anniversary of the end of the Great War 1914-1918 and the lives of those from the village who fell in the service of their country".

16/17.102 Parking on the Common:

It has been exceptionally wet at this time of year and it was noted that there has been a weekend when parking was a particular problem with the muddy verges and the volume of cars.

The meeting discussed the problem and decided to review the situation once the weather had dried up.

16/17.103. Mobile Vehicle Activated Signs.

Now the MVAS is operational, it was agreed that Cllr Hamond and Malkinson will take over all activities relating to the equipment. Cllrs and clerk to arrange.

It was noted that the MVAS certainly has a positive effect on the speed of cars travelling through.

16/17.104 Village litter pick

It was noted that Irene Randall has organised the village litter pick for Saturday 1st April. Cllr Hammon has stored the fluorescent vest and picking sticks, he will liaise with Irene Randall.

16/17.105 The appointment of PKF Littlejohn as external auditors from 2017/18 was noted.

16/17.106 Planning:

a. WDC decisions:

- 16/08201/FUL 1 Glebe Cottages. Householder application for construction of single storey front side and rear extensions and fenestration alterations. PC no objections, WDC permitted
- 16/08425/FUL Spring Cottage. Householder application for construction of part garage conversion to habitable accommodation, fenestration and creation of new access including new fences and gates. PC no objections, WDC permitted
- 16/08279/FUL Ibstone House. householder application for construction of single storey rear extension, fenestration alterations and roof extensions and alterations to barn to create two storey staff accommodation ancillary to main dwelling. PC no objections, WDC permitted
- 16/08441/FUL Twigside Farm. Householder application for construction of single storey rear extension to barn to provide new ensuite to existing bedroom. PC no objections, WDC permitted
- 16/08442/FUL Twigside Farm. Householder application for construction of 1x dormer window to replace existing rooflight. PC no objection. WDC permitted.

b. New Applications:

- 16/08515/FUL and 16/08516/LBC Manor Farm, Householder application for erection of single storey infill extension linking to existing guest accommodation following demolition of existing two storey infill extension (alternative to PP 16/05650/FUL). PC no objections. WDC permitted.
- 17/05307/FUL Litmore Shaw, Householder application for insertion of three new dormer windows. PC no objections.

16/17.107 Financial matters:

a) Receipts noted:

- £150 grant received from WD Cllr Chris Whitehead for new bin. Bin has been installed.
 - 34p bank interest.
- b) Bank balances 31/01/17:
- | | |
|-------------------------|-------------------|
| Current account | £ 2,978.91 |
| Savings account | £ <u>4,037.79</u> |
| Total: | £ 7,016.70 |
| Less uncleared ch. 506 | £ 100.00 |
| Less clerk Feb salary | £ 242.58 |
| Less March cheques | £ 591.09 |
| Less March DD ICO | £ 35.00 |
| Less clerk March salary | £ 242.58 |
| Balance carried forward | £ 5,805.45 |
- c) DD for the data protection registration renewal paid to the Information Commissioner Office (ICO) @ £35 approved.
- d) Clerk salary for February and March 2017 by S/O @ £242.58 per month approved
- e) The payments as listed below were approved and the cheques signed:

To Whom	Description	£
Bucks Playing Fields association	Subscription 2016/17	20.00
Mrs D Hansen	Clerk's working from home allowance 2016/17	500.00
Mrs. D Hansen	Clerks exp. Feb/Mrch 2017	71.09
Total value		591.09

- f) Summary of accounts to date reviewed: 13/03/17

Accounts:

Expenditure	Year to date 13/03/17 £	Budget 2016/17 £	Income £	Year to date £ 13/03/17	Budget £ 2016/17
<i>Clerks salary</i>	2941.60	3100	<i>Precept</i>	7000.00	7000
<i>Admin expenses</i>	569.06	510	<i>LCTS</i>	91.28	95
<i>Working from home all.</i>	500.00	500	<i>VAT repayment</i>	229.51	300
<i>Office equipment</i>	45.00	400	<i>Donations</i>	600.00	
<i>Web site</i>	0	100	<i>Bank interest</i>	1.86	
<i>Insurance</i>	351.70	332	<i>WDC/CW grant</i>	150.00	
<i>Subscriptions</i>	180.64	200	<i>BCC bridleway</i>	0	
<i>Queen's B'day party</i>	891.92		<i>Receipts Queens B'day</i>	616.00	
<i>Donations</i>	150.00	300	<i>Filming</i>	250.00	
<i>Audit</i>	20.00	20		0	

<i>Playgrnd inspection</i>	66.50	68		0	
<i>Training</i>	0	50		0	
<i>Maintenance</i>	14.40	250		0	
<i>Sundry</i>	80.80	150		0	
<i>Road Safety</i>	3089.66	4000		0	
<i>Vat</i>	674.08	0		0	
Total EXP.	9575.36	9980	Total INC	8938.65	7397

16/17.108 Any urgent business:

- An invitation to enter the Best Kept village competition has been received today. It was agreed to enter this year, cost £20.closing date for the entries is 30 April. Clerk and Cllrs to liaise on the map to be submitted between meetings.
- There is some damage to the phone box, clerk to contact Nick Mival and ask him if he can repair at the PC's expense.
- The Clerk's hours Jan/Feb were noted:
Contacted hours for the 2 months is 32.5 hours,
Worked 45 hours resulting in
12.5 hrs overtime.
It was agreed that the clerk will report under "Finance" at each meeting the hours worked and payment of overtime will be at the end of the calendar year.

16/17.109 Following consultation with the school it was agreed to change the date of the June meeting to **TUESDAY 27TH JUNE.**

16/17.110 Date of next meeting was confirmed as Monday 15th May 2017 at 7.30pm, the Annual Parish Meeting and the annual parish council meeting will precede the ordinary meeting that evening.
Date of future meetings:
27th June, 11th September and 13th November 2017

The Chairman.....

Date.....