

**Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Monday 12th September 2016 at Ibstone C of E School Hall commencing at 7.30pm**

AGENDA

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 27th June 2016
4. Matters arising not on the agenda (for information only).
5. Update on actions:
 - a. Note reply from the Open Spaces Society to the PC's questions on their "Find Our Way fund" as circulated. Any small donations gratefully received and we are asked to encourage parishioners to get involved with the BCC project.
6. Meetings attended:
7. WD Cllr Chris Whitehead's delegated budget.
 - WD Cllr Chris Whitehead has offered the PC £150 from his delegated budget. Meeting to consider projects. So far suggested:
 1. An additional bin for dog waste on the common. Changes in legislation mean that multiuse bins can be used for dog waste.
 2. An "Ibstone Parish Council" sign for the noticeboard.
8. M40CEG update-
9. Parking on the Common- ongoing
10. Mobile Vehicle Activated Signs. Update
11. Note PC's comments to WDC new Local Plan.
12. Planning:
 - a. WDC decisions:
 - 16/06147/FUL OS parcel 3938 & land between Chiltern Dene & 8 Glebe Cottages. Proposed laying of a new access track and hard surface to an existing filed access with creation of a vehicle turning area, of new 1.25 boundary fence & erection of a new field gate. PC objected. WDC permitted
 - 16/06210/FUL Twigside Farm. Construction of a conservation lake and emergency fire reservoir on semi-improved pasture. PC no objection, WDC permitted
 - 16/06542/FUL 6 Merton Cottages. Householder application for construction of single storey front porch extension, part two storey, part single storey side/rear extension following demolition of existing rear extension and car port. PC no objection. WDC refused.
 - 16/06784/FUL Box Tree Cottage, householder application for rear conservatory. PC no objection, WDC permitted.
 - b. New Applications: -none
13. Financial matters:
 - a) Receipts:
 - £250 from Responaut productions for filming 04/08/16
 - 34p bank interest.

b) Bank balances 08/08/16:	
Current account	£ 4,730.29
Savings account	£ <u>4,036.77</u>
Total:	£ 8,767.06
Less Aug payments -	£ 660.18
Less September cheques	£ 396.73
Balance carried forward	£ 7,710.15

- c) Approve clerk salary for August 2016 by S/O @ £240.18 per month and September £242.58
- d) Approve DD for Chiltern Society subscription 2016/17 @ £30 (01/07/16)
- e) Approve the payments and sign cheques as listed below:

To Whom	Description	£
BALC	10 th edition CAB (1/2)	35.00
SLCC	Countryside law (1/2)	10.80
Mrs D Hansen	2015/16 overtime 22hrs @ £12.317/hr	270.82
Mrs D Hansen	Clerk back pay from 01/07/16 to 31/08/16 2x £2.40	4.80
Mrs. D Hansen	Clerks exp. Aug/Sept 2016	75.31
Total value		396.73

- f) Review Summary of accounts to date: 12/09/16

Accounts:

Expenditure	Year to date 12/09/16 £	Budget 2016/17 £	Income £	Year to date £ 12/09/16	Budget £ 2016/17
<i>Clerks salary</i>	1483.72	3100	<i>Precept</i>	3500.00	7000
<i>Admin expenses</i>	191.99	510	<i>LCTS</i>	91.28	95
<i>Working from home all.</i>	0	500	<i>VAT repayment</i>	229.51	300
<i>Office equipment</i>	0	400	<i>Donation</i>	0	
<i>Web site</i>	0	100	<i>Bank interest</i>	0.84	
<i>Insurance</i>	351.70	332	<i>WDC/CW grant</i>	0	
<i>Subscriptions</i>	160.64	200	<i>BCC bridleway</i>	0	
<i>Queen's B'day party</i>	891.92		<i>Receipts Queens B'day</i>	616.00	
<i>Donations</i>	0	300	<i>Filming</i>	250.00	
<i>Audit</i>	20.00	20			
<i>Playgrnd inspection</i>	66.50	68			
<i>Training</i>	0	50			
<i>Maintenance</i>	0	250			
<i>Sundry</i>	45.80	150			
<i>Road Safety</i>	350.00	4000			
<i>Vat</i>	99.96	0			
Total EXP.	3662.23	9980	Total INC	4687.63	7397

14. 2016-18 National salary award for clerks

- a. The PC is asked to approve the new pay scale for the clerk as agreed by the National Association of Local Councils to apply from 1st April 2016. The clerk is on pay scale SCP 27 due to her length of service. The pay increase has been nationally agreed from £12.317 per hour to £12.440 per hour as circulated. The clerk

is paid for 4.5 hours per week, 234 hours per annum with 5 weeks pro rata paid holidays. The salary is paid monthly by standing order.

- b. If a. approved; the PC is asked to approve back pay for the clerk from 1st July to 31th August 2016 2 months @ £2.40 per month.
 - c. If a. approved: Update the standing order for the monthly salary payment from £240.18 to £242.58 per month.
15. Any urgent business
16. Date of next meeting to be confirmed as **Monday 14 November at 7.00pm** to allow BCC to speak on Streamlining Local Government.
Date of future meetings: proposed 2017 dates:
Monday 16th January, 13th March, 15th May, 26th June, 11th September and 13th November 2016

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

D. Hansen Clerk to the Council,

Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256, clerk@ibstone.org

The meeting is open to the Public and the Press (Unless otherwise decided)