Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL

**Monday 13th March 2017 at Ibstone C of E School Hall commencing at 7.30pm**

*Dear Councillors,*

*In accordance with the provisions of the Local Government Act 1972, you are hereby summoned to the above meeting,*

### AGENDA

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 16th January 2017
4. Matters arising not on the agenda (for information only).
5. Update on actions:
6. Meetings attended:

* 03/02/17 NAG

1. School Governor.
2. Thoughts on commemorating the end of WWI Nov. 1918.
3. Parking on the Common- ongoing
4. Mobile Vehicle Activated Sign.
5. Note the village litter pick will take place Saturday 1st April, organised by Irene Randall.
6. Note appointment of external auditors from 2017/18 PKF Littlejohn.
7. Planning:
   * 1. WDC decisions:

* 16/08201/FUL 1 Glebe Cottages. Householder application for construction of single storey front side and rear extensions and fenestration alterations. PC no objections, WDC permitted
* 16/08425/FUL Spring Cottage. Householder application for construction of part garage conversion to habitable accommodation, fenestration and creation of new access including new fences and gates. PC no objections, WDC permitted
* 16/08279/FUL Ibstone House. householder application for construction of single storey rear extension, fenestration alterations and roof extensions and alterations to barn to create two storey staff accommodation ancillary to main dwelling. PC no objections, WDC permitted
* 16/08441/FUL Twigside Farm. Householder application for construction of single storey rear extension to barn to provide new ensuite to existing bedroom. PC no objections, WDC permitted
* 16/08442/FUL Twigside Farm. Householder application for construction of 1x dormer window to replace existing rooflight.
  + 1. New Applications:
* 16/08515/FUL and 16/08516/LBC Manor Farm, Householder application for erection of single storey infill extension linking to existing guest accommodation following demolition of existing two storey infill extension (alternative to PP 16/05650/FUL)
* 17/05307/FUL Litmore Shaw, Householder application for insertion of three new dormer windows.

1. Financial matters:
   * + 1. Receipts:

* £150 grant received from WD Cllr Chris Whitehead for new bin. Bin has been installed.
* 34p bank interest.
  + - 1. Bank balances 31/01/17:

Current account £ 2,978.91

Savings account £ 4,037.79

Total: £ 7,016.70

Less uncleared ch. 506 £ 100.00

Less clerk Feb salary £ 242.58

Less March cheques £ 591.09

Less March DD ICO £ 35.00

Less clerk March salary £ 242.58

Balance carried forward **£ 5,805.45**

* + - 1. Approve DD for the data protection registration renewal paid to the Information Commissioner Office (ICO).
      2. Approve clerk salary for February and March 2017 by S/O @ £242.58 per month
      3. Approve the payments and sign cheques as listed below:

|  |  |  |
| --- | --- | --- |
| To  Whom | Description | £ |
| Bucks Playing Fields association | Subscription 2016/17 | 20.00 |
| Mrs D Hansen | Clerk’s working from home allowance 2016/17 | 500.00 |
| Mrs. D Hansen | Clerks exp. Feb/Mrch 2017 | 71.09 |
| Total value |  | 591.09 |

* + - 1. Review Summary of accounts to date: 13/03/17

***Accounts:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Expenditure*** | **Year to date 13/03/17**  **£** | **Budget**  **2016/17**  **£** | ***Income***  ***£*** | **Year to date £ 13/03/17** | **Budget £**  **2016/17** |
| *Clerks salary* | 2941.60 | 3100 | *Precept* | 7000.00 | 7000 |
| *Admin expenses* | 569.06 | 510 | *LCTS* | 91.28 | 95 |
| *Working from home all.* | 500.00 | 500 | *VAT repayment* | 229.51 | 300 |
| *Office equipment* | 45.00 | 400 | *Donations* | 600.00 |  |
| *Web site* | 0 | 100 | *Bank interest* | 1.86 |  |
| *Insurance* | 351.70 | 332 | *WDC/CW grant* | 150.00 |  |
| *Subscriptions* | 180.64 | 200 | *BCC bridleway* | 0 |  |
| *Queen’s B’day party* | 891.92 |  | *Receipts Queens B’day* | 616.00 |  |
| *Donations* | 150.00 | 300 | *Filming* | 250.00 |  |
| *Audit* | 20.00 | 20 |  | 0 |  |
| *Playgrnd inspection* | 66.50 | 68 |  | 0 |  |
| *Training* | 0 | 50 |  | 0 |  |
| *Maintenance* | 14.40 | 250 |  | 0 |  |
| *Sundry* | 80.80 | 150 |  | 0 |  |
| *Road Safety* | 3089.66 | 4000 |  | 0 |  |
| *Vat* | 674.08 | 0 |  | 0 |  |
| ***Total EXP.*** | **9575.36** | **9980** | ***Total INC*** | **8938.65** | **7397** |

1. Any urgent business
2. Consider changing the date of the June meeting (Monday 26/06/17). Clerk not available 03/07/17 or 10/07/17. Consider a different day of the week?

1. Date of next meeting to be confirmed as Monday 15th May 2017 at 7.30pm, the Annual Parish Meeting and the annual parish council meeting will precede the ordinary meeting that evening.

Date of future meetings:

26th June, 11th September and 13th November 2017

***Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.***

*D. Hansen Clerk to the Council,*

*Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256,* [*clerk@ibstone.org*](mailto:clerk@ibstone.org)

***The meeting is open to the Public and the Press (Unless otherwise decided)***