

**Notice of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL
Tuesday 12 March 2019 at Ibstone C of E School Hall commencing at 7.30pm
AGENDA**

1. Receive and accept apologies for absence
2. Declaration of interest in any agenda items
3. To confirm the minutes of the Ordinary Meeting of 21st January 2019
4. Chairman
5. Update on actions:
 - a. Play area checked
 - b. Defibrillator checked.
 - c. HMRC requirements fulfilled.
6. Meetings/training attended:
 - LAF/WDALC
 - 07/03/19-WDC Clerks meeting
 - 08/03/19- BCC Unitary meeting
7. Parking/speed stats/traffic issues.
 - a. Costings for a 2nd MVAS.
8. Village litter pick has been organised by Irene Randall on behalf of the PC for Sunday 24th March at 11.00.
9. WW I memorial
 - a. Update on plaque.
10. The creation of Conservation area(s) in Ibstone Parish.
 - a. Update
11. Replacing a requested memorial bench on Ibstone Common with a memorial footpath gate in Ibstone
12. Consider residents views on the request for more playground equipment adjacent to the cricket pitch.
13. Footpath I13:
 - a. Following the serious incident with a dog and a car, the PC decided that a gate/stile would be appropriate on that side of the Ibstone Road, where there was no gate. The Clerk has contacted BCC Rights of Way Department on this matter and has been told that legislation does not allow for a gate. You can only place gates on footpaths to contain livestock.
 - b. The PC has requested signage to be placed on the roadside by footpath I13 and RoW at BCC will place appropriate signage here.
14. Rights of Way:

The PC has requested BCC to demand the reinstatement of the collapsed section of bridleway I16 adjacent to Litmore Shaw.
15. Web site: update.

16. Thames Water:

Seriously water leak on Ibstone Road.

17. Parish Map for the website.

The PC has been approached about purchasing a well-designed parish map for the website which will have a host of uses. A newly drawn map, updates for 3 years costs £500 from Imagesbyhand (www.imagesbyhand.com)

18. Planning:

a. WDC decisions:

- 18/06853/FUL Cherry Tree. Demolition of existing stable block and outbuildings/shed and erection of 1x 3 bed dwelling, associated dual garage, soft and hard landscaping. PC objected, WDC refused.
- 18/08097/FUL & 18/08098/LBC Manor Farm. Householder application for construction of enclosed porch to entrance on west elevation. PC no objection. WDC permitted
- 18/08114/FUL & 18/08113/LBC Manor Farm. Listed building consent for insertion of 2 x windows into existing blind openings of main house. Pc no objection WDC permitted.
- 18/08184/VCDN Flint House. Variation of condition 2 (plan numbers) attached to PP 17/07264/FUL (Erection of 4 bed detached dwelling with detached double carport/garage, formation of new vehicular access and erection of detached double garage to serve existing dwelling) to reflect changes to design. PC objection, WDC permitted
- 18/08155/FUL Abbattsfield. Demolition of existing dwelling and out buildings and erection of 5-bed detached dwelling with linked carport and shed housing bin, cycle & garden stores, associated car parking & landscaping (alternative scheme to PP/17/07326/FUL). PC no objection, WDC permitted.
- 18/07657/FUL Timbers. Householder application for part conversion of garage to create additional living accommodation, construction of single storey rear extension and first floor rear extension with terrace/balcony on first floor and fenestration & door alterations. PC no objection. WDC refused.

b. Applications awaiting decision:

- 8/08370/FUL Land between Green Acres and Cherry Tree. Erection of 1x4 bed dwelling house (alternative scheme to PP 16/05961/FUL). PC objection.

c. Appeals to the Secretary of State:

- Appeal reference APP/K0425/W/18/3214436 Crown Cottage. Appeal made against WDC refusal for permission for the removal of detached garage and erection of 1x 2-bed dwelling
- Appeal reference [not yet published](#)..... Bracken Cottage

d. New applications:

- 19/05120/FUL Litmore Shaw. Retention of an underground store, retaining wall and open fronted lean to store and installation of a ground source heat system (part retrospective)
- 19/05245/FUL One Acre. Householder application for garage extension
- 19/05284/FUL Woodlands. Demolition of existing residential annex and adjacent garden store/games room and erection of detached 3-bed dwelling to side with associated car parking and alterations to existing access.

19. Financial matters:

a) Receipts:

- Donations
- 35p bank interest.

- b) The LAF has allocated £1,337 in 2019/20 to Ibstone PC for the purchase of a MVAS
- c) Bank balances 06/02/19:
- | | |
|-------------------------|-------------------|
| Current account | £ 6,673.33 |
| Savings account | £ <u>4,041.84</u> |
| Total: | £ 10,715,17 |
| Less | |
| Feb salary S/O | £ 305.42 |
| March Salary S/O | £ 305.42 |
| March payments | £ 594.02 |
| Balance carried forward | £ 9,510.31 |
- d) Approve DD to ICO for Data protection fee renewal @ £40.
- e) Approve a 2% increase in clerk's salary from 01/04/19.
- f) Approve the Clerk's working from home allowance 2019/20 @ £500
- g) Clerk's working time:
 Contracted hours 5.5hrs /week
 Holiday hours 30hrs 48 min p.a.
 Hours 14/01/19-01/03/19 (7 weeks= 38.5hrs, 34.4 incl holidays) =31 hours 30 minutes worked. 4 hrs short. To date carry forward O/T hours= 5
- h) Approve salary for February and March 2019 @ £305.42 per month.
- i) Approve the payments and sign cheques as listed below:

To Whom	Description	£
D Hansen	Clerks exp. Feb-Mrch 2019	54.02
D Hansen	Working from home Allowance 2018/19	500.00
Total value		554.02

- j) Review accounts year to date:
 Summary of accounts to date: 14/03/19

Accounts:

Expenditure	Year to date £	Est Full yr	Budget 2018/19 £	Income £	Year to date £
<i>Clerks salary</i>	3359.62	3665	3629	<i>Precept</i>	7000.00
<i>Admin expenses</i>	485.37	485	525	<i>LCTS</i>	65.13
<i>Working from home all.</i>	500.00	500	500	<i>VAT repayment</i>	257.14
<i>GDPR</i>	0	0	600	<i>Grants IHS</i>	200.00
<i>Web site</i>	296.50	297	320	<i>Grant Cllr Whitehead</i>	250.00
<i>Insurance</i>	375.89	376	400	<i>Bank interest</i>	1.88
<i>Subscriptions</i>	184.34	184	190	<i>Grant Cllr Teesdale</i>	200.00
<i>Donations</i>	200.00	200	150		
<i>Audit</i>	40.00	40	100		
<i>WW I memorial</i>	589.00	589	500		
<i>Playgrnd inspection</i>	66.50	67	75		
<i>Training</i>	28.95	29	100		
<i>Maintenance</i>	0	0	150		
<i>Sundry</i>	140.00	140	250		
<i>Road Safety</i>	0	0	1500		
<i>Footpath stile</i>	0	0	250		

Vat	198.60	199	0		
Total EXP.	6464.77	6771	9239	Total INC	8474.15

20. Any urgent business

Date of next meeting to be confirmed as Monday 20th May 2019 at 7.30pm incl annual parish and annual parish council meeting,

Future dates: Monday 1 July, 16 September and 11 November 2019.

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

D. Hansen Clerk to the Council,
Riva, Naphill Common, Naphill, Bucks. HP14 4SZ Tel: 01494-562256, clerk@ibstone.org

The meeting is open to the Public and the Press (Unless otherwise decided)