

NOTICE OF THE ORDINARY MEETING OF IBSTONE PARISH COUNCIL
To be held on Monday 20th November 2023
The Breakfast Room at The Chilterns Fox, Ibstone at 7.30pm

Dear Councillors,

In accordance with the provisions of the Local government Act 1972, you are hereby summoned to the above meeting when the business to be discussed will be as follows:

AGENDA

1. **Receive and accept apologies for absence**
2. **Declaration of interest in any agenda items**
3. **To confirm the minutes of the ordinary meeting of 12th September 2023**
4. **Buckinghamshire Councillors**
5. **Update on actions:**
 - a) Play area checked
 - b) Defibrillator checked
 - c) HMRC monthly requirements fulfilled
 - d) BC news emails distributed
 - e) Chairman

6. **Meetings/training attended:**

7. **WW I memorial – update if available**

8. **Planning:**

a. Buckinghamshire Council decisions:
[23/06965/FUL – Woodlands Cottage Ibstone Road Ibstone](#) – Householder application for proposed single storey front porch extension – **Application Permitted**

b. Appeals to the Secretary of State:
None at this time.

c. New Applications in the parish to be commented on, including any loaded on the Buckinghamshire Council planning website between the distribution of this agenda and the meeting:
None at time of issue of agenda

9. **To consider writing to Buckinghamshire Council regarding road closures and works on the highway in the parish**

10. **To consider issues of parking on Ibstone Common at the cricket pitch, and to consider a donation towards funding works to deter cars**

11. **To discuss the possibility of applying for a 20 mph limit outside of Ibstone CE School**

12. **To consider Oxford Hill and road safety issues there**

Buckinghamshire Councillor Mark Turner has requested PC support for writing to Buckinghamshire Council asking them to make changes to the road for the safety of motorists and households at the bottom of the hill.

13. **Financial matters:**

a) Check and approve bank reconciliation

Bank Balance as of 11/09/23:

Total:	14593.66
Current account	9517.41

Savings account	5076.25
Less unrepresented cheque 618	(20.00)
Interest Oct	4.67
Less September payments	(346.04)
Less October payments	(315.55)
Income – second ½ precept	4900.00
Income – Ibstone Horticultural Society	200.00
Total as of 09/11/23	19016.74
Earmarked for road sign	200.00
Unreserved funds as of 09/11/23	18816.74

b) Clerk's working time:

Contracted hours per week=5.5 hrs (month 23.8)

Jan – end Oct 2023 – total contracted hours 240h, worked 238h 15m

c) Approve clerk salary for Nov/Dec 2023 @ £315.55 per month by S/O

d) Approve the payments as listed below:

To Whom	Description	£
Mrs L Coldwell	Clerk expenses Sept/Oct	29.12
Total value		29.12

e) Discuss any suggestions for draft budget – precept to be set at the January meeting

f) Review accounts year to date against budget:

Summary of accounts to date: 09/11/23

Accounts:

Expenditure	Year to date spend £	Budget 2023/2024 £	Income £	Year to date £
Clerk salary	2208.85	4050.00	Precept	9800.00
Admin expenses	36.49	400	Bank Interest	25.90
Working from home allowance	500.00	500.00	Ibstone Horticultural Society donation	200.00
Web site/email	141.12	150.00		
Subscriptions	117.27	190.00		
Audit		75.00		
Insurance	495.00	520.00		
Playground inspection	75.00	70.00		
Training		100.00		
Maintenance		750.00		
Planning advice		500.00		
Sundry		200.00		
Defib replacement		175 (reserve)		
Kings Coronation celebrations	1898.00	1000.00		
Common/Pond maintenance		500.00		
Highway "Warning Animal" post		700.00		
VAT Spent	274.50	0		
Total EXP.	5746.23		Total INC	10025.90

14. Members questions

15. Date of next meeting: To Be Confirmed

Once the meeting has been closed there will be an opportunity for the public to speak on parish matters.

L Coldwell

13/11/23

The meeting is open to the Public and the Press (Unless otherwise decided)