

Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Monday 12th November 2018 at Ibstone C of E School Hall commencing at 7.30pm
AGENDA

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 17th September 2018
4. Update on actions:
 - a. BCC consultation on household recycling centres- PC responded that they wished all sites to be retained.
 - b. Clerk has applied to BC Cllr Teesdale for a £200 grant from her community fund for the hearing loop in the school hall.
 - c. Reply from WDC on request for updating of maps.
 - d. Play area checked
 - e. Defibrillator checked.
 - f. Posts for play area
5. Meetings/training attended:
 - 22/10/18 WDC clerk's meeting-clerk
6. Parking/speed stats/traffic issues.
7. WW I memorial and commemorating the end of WWI
 - a) Update
 - b) Approve costs associated with the commemoration.
8. The creation of Conservation area(s) in Ibstone Parish.
 - a) Update
 - b) Action plan
9. M40 noise issues.
10. Web site: update.
11. Request for grass to be cut along footpath to school
12. FOI request and actions to note.

The PC have received a FOI request from a member of the public. The nature of the request could cover the period going back to 1894. The clerk works 5.5 hrs per week for the parish council and as such the request was refused on the grounds of taking too much staff time.
13. Consider implications of the announcement for one Unitary Authority for Buckinghamshire.
14. Planning:
 - a. WDC decisions:
 - 18/06693/FUL Crown Cottage. Application for removal of detached garage and erection of 1x 2-bed dwelling. PC objected, WDC refused.
 - 18/07041/HEDGE Cholsey Grange Farm. Removal of 35m hedge to provide a wider access to farm and provide an additional passing place. PC objected. WDC hedge retention notice issued.

- b. New applications:
- 18/07657/FUL Timbers Householder application for part conversion of garage to create additional living accommodation, construction off single storey rear extension and first floor rear extension with terrace /balcony on first floor and fenestration & door alterations.
 - 18/07602/FUL Land north side of lane leading to Cholsey Grange. Erection of a terrace of two storey three-3-bed dwellings with one attached single garage and one two storey 3-bed detached dwelling with integral garage (4 in total), associated landscaping, bin stores, carparking and creation of new access.
- c. Parish Council Planning Statement.

15. Financial matters:

- a) Consider budget for 2019/20
- b) Receipts:
- £3500 2nd half precept from WDC
 - 34p bank interest.
- c) Bank balances 28/09/18:
- | | |
|-------------------------|--------------------|
| Current account | £ 7,809.17 |
| Savings account | £ <u>4,041.15</u> |
| Total: | £ 11,850.32 |
| Less | |
| Oct salary S/O | £ 305.42 |
| nov cheques - | £ 76.87 |
| Less Nov salary S/O | £ 305.42 |
| Balance carried forward | £ 11,162.61 |

- d) Clerk's working time:
 Contracted hours per month 23.8 (5.5hrs /week)
 Holiday hours per month 2.1.
 Hours 10/09/18 to 04/11/18 (8 weeks= 44hrs, 40.1 incl holidays) = 49.2 hrs worked
 0.6 hrs short carry forward from 09/09/18 to date carry forward O/T hours= 8.5
- e) Approve salary for October & November 2018 @ £305.42 per month.
- f) Approve the payments and sign cheques as listed below:

To Whom	Description	£
	WWI commemoration £60 + photocopying	
Mrs. D Hansen	Clerks exp. Oct-Nov 2018	76.87
Total value		

- g) Review accounts year to date:
 Summary of accounts to date: 12/11/18

Accounts:

<i>Expenditure</i>	Year to date 12/11/18 £	Est Full yr	Budget 2018/19 £	<i>Income</i> £	Year to date £ 12/11/18	Budget £ 2018/19
<i>Clerks salary</i>	2137.94	3665	3629	<i>Precept</i>	7000.00	7000
<i>Admin expenses</i>	288.61	525	525	<i>LCTS</i>	65.13	65
<i>Working from home all.</i>	0	500	500	<i>VAT repayment</i>	257.14	140
<i>GDPR</i>	0	0	600	<i>Grants</i>		150
<i>Web site</i>	158.50	159	320	<i>Bank interest</i>	1.19	2

<i>Insurance</i>	375.89	376	400			
<i>Subscriptions</i>	184.34	184	190			
<i>Donations</i>	0	150	150			
<i>Audit</i>	40.00	40	100			
<i>WW I memorial</i>	150.00	620	500			
<i>Playgrnd inspection</i>	66.50	67	75			
<i>Training</i>	28.95	100	100			
<i>Maintenance</i>	0	150	150			
<i>Sundry</i>	0	35	250			
<i>Road Safety</i>	0	0	1500			
<i>Footpath stile</i>	0	0	250			
<i>Vat</i>	64.25	100	0			
<i>Total EXP.</i>	3494.98	6671	9239	<i>Total INC</i>	7323.46	7357

16. Any urgent business

17. Date of next meeting to be confirmed as Monday 21 January 2019 at 7.30pm

Future dates: Monday 11 March, 20 May, 1 July, 16 September and 11 November 2019.

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

D. Hansen Clerk to the Council,

Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256, clerk@ibstone.org

The meeting is open to the Public and the Press (Unless otherwise decided)