

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL

Monday 6th January 2020 at Ibstone C of E School Hall commencing at 7.30pm

Present:

Cllr Melanie Grimsdale
Cllr Richard Scott Chairman
Cllr Michael Wright

And also present
Mrs. Deirdre Hansen Parish Clerk

65. Apologies received and accepted from Cllrs Jeremy Malkinson and Simon Hammond.

66. Cllr Michael Wright made a personal declaration of interest in item 74.d Planning Application 19/06958/FUL. Land adjacent to Cholsey Cottage. Application for engineering operation to create single-lane relief track for traffic along the existing track that leads to Cholsey Grange Farm to improve highway safety and associated ecological works and planning application 19/07695/FUL Cholsey Grange. Erection of 4 x 3-bed, 2-storey traditional dwellings comprising of a terrace of 3 cottage style properties and a single detached dwelling, associated soft and hard landscaping

67. The minutes of the Ordinary Meeting of 11th November 2019 were confirmed as a true record and signed by the Chairman

68. Update on actions:

- a. Play area checks noted
- b. Defibrillator checks noted.
- c. HMRC requirements fulfilled noted
- d. It was noted that the clerk had written to the landowner about the dangerous stile opposite the school and noted that the reply received mentioned that the matter would be resolved in the new year. Clerk to thank the landowner for the reply.

69. Meetings/training attended:

- 06/12/19 NAG-Clerk reported on the police report noting that pick pockets and car park scams are the current noted crimes.
- 12/12/19 WDALC AGM- Chairman had attended and gave a short report.

70. Parking/speed stats/traffic issues.

- a. Cllr Simon Hammond not present, but no current issues were noted.
- b. It was agreed that the Chairman in his village newsletter, would ask residents to report any accidents or near misses on the roads in the village to the Cllrs to assist the PC in compiling a comprehensive data base of all traffic incidents, not just fatalities.
- c. A report on how the school travel plan was working was requested. Clerk to ask the school for an update on this.
- d. Clerk to request the repainting of the white lines in the verges outside Sedgemoor Cottage and Skomer from BCC.

71. WW I memorial:

- a. A stone has been located from which to cut a plaque to engrave. The landowner to be contacted by the Chairman, he will report at the next meeting.
- b. Cllr Wright will remove the Silent Soldier from the common.

72. New playground equipment:

Cllr Grimsdale reported that a small “pick up sticks” climbing frame costs approx. £6,500, extending the existing climbing frame would cost approx. £8,000 and a bigger “pick up sticks” climbing frame would cost approx. £10,000.

The meeting discussed the suggestions and decided that there had been no further pressure from the village, there was no large benefit to the village as a whole and therefore the matter would not be progressed.

If the need arose it could be looked at again and the information gathered to be retained.

Cllr Grimsdale was thanked for her hard work on this project.

73. Web site and email

- a. The email addresses have now been moved to Route 22 Limited who will manage them though Office 365 Business Essential.
- b. At present the website remains with Computer Assistance. Cllr Malkinson is asked to make a recommendation if the website should be moved to Route 22 Limited or remain with Computer Assistance.

74. Planning:

- a. The meeting agreed that the reply received from WDC planning on concerns expressed on the cumulative effect of multiple variations to an original design was not satisfactory.
- b. Perceived inconsistencies of WDC planning decisions in the parish were discussed and it was agreed that the Chairman would draft a letter to be sent to WDC once members had agreed the content.
- c. It is noted that following discussions, a transport report for the village was commissioned in view of potential long-term damage to the environment.
- d. WDC decisions noted:
 - 19/05120/FUL Litmore Shaw. Retention of an underground store, retaining wall and open fronted lean to store and installation of a ground source heat system (part retrospective). PC objections. WDC refused. Enforcement notice served after WDC refused the application.

It was noted that the WDC does not show that the enforcement notice has been served, nor have the planning pages of the WDC website been updated. Clerk to contact WDC asking them to update the pages.

- 19/06958/FUL Land adjacent to Cholsey Cottage. Application for engineering operation to create single-lane relief track for traffic along the existing track that leads to Cholsey Grange Farm to improve highway safety and associated ecological works. PC objections. WDC refused.
 - 19/07397/VCDN Land between Crown Cottage and Flint House. variation of condition 2 (plan) attached to PP19/05544/VCDN (erection of 4 bed detached dwelling with detached double carport/garage, formation of new vehicular access and erection of double garage to serve existing dwelling) to allow design changes. PC no objection. WDC permitted.
- e. Appeals to the Secretary of State:
 - Appeal reference APP/K0425/D/19/3227709 (18/07657/FUL) Timbers. Householder application for part conversion of garage to create additional living accommodation, construction of single storey rear extension and first floor rear extension with terrace/balcony on first floor and fenestration & door alterations. PC no objection. WDC refused. Appeal not yet decided.
 - f. New applications:
 - 19/07847/FUL 1 Old Dairy Cottages. Householder application for single storey rear extension. PC no objection.
 - 19/07694/FUL Sunnings Lodge. Demolition of existing bungalow and erection of two

- detached dwellings and alterations to vehicular access. PC objection.
- 19/07695/FUL Cholsey Grange. Erection of 4 x 3-bed, 2-storey traditional dwellings comprising of a terrace of 3 cottage style properties and a single detached dwelling, associated soft and hard landscaping. PC objection

75. Financial matters:

- It was agreed to ask Cllr C Whitehead for a grant towards the cost of the VE day celebrations for the village. Action clerk.
- Following lengthy discussion, it was agreed to set the budget for 2020/21 at £8,008.
- After further discussion it was agreed to set the precept for 20/21 at £9,250.
- It was noted that St Nicholas PCC had made a request for financial assistance for the maintenance of the Church yard. No specific request had been made and it was decided that no action was needed at present.
- Receipts:
34p bank interest, £1,337 from BCC- LAF contribution towards the new MVAS and £200 donation from IHS was gratefully received. Clerk to send letter of thanks.
- Bank balances 03/12/19 noted:
Current account £ 6,779.29
Savings account £ 4,043.52
Total: £10,822.81
Less Dec salary £ 313.41
Less Jan payments - £ 534.66
Balance carried forward **£ 9,974.74**
- Cllr Wright checked and signed the bank reconciliation.
- Clerk's working time noted:
Contracted hours per month 23.8
Holiday hours per month 2.1.
Hours worked (05/11/19-29/12/19- 8 weeks= 43.4 hrs) 59.5, total hrs O/T bfw 12.9hrs.
- Clerk salary for Dec/Jan 2019 @ £313.41 per month by S/O approved
- The payments as listed below were approved and the cheques signed:

To Whom	Description	£
Route 22	Set up and Office 365 essentials	386.88
D Hansen	Clerk expenses	147.78
Total value		534.66

- Accounts year to date were reviewed:
Summary of accounts to date: 06/01/20

Accounts:

Expenditure	Year to date £	Budget 2019/20 £	Income £	Year to date £
<i>Clerks salary</i>	2820.69	3738	<i>Precept</i>	7000.00
<i>Admin expenses</i>	385.52	525	<i>VAT repayment</i>	122.21
<i>Working from home all.</i>	0	500	<i>Bank interest</i>	1.52
<i>Web site</i>	457.40	320	<i>LAF grant</i>	1337.00
<i>Insurance</i>	437.17	426		
<i>Subscriptions</i>	185.15	190		
<i>Donations</i>	0	150		
<i>Audit</i>	50.00	40		
<i>WW I memorial</i>	0	0		

<i>Playgrnd inspection</i>	68.50	70		
<i>Training</i>	20.77	250		
<i>Maintenance</i>	0	150		
<i>Sundry</i>	0	250		
<i>Road Safety</i>	2727.54	1500		
<i>Vat</i>	673.65	0		
<i>Election NOT NEEDED</i>	0	900		
<i>Total EXP.</i>	7826.39	9009	<i>Total INC</i>	8460.73

76. Any urgent business

- a. VE celebrations on 8th May. Cllr Grimsdale was appointed to Chair the organising committee. She asked Cllrs for suggestions. The following required was noted: a temporary events notice would be required (from WDC), permission from Wormsley, use of cricket club toilets and a risk assessment. She was offered assistance.
- b. Hearing loop in school hall. £233 had been donated by the PC to the school in September 2017 towards a hearing loop and a further £200 in January 2019. This money can only be used for the hearing loop and if this is not installed the PC will have to refund WDC and BCC the money. The latest update from the school was that they had received a 2nd much higher quote and they had asked the supplier to requote. This was in October 2019. It was agreed that immediate installation of the hearing loop is required or repayment of the monies.
- c. There is a rusted through footpath sign on the footpath between Box Tree Cottage and Glebe House. Clerk to report.
- d. The street sign on the corner of Grays Lane and Ibstone Road is broken, clerk to report.

77. Date of next meeting confirmed as Monday 9th March 2020 at 7.30pm

Future meeting dates: Monday 18th May, 29th June, 21st September and 9th November 2020. The Annual Parish Meeting to be held Monday 20th April 2020.

The Chairman..... Date.....