

Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL

Monday 2nd July 2018 at Ibstone C of E School Hall commencing at 7.30pm

Present:

Cllr. Richard Scott Chairman
Cllr. Jeremy Malkinson Vice-Chairman
Cllr. Melanie Grimsdale
Cllr. Simon Hammond
Cllr Michael Wright

And also present

Mrs. Deirdre Hansen Parish Clerk
2 members of the public present.

21. No apologies were received.

22. Declarations of personal interest:

Cllr Malkinson declared a personal interest in item 30 ii 18/06582/FUL as a direct neighbour.

Cllr Grimsdale declared a personal interest in item 30 ii 18/06532/FUL living opposite the property.

23. The minutes of the Annual Parish Meeting, after replacing “that” with “in” in 5i, the Annual Parish Council meeting and the Ordinary Meeting of 31st May 2018 were confirmed as a true record and signed by the Chairman.

24. Matters arising/Update on actions/items not on the agenda:

- a. Julia Ross told the Chairman that she will replace the collapsed stile below the church with a gate under the Chiltern Society’s “Donate a Gate” scheme.
- b. Twigsdale will also replace 2 stiles on footpath I2 under the same scheme.
- c. The Chairman had inspected the playground and found that the area needs strimming. Cllr Wright will do this.
- d. There are potholes along footpath I22. Cllrs Malkinson and Wright will liaise to have the work done.
- e. It was noted that at times horses are still not using the bridleway on Ibstone Common. It was agreed that a reminder nearer wintertime would be appropriate.

25. Meetings/training attended:

- 21/06/18- WDC clerks meeting. Main points covered were:

19.50 Cllr Malkinson joined the meeting.

- i. The Principal solicitor gave a GDPR update
 - ii. The Principle Planning Officer gave an update on the Local Plan. It has been submitted to the Secretary of State, an inspector has been appointed and public examinations are expected to take place September/October with adoption expected to take place early 2019.
 - iii. The Chief Executive of WDC thanked those councils who had supported the two unitary option and had taken time to provide representations to the Secretary of State.
- 21/06/18 Rural Forum -Cllr Wright

26. Parking on the Common.

- i. No issues reported. It was noted via the MVAS that outside “Hartmere” there is an

- increase in speeding traffic.
 - ii. The PC is waiting to see if we can get a grant from the LAF for a 2nd MVAS.
27. WW I memorial and commemorating the end of WW I
- a. Plaque quote: £389 plus Vat for an 8"x6" engraved plaque of Nabresina. The size of the plaque was questioned. Cllr Grimsdale to provide the clerk with the exact dimensions of plaque.
 - b. Silent Soldier: Wormsley had agreed to placing the silhouette on the common. The PC agreed to sign the indemnity including agreeing that the "Thank you Silhouette" will be up during the period up to and including 31st December 2019 and agreed to increase the S137 donation to £150 providing the silhouette is covered by our insurance. Clerk to enquire.
28. Web site:
- i. Cllr Malkinson gave an update on the housekeeping done by his IT Manager, Rachel Bennett to improve the site.
 - ii. He will have a meeting with her in August to change the organisation of the site.
 - iii. Rachel Bennett's work was commended and Cllr Malkinson was thanked for the progress.
29. a. The Standing Orders were reviewed and agreed with some minor amendments.
b. The Financial Regulations were reviewed and agreed.
30. Planning:
- i. WDC decisions: no new ones
 - ii. New applications:
 - 18/06200/FUL Glebe House. Householder application for erection of part single, part two storey side and rear extension with associated landscaper works. The PC had no objections
 - 18/06523/FUL Bracken Cottage. Erection of 1x4 bedroom detached dwelling and garage. The PC objected and the Chairman will compile a draft paper for submission to WDC. It will be circulated to all Cllrs for their contributions.

*It was agreed to close the meeting to allow for public comments.
The meeting was reopened.*

 - 18/06582/FUL. Keepers Cottage. Householder application for construction of detached oak framed art studio to the north of the house.

*It was agreed to close the meeting to allow for public comments.
The meeting was reopened.*

Some questions about the height of the studio were raised, which will be investigated, but in principle no objections.
31. Financial matters:
- 1. Insurance renewal 2018/19:
Came and Company- AXA 3-year LTA premium £425.88 was in principle accepted, but the clerk was asked to try and get the quote reduced so the payment of the premium would be in budget. It was agreed that a cheque for the premium would be signed between meetings.
 - 2. Receipts noted:
 - 18p bank interest.

3. Bank balances 11/06/18 noted and Cllr Malkinson checked and signed the bank statement:

Current account	£ 6,378.63
Savings account	£ <u>4,040.48</u>
Total:	£10,419.11
Less July cheques -	£ 222.29
Less July salary S/O	£ 305.42
Less July DD	£ 30.00
Balance carried forward	£ 9,861.40

4. Clerk's working time noted:
 Contracted hours per month 23.8
 7 weeks = 38.7
 Holiday hours per month 2.1.
 Hours worked 07/05/18-22/06/18-41.2 hrs
 Overtime= 5.9 hrs
 Overtime carried over-7.7 hrs. Total overtime yr. to date: 13.6 hrs.
5. DD for the subscription to the Chiltern Society 2018/19 @ £30.00 approved
6. Salary for June & July 2018 @ £305.42 per month approved
7. The payments as listed below were approved and the cheques signed:

To Whom	Description	£
Open Spaces Society	Subscription 2018/19	45.00
RBL Poppy Appeal	Thank You silhouette S137	150.00
Mrs. D Hansen	Clerks exp. June 2018	27.29
Total value		222.29

8. Accounts year to date noted:

Summary of accounts to date: 02/07/18

Expenditure	Year to date 02/07/18 £	Budget 2018/19 £	Income £	Year to date £ 02/07/18	Budget £ 2018/19
<i>Clerks salary</i>	916.26	3629	<i>Precept</i>	3500.00	7000
<i>Admin expenses</i>	127.27	525	<i>LCTS</i>	65.13	65
<i>Working from home all.</i>	0	500	<i>VAT repayment</i>		140
<i>GDPR</i>	0	600	<i>Grants</i>		150
<i>Web site</i>	0	320	<i>Bank interest</i>	0.52	2
<i>Insurance</i>	0	400			
<i>Subscriptions</i>	154.34	190			
<i>Donations</i>	0	150			
<i>Audit</i>	40.00	100			
<i>WW I memorial</i>	150.00	500			
<i>Playgrnd inspection</i>	66.50	75			
<i>Training</i>	28.95	100			
<i>Maintenance</i>	0	150			
<i>Sundry</i>	0	250			
<i>Road Safety</i>	0	1500			
<i>Footpath stile</i>	0	250			
<i>Vat</i>	19.62	0			
Total EXP.	1502.94	9239	Total INC	3565.65	7357

32. Any urgent business:

a. M40 noise.

The question was raised, what was the PC doing about this? It had been agreed that it would be left to individuals to comments to Highways England on any additional noise they may be experiencing from the new sound barriers on the M40.

33. Date of next meeting to be confirmed as **Monday 17 September 2018 at 7.30pm**

NOTE A CHANGE FROM 10TH SEPTEMBER.

34. Date of future meetings: 12 November 2018

The Chairman.....

date.....